



HONOLULU PRINTMAKERS PRINT & BOOK FAIR

2017 VENDOR INFO SHEET

WHAT

A two-day fair where local artists and publishers (and some mainland guests) showcase their print-based multiples, products, and publications. Work that is appropriate for the Fair should meet one or more criteria such as *hand made*, *hand printed*, *hand bound*, *diy*, *self-published*, etc. Acceptable types of work include but are not limited to hand-pulled prints in any print media, hand-printed posters and ephemera, hand-bound books, self-produced artists' books, self-published zines, and hand-printed t-shirts or other soft goods. You should not be selling or re-selling work produced by others unless you are acting as the publisher. The Honolulu Printmakers reserves the right to exclude work determined to not fit the spirit of this sale. Please get in touch if you have questions about this.

WHEN

November 24 & 25, 2017
Friday, November 24, 5 - 9 pm
Saturday November 25, 10 am – 6 pm

WHERE

The Fair will happen on the 2nd floor of the Honolulu Museum of Art School, 1111 Victoria Street Honolulu, Hawaii, 96814

LOGISTICS

Set-up: Friday, November 24, noon to 4 pm. Your table must be ready to go at 5 sharp. When you show up you will be shown to your assigned table.

Clean up: Saturday, November 25, 6-8 pm. Any items left behind after this time will be donated.

VENDOR REGISTRATION

Registration is first come, first served with completed application and full payment. Honolulu Printmakers reserves the right to cancel vendor registration if A) it is determined that the vendor's work is not as presented in the registration form, or B) if it's determined that the work does not fit the spirit of our Fair.

To register go to <http://www.honoluluprintmakers.org/shop/print-book-fair-vendor-registration>

COST AND DEADLINES

\$75 per table paid in full before November 1, 2017.

Group tables are allowed (up to 4 individuals maximum), but one person must be the responsible party and the point of contact for the table. All individuals participating at a given table must be disclosed in the registration form. Provided with your fee: One 8 foot table, 1 chair (additional chairs may be available but are not guaranteed), and access to wifi. Wall space is not guaranteed and electrical outlets must be shared. There is no commission paid on sales; vendors keep 100% of their sales.

FAIR RULES

- You or your representatives are required to attend the fair for its full duration.
- Mandatory attendance at opening night party, 5-9 pm, Friday, November 24, 2017.
- As a vendor the work you feature must be printed or produced by you as either the author or the publisher of the work. Commercially manufactured products that you did not have a significant role in producing are generally not allowed, but there are some grey areas; get in touch if you have questions about this.
- Tables must be clearly labeled with vendor(s) names, and must be presented in a professional manner and staged, prepared, or decorated in an aesthetically pleasing way. Table decorations or display apparatus must not impact adjoining tables in any appreciable way.
- Sales are solely the responsibility of the individual vendor, and neither the Honolulu Printmakers nor the Honolulu Museum of Art will be held responsible for any sales or any claims or guarantees made by vendors. You are responsible for collecting any applicable taxes.

Please help promote the fair by reaching out to your buyers and contacts and on social media, using tags #honoluluprintmakers and #hppbf when possible.