



Town of Coulee Dam
Minutes
1233rd Regular Council Meeting
July 10, 2013
6:00 p.m.

Mayor Snow called the 1233rd regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

THOSE PRESENT

Council Members present: Ben Alling, Andy Trader Bob Poch and Ken Miles. Councilmembers Karl Hjorten was absent.

Pledge of Allegiance – Councilmember Poch lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

1. Greg Wilder provided written and oral comments regarding the Gray & Osborne Downriver Analysis report.
2. Gloria Carroll invited the Mayor and Council to a Coulee Dam Picnic, August 24th, 2013, 11:00 am at Cole and Douglas Park. Candidates from Coulee Dam and Elmer City will be invited to speak to the public.
3. Public Works Board - News on Infrastructure & Technical Assistance. Mayor Snow noted that the Legislators during the biennial capital budget process have diverted the Public Works Assistance Account to the General Fund to pay for education.

ADDITION OR DELETIONS TO THE AGENDA:

1. No additions or deletions to the agenda.

APPROVAL OF THE AGENDA:

Councilmember Trader motioned to approve the agenda. Councilmember Poch seconded. Motion carried unanimously.

CONSENT AGENDA

Councilmember Poch motioned to approve the consent agenda, Councilmember Alling seconded. Motion carried unanimously.

Minutes Regular Council Meeting – June 26, 2013

Vouchers & Warrants: Claim Vouchers and Warrants:

Claim Voucher No.'s 33402 through No.'s 33427 and EFT transactions, Dated, July 10, 2013, in the total amount of \$ 211,025.55.

Payroll Checks: Payroll Check No. 33386 through No. 33392, along with Direct Deposit Runs of June 15, 2012, June 26, 2013 and EFT Transactions for a total amount of \$ 105,889.89.

COUNCIL AGENDA:

1. Grand Coulee Dam School District Construction of Temporary Sidewalk – Roger Easling

Roger Easling – Construction Project Manager explained the 2 options regarding temporary sidewalks in construction area for pedestrian safety.

- 1st option – Construct a gravel path below the sand pile and stripe crosswalks across Central and Crest Drive to access this path, focusing pedestrian traffic to the other side of the street from the school.
- 2nd option – Temporarily stripe and cone off a 4-5' strip of roadway adjacent to the existing construction fence from the start of the fence at the High School, to the northerly crosswalk at Crest/Central Drive.

Mr. Easling noted the time period for this is estimated for 1 year.

Upon discussion regarding these options and no parking area during construction; Councilmember Alling motioned to do both options for Temporary Sidewalks and instructed Ordinance be drafted having a no parking zone on both sides of Crest Drive from corner of Central & Crest to Camas Street. Councilmember Poch seconded. Motion carried unanimously. Clerk will draft ordinance for temporary no parking during construction of new school. Supt. Peacock will notify affected residents.

2. Resolution 2013-02 – Amending Sections of Personnel Policy & Procedures Manual.

Councilmember Alling motioned to adopt Resolution 2013-02, Councilmember Miles seconded. Motion carried unanimously.

STAFF REPORTS:

Chief Collins reported on the following:

- Three of the Surplus Vehicles have been picked up. The final pickup will go to Texas.
- Reported that a vehicle pursuit started in Omak and ended in Coulee City. Tire was damaged from spikes in roadway and pursuit was at a speed of approx. 35 miles per hour.
- Current USBR contract is extended to August 2013. No decision to date on new Law Enforcement Solicitation.
- Officer Steffler has been given a conditional offer with the WA State Fish & Wildlife.


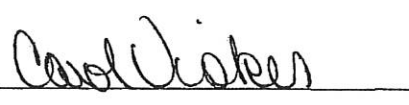
Public Works Supt. Peacock reported on morning power outage which occurred on Tuesday, July 9th. It was determined after USBR personnel checked the underground line, etc. they discovered a squirrel was the cause of the problem with the transformer to the Coulee Dam Credit Union. REA came out and assisted on repair. Councilmember Trader will check with the USBR for settings on system to avoid major power outages.

Clerk/Treasurer Visker requested if Council was interested in having a joint special meeting with all four municipalities concerning an insurance comparison presentation from Jerry Kennedy between CIAW and AWC RMSA pool. Council in favor, Clerk will schedule.

Councilmember Ben Alling reported on the recent two fires and noted Highway Tire was in danger, but crew was able to save. No report as to cause of either fire.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:45 p.m.

Mayor  Clerk 



Town of Coulee Dam
Minutes
1234th Regular Council Meeting
August 14, 2013
6:00 p.m.

6:00 p.m. Public Hearing 2014-2019 6-Year Street Program

Mayor Snow called the public meeting opened. No audience comments. Supt. Barry Peacock explained the 6 year street program. He reported all streets are on the program, but are contingent on funding. Supt. Peacock reported applications will be submitted to TIB for Chip Seal and Sidewalk maintenance & preservation. Mayor Snow closed the public hearing at 6:04 p.m.

Mayor Snow called the 1234th regular meeting of the Coulee Dam Town Council to order at 6:05 p.m.

THOSE PRESENT

Council Members present: Karl Hjorten, Ben Alling, Bob Poch and Ken Miles. Councilmember Andy Trader was absent.

Pledge of Allegiance – Councilmember Alling lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

1. Quad City Tourism Board – Mayor Snow reported that the community is working on a Quad City Tourism Board. Goals are to do bigger and better things with the tourism funds. Mayor Snow noted Greg Wilder is on Committee. Mr. Wilder reported it is in its early stages of defining its mission statement and formation of the committee.
2. Greg Wilder provided written and oral comments regarding the Wastewater Treatment Plant Improvement project. His comments included but were not limited to the following:
 - a. Indian Health Service Alternative analysis report.
 - b. Department of Ecology Letter concerning reduced project.

ADDITION OR DELETIONS TO THE AGENDA:

1. RBOM's – 2013 Curb Rehab./Structure Support Bid.
2. RBOM's – URS Delano Landfill 2013-2014 Quarterly & Annual Groundwater Reporting.

Councilmember Hjorten motion to add the additional items to the agenda, Councilmember Poch seconded. Motion carried unanimously.

APPROVAL OF THE AGENDA:

Councilmember Poch motioned to approve the agenda as amended. Councilmember Miles seconded. Motion carried unanimously.

CONSENT AGENDA

Councilmember Poch motioned to approve the consent agenda, Councilmember Miles seconded. Motion carried unanimously.

Minutes Regular Council Meeting – July 10, 2013
 Regular Council Meeting – July 24, 2013 Cancelled

Vouchers & Warrants: Claim Vouchers and Warrants:

Claim Voucher No.'s 33432 through No.'s 33458 and EFT transactions, Dated, July 24, 2013, in the total amount of \$ 69,228.27. Manual Checks # 33400 – 33401, 33428 - 33431 and 33477-33478 and EFT transactions Dated, July 31, 2013, in the total amount of \$ 1,785.06. Claim Voucher No.'s 33479 through No.'s 33504 and EFT transactions, Dated, August 14, 2013, in the total amount of \$ 23,596.06

Payroll Checks: Payroll Check No. 33459 through No. 33476, along with Direct Deposit Runs of July 15, 2012, July 26, 2013 and EFT Transactions for a total amount of \$ 154,732.85.

COUNCIL AGENDA:

1. Dept. of Ecology Letter in response to request for reduced scope of work WWTF:

Letter was received from the Department of Ecology today and copies were provided to the Council at the meeting. Letter notified the Town that the Dept. of Ecology cannot approve our request for a reduced project. Letter noted the following reasons:

- a. Conflict with the State Revolving Fund funding guidelines.
- b. Raises questions as to whether the reduced project would address the reliability, redundancy and ultimately the safety of the WWTF in a timely and comprehensive manner.
- c. Questioned whether our application of the reduced project would have scored in the same ranking as other projects during the statewide competitive process.
- d. DOE believes that all the deficiencies identified in the Town's Wastewater Facility Plan should be addressed within one construction project.

Councilmember Hjorten noted his disappointment in their decision and noted per a phone conference call, that we composed the request based on their requirements and then they denied the request. He noted we were trying to do the right thing for right now in addressing the concerns of the public, the Town of Elmer City and also maintain the infrastructure of the Wastewater Treatment Facility. Council postponed any action for further review.

2. Ordinance 715 – Temporary No Parking Zone, Crest Drive:

Councilmember Alling motioned to amend Ordinance to include No parking on the east side of Central from the corner of Crest and Central to the south property line of 909 Central, (3 houses). Councilmember Hjorten seconded. Motion carried unanimously.

3. Resolution 2013-03 – 6 year street program 2014-2019.

Councilmember Poch motioned to adopt Resolution 2013-03, Councilmember Alling seconded. Motion carried unanimously.

4. Letter of Concurrence – BIA Mt. Tolman Fire Center:

Councilmember Hjorten motioned to authorize Mayor Snow to execute Letter of Concurrence with the BIA Mt. Tolman Fire Center for the use of the Town of Coulee Dam's radio fire frequency. Councilmember Poch seconded. Motion carried unanimously.

5. RBOM's – 2013 Curb Rehab. / Structure Support Bid:

Mayor Snow reported the needed repairs at the landfill/transfer station. Upon discussion, Councilmember Poch motioned to accept bid on the condition that the following language be removed from Young's Welding bid proposal, "Any odd hours requested by the landfill for us to work overtime will be extra". Councilmember Hjorten seconded. Motion carried unanimously.

6. RBOM's – URS Delano Landfill 2013-2014 Quarterly & Annual Groundwater Reporting:

Councilmember Poch motioned to accept URS Contract for the Delano Landfill 2013-2014 quarterly and annual Groundwater reporting and authorized Mayor Snow to execute contract. Councilmember Miles seconded. Motion carried unanimously.

STAFF REPORTS:

Public Works Superintendent Peacock reported the new construction of the K-12 building has been keeping the public works department busy, i.e. Sewer ties 8" tap on 8" Main, Electrical vault has been ordered and will ask assistance from REA for install. Councilmember Poch noted when ditch is opened to put a spare conduit 2" or 3" for future needs.

Clerk/Treasurer Visker provided 2nd Quarter Financial Report along with July 2013 of 3rd Quarter for Council information and review.

Councilmember Miles requested permission from the Council to be absent for 1 or both meetings occurring in September, October and November. Council excused Councilmember Miles.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:50 p.m.

Mayor  Clerk 



Town of Coulee Dam
Minutes
1235th Regular Council Meeting
August 28, 2013
6:00 p.m.

Mayor Snow called the 1235th regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

THOSE PRESENT

Council Members present: Karl Hjorten, Ben Alling, Andy Trader and Ken Miles. Councilmember Bob Poch was absent.

Pledge of Allegiance – Councilmember Alling lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

1. No oral or written correspondence received.

ADDITION OR DELETIONS TO THE AGENDA:

1. Resolution 2013-04 – Declaration of Emergency

Councilmember Miles motion to add the additional item to the agenda, Councilmember Alling seconded. Motion carried unanimously.

APPROVAL OF THE AGENDA:

Councilmember Hjorten motioned to approve the agenda as amended. Councilmember Trader seconded. Motion carried unanimously.

CONSENT AGENDA

Councilmember Miles motioned to approve the consent agenda, Councilmember Alling seconded. Motion carried unanimously.

Minutes Regular Council Meeting – August 14, 2013

Vouchers & Warrants: Claim Vouchers and Warrants:

Claim Voucher No.'s 33513 through No.'s 33535 and EFT transactions,
Dated, August 28, 2013, in the total amount of \$137,668.64.

Payroll Checks: Payroll Check No. 33505 through No. 33512, along with Direct Deposit
Runs of August 15, 2013, August 26, 2013 and EFT Transactions for a total
amount of \$ 103,478.83.

COUNCIL AGENDA:

1. Resolution 2013-04 – Declaration of Emergency:

Mayor Snow reported by this Resolution has authorized assistance with Okanogan County Emergency Management system to assist the Public Works Department with clean up due to the wind storm of August 25th. Councilmember Alling motioned to adopt Resolution 2013-04, Councilmember Hjorten seconded. Motion carried unanimously.

2. City of Omak – Formation of Mosquito Control District:

Councilmember Alling motioned to not include the Town of Coulee Dam into the formation of a Mosquito Control District. Councilmember Hjorten seconded. Motion carried unanimously.

3. USBR Bridge in Support Contract for Law Enforcement Services.

Clerk Visker reported that the USBR Law Enforcement solicitation will not be awarded by August 31, 2012 and this Bridge in Support Contract is presented for an interim contract to ensure Police coverage until the solicitation is awarded. It is for 2 months with an option of an additional month. Maximum coverage cost not to exceed \$50,000 per month. Councilmember Trader motioned to approve and authorize Mayor Snow to execute contract. Councilmember Miles seconded. Motion carried unanimously.

4. Ordinance 716 – Amending the 2013 Budget:

Councilmember Alling noted this was for communication equipment i.e. radios and fire equipment safety equipment. No questions or comments received. 1st reading no action.

STAFF REPORTS:

Police Chief Collins reported 2 Police Officers have left employment, and he has delayed hiring until we receive word concerning the USBR Law enforcement solicitation. His manpower is exhausted and he will begin the hiring process with hiring under the contingency this maybe a short term temporary position.

Public Works Superintendent Peacock reported the overview of the Storm damage and cleanup efforts. Tree knocked down 2 power poles and he needed to shut down power to part of West Coulee Dam. REA was called for assistance but they were called off due to emergency issue of their system. Okanogan County PUD came to assist. He had all service power back on in Coulee Dam within 24 hours of outage. The PW Crew have been working on getting the trees and debris out of roadway and chipping. Getting help from Okanogan Council will really help to get the town cleaned up. All of the Street Lights are out, with many of the fuses needing replaced. Mayor Snow and Councilmembers complimented Supt. Peacock on the work he and the PW crew have and are doing.

Council was provided the LED bid tabulation sheet, for the Street Light replacement Project. Bids ranged from \$99, 813.00 to \$180,551.55. Supt. Peacock noted that the bids were opened on August 21, 2013 and immediately forwarded to engineers for review. This project is 100% percent funded by TIB and only 6 cities or towns were given funding for this pilot project.


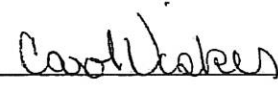
Clerk/Treasurer Visker reported there was no bid response for cleanup project of 611 Holly. Council instructed to re-advertise project.

Council questioned 2 additional houses which need addressed. Chief Collins reported the following;

- a. 701 Holly, Property owner deceased with no next of kin. Okanogan County has hired an Attorney for the property and he is in charge of tagging and selling items.
- b. House located behind the Melody, Chief Collins will contact Pete Palmer again to request assistance concerning cleanup of this property.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:30 p.m.

Mayor  Clerk 



Town of Coulee Dam
Minutes
1236th Regular Council Meeting
September 11, 2013
6:00 p.m.

Mayor Snow called the 1235th regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

THOSE PRESENT

Council Members present: Ben Alling, Andy Trader, Bob Poch and Ken Miles.
Councilmember Karl Hjorten was absent.

Pledge of Allegiance – Clerk/Treasurer Visker lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

1. Nespelem Valley Electric – 2013 annual meeting October 4, 2013 5:00 p.m. – Mayor Snow stated Long Horn Barbeque will cater.

ADDITION OR DELETIONS TO THE AGENDA:

No Additions or Deletions were made to the agenda.

APPROVAL OF THE AGENDA:

Councilmember Trader motioned to approve the agenda as amended. Councilmember Poch seconded. Motion carried unanimously.

CONSENT AGENDA

Councilmember Miles motioned to approve the consent agenda, Councilmember Alling seconded. Motion carried unanimously.

Minutes

Regular Council Meeting – August 28, 2013

Vouchers & Warrants:

Claim Vouchers and Warrants:

Claim Voucher No.'s 33537 through No.'s 33565 and EFT transactions, Dated, September 11, 2013, in the total amount of \$ 29,050.30.

COUNCIL AGENDA:

1. 2014 Tourism Funds Request Presentations:

- a. Peggy Nevsimal, GCD Chamber of Commerce presented an overview of what the Chamber has accomplished and what they would like to do for 2014 with Tourism Funds. Requesting a total \$19,567.00 from Hotel/Motel Tourism Funds.
- b. Debbie Accord gave a presentation of the Ridge Riders accomplishments and thanked the community for its increase support. Reviewed with Council past events and future events to increase tourism participation. Ridge Riders presented request of \$10,000 from 2014 Tourism Funds.
- c. Phil Hansen, Coulee Area Park & Recreation District reviewed the improvements made to North Dam Park, due to USBR funds. No additional USBR funds will be available. Also reviewed events held in park to support tourism. Requesting \$9,000 from each town to maintain the park.

Mayor Snow thanked organizations for attendance and stated we will let them know when the budget allocations are completed.

2. Award of Bid – LED Street Light Project:

DKS Engineers provided information by letter concerning the 4 bids received. The 2nd Lowest Bid received from Northwest Edison was the most complete luminaire package and met most of the specified criteria. Councilmember Alling motioned to accept and award the Street Light LED Project to Northwest Edison for the bid amount of \$118,246.25. Councilmember Poch seconded. Motion carried unanimously.

3. Fence Railing Quote – Community Building:

Councilmember Trader motioned to approve the price quote of Deckwa Construction for the installation of a Fence Railing at the Community Building around the Melody Restaurant area for public safety in the amount of \$7,499.15. Councilmember Alling seconded. Motion carried unanimously.

4. Ordinance 716 – 2013 Budget Amendment:

Councilmember Alling motioned to adopt Ordinance 716 amending the 2013 Budget. Councilmember Poch seconded. Motion carried unanimously.

STAFF REPORTS:

Police Chief Collins reported due to losing 2 officers, he has hired Officer Alan O'Neal as a Lateral position. He requested the following for this officer and a previous officer as they are both rehired. He noted that these rehires would save money as Academy Costs would not occur.

- a. Reinstate Leave time i.e. Vacation time accrual to include all years of service with the Town.
- b. Rehire would qualify for Officer 1 position.

He has contacted information from the Attorney, State Auditor's Office and the Teamster Union, all have given an Ok. The Teamsters have presented a Letter of Understanding After Discussion, Councilmember Poch stated he would like to review the information with the personnel committee. Item postponed for further investigation.

Public Works Supt. Peacock noted with the new LED Street lights, the lights will have a change of color. The cost savings in electric usage is approximately 60% reduction. This grant will fund all of the main streets; alleyways will have the regular lights. It was also noted leaf pickup is the 1st week of November. Councilmember Poch thanked the public works crew for excellent cleanup after the wind storm.



Council Committees:

- a. Village Cinema, back rent and utilities balance due. Councilmember Alling noted that Attorney Howe stated the chairs are permanent to structure, so there would be no buy back as a reduction to past due balance. Requested to set up a payment plan with lessee for back rent and utilities. Attorney will draft agreement.
- b. Clerk requested to meet with Public Works Committee following meeting concerning past due utility account sent to collections.

Councilmember Alling reviewed Christmas Light displays bought by businesses. It is proposed by Mayor Sands that the displays be split between the communities for each community to be responsible for set up and maintenance. Discussion regarding cost of replacement bulbs, power supply required. No decision.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 7:10 p.m.

Mayor  Clerk 



Town of Coulee Dam
Minutes
1237th Regular Council Meeting
September 25, 2013
6:00 p.m.

Mayor Snow called the 1237th regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

THOSE PRESENT

Council Members present: Ben Alling, Andy Trader, Bob Poch and Karl Hjorten
Councilmember Ken Miles was absent and excused.

Pledge of Allegiance – Councilmember Ben Alling lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

ADDITION OR DELETIONS TO THE AGENDA:

No Additions or Deletions were made to the agenda.

APPROVAL OF THE AGENDA:

Councilmember Trader motioned to approve the agenda. Councilmember Alling seconded.
Motion carried unanimously.

CONSENT AGENDA

Councilmember Poch motioned to approve the consent agenda, Councilmember Trader seconded. Motion carried unanimously.

Minutes

Regular Council Meeting – September 11, 2013

Vouchers & Warrants:

Claim Vouchers and Checks:

Claim Voucher No.'s 33569 through No.'s 33593 and EFT transactions, Dated, September 25, 2013, in the total amount of \$ 90,643.69. Manual Checks No 33536 and EFT transactions, Dated, August 30, 2013 in the total amount of \$73.80.

COUNCIL AGENDA:

1. **GCD PTA President Tamra Sacchi – Theater Rental Request:**

The GCD PTA is sponsoring the Missoula Children's Theatre, and they are requesting the use of the Community Building Theater. Discussion included but not limited to the following; Condition and clean-up of Theater, Electrical Usage. Councilmember Hjorten

motioned to enter into a lease agreement with the GCD PTA for usage at \$25.00 per day, with responsibility of clean up at the end of agreement term. Councilmember Poch seconded. Motion carried unanimously.

2. 611 Holly Bid for Cleanup:

Council reviewed bid and questioned if the Town's general fund had the funds to complete the project. Discussion of Lien on property to recoup costs, Clerk informed this property will go for Auction with Okanogan County for taxes; lien for clean-up will not be recouped. Councilmember Hjorten motioned to reject and re-scope bid for 611 Holly, Councilmember Alling seconded. Motion carried unanimously.

3. Resolution 2013-05 – Participation in AWC Medical Self-Insured Program.

Councilmember Poch motioned to adopt Resolution 2013-05, Councilmember Trader seconded. Motion carried unanimously.

STAFF REPORTS:

Police Chief Collins reported that Coulee Dam did not receive the USBR Law Enforcement Contact, therefore we will be laying off 2 officers. He noted that the town is in need of a 4th officer to provide the necessary coverage. Upon discussion Councilmember Hjorten motioned to retain 1 officer until October 25th, 2013, Councilmember Trader seconded, Motion carried unanimously. Council requested funding within the general fund is reviewed to retain a 4th officer until end of year and to continue within the 2014 budget.

Council Committees:

- a. Village Cinema, back rent and utilities balance due. A written agreement has been drafted by Attorney Howe. Councilmember Alling motioned to allow for a 13 month agreement at 250.00 per month for 12 months with the 13th month paying the balance due. Councilmember Poch seconded. Motion carried unanimously.
- b. 1013 Camas Utilities – a written agreement has been drafted by Attorney Howe to pay past due utilities. Councilmember Poch motioned to allow 12 months for repayment with standby rates and penalties occurring monthly. Councilmember Trader seconded. Motion carried unanimously.

Councilmember Poch requested a fall clean up week for tree trimmings and brush. Mayor Snow will talk to Supt. Peacock for scheduling.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:35 p.m.

Mayor



Clerk





Town of Coulee Dam
Minutes
1238th Regular Council Meeting
October 23, 2013
6:00 p.m.

Mayor Snow called the 1238th regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

THOSE PRESENT

Council Members present: Karl Hjorten, Andy Trader and Bob Poch Councilmember Ken Miles and Ben Alling was absent and excused.

Pledge of Allegiance – Councilmember Hjorten lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

1. Carol Netzel – Written correspondence regarding Crown Point Trail noting the trail has deteriorated in condition due to heavy rain storms and fire. She also noted the trail has not been maintained for several years and has become hazardous. She would like to request signage to warn visitors to climb at your own risk.

Gayle Swaggerty also spoke concerning the hazards of the trail. Council & Citizens Discussed presenting this to the area organizations such as Rotary Group, Boy Scouts or for a Senior Class Project.

ADDITION OR DELETIONS TO THE AGENDA:

1. Executive Session – RCW 42.30.110 (g)

Councilmember Poch motioned to approve the above addition to the agenda, Councilmember Hjorten seconded. Motion carried unanimously.

APPROVAL OF THE AGENDA:

Councilmember Trader motioned to approve the agenda as amended. Councilmember Poch seconded. Motion carried unanimously.

CONSENT AGENDA

Councilmember Trader motioned to approve the consent agenda, Councilmember Poch seconded. Motion carried unanimously.

Minutes Regular Council Meeting – September 25, 2013
 Regular Council Meeting – October 9, 2013 - Cancelled

Vouchers: Claim Vouchers and Checks:

Claim Voucher No.'s 33601 through No.'s 33626 and EFT transactions, Dated, October 9, 2013, in the total amount of \$ 17,072.75. Claim Voucher No.'s 33627 through No.'s 33658 and EFT transactions, Dated, October 23, 2013, in the total amount of \$ 71,311.61. Manual EFT transactions, Dated, September 30, 2013 in the total amount of \$ 145,450.47.

Payroll Checks: Payroll Check No. 33494 through No. 33600 along with Direct Deposit Runs of September 15, 2013, September 26, 2013 and EFT Transactions for a total amount of \$ 112,250.69.

COUNCIL AGENDA:

1. Ordinance 717 Amending CDMC 10.10.010 Loading Zones:

Mayor Snow presented Ordinance based on request by Ray Duclos, Harvest Foods owner that 1 additional parking space was needed for his Loading Zones. Ordinance is drafted to allow for the Public Works Superintendent to designate locations for loading zones. Council requested the ordinance be amended to include language of "and on approval of the Town Council". Councilmember Poch motioned to approve Ordinance 717 as amended. Councilmember Hjorten seconded. Motion carried unanimously.

2. Executive Session – RCW 42.30.110 (g)

Mayor Snow called the executive session at 6:10 p.m. for 15 minutes. He requested the Clerk, Police Chief and Public Works Superintendent to stay.

Mayor Snow called the regular meeting back to order at 6:20 p.m. Superintendent Peacock checked to insure citizens who left during executive session were informed regular meeting was back in session.

STAFF REPORTS:

Supt. Peacock reported PW employee Brian Warnecke has submitted his resignation with his last day October 25, 2013. Position is currently being advertised with closing date November 5th, 2013.



He also noted his attendance to the Road & Street Schooling, along with the annual leaf pickup schedule is out for November.

Clerk Visker reported the following items:

1. 3rd Quarter Financial Report
2. 2014 Budget Workshop will be scheduled for the November 13th, 2013 Meeting.
3. Brandi Pritchard with the WA State Auditor's Office is currently auditing the 2011-2012 Financial & Accountability Audits for the Town.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:40 p.m.

Mayor  Clerk 



Town of Coulee Dam
Minutes
1239th Regular Council Meeting
November 13, 2013
6:00 p.m.

6:00 p.m. – Public Hearing Property Tax Levy

Mayor Snow opened the public hearing at 6:00 p.m. No public comment was received.
Mayor Snow closed the public hearing.

Mayor Snow called the 1239th regular meeting of the Coulee Dam Town Council to order at 6:05 p.m.

THOSE PRESENT

Council Members present: Andy Trader, Bob Poch, Ken Miles and Ben Alling.
Councilmember Karl Hjorten was absent.

Pledge of Allegiance – Councilmember Alling lead the Pledge of Allegiance.

ORAL or WRITTEN CORRESPONDENCE:

No correspondence received.

ADDITION OR DELETIONS TO THE AGENDA:

No additions to the agenda.

APPROVAL OF THE AGENDA:

Councilmember Poch motioned to approve the agenda. Councilmember Alling seconded.
Motion carried unanimously.

CONSENT AGENDA

Councilmember Miles motioned to approve the consent agenda, Councilmember Alling seconded. Motion carried unanimously.

Minutes Regular Council Meeting – October 23, 2013

Vouchers: Claim Vouchers and Checks:

Claim Voucher No.'s 33666 through No.'s 33704, Dated, November 13, 2013, in the total amount of \$ 26,729.20.

Payroll Checks: Payroll Check No. 33659 through No. 33665 along with Direct Deposit Runs of October 15, 2013, October 31, 2013 and EFT Transactions for a total amount of \$ 87,254.02.

COUNCIL AGENDA:

1. Ordinance 718 - Setting the 2014 Property Tax:

Councilmember Poch motioned to adopt Ordinance 718; Councilmember Miles seconded. Motion carried unanimously.

2. Resolution 2013-06 – Ambulance Uncollectible Accounts

Councilmember Miles motioned to adopt Resolution 2013-06; Councilmember Trader seconded. Motion carried unanimously.

3. Change Order – Northwest Edison LED Street Light Project

Councilmember Poch motioned to accept the LED Street Light Project change order. Councilmember Miles seconded. Motion carried.

4. Ordinance 719 – 2013 Budget Amendment – 1st Reading

Ordinance 719 was present for 1st reading – no action taken

5. Cancellation of the November 27th meeting

Councilmember Alling motion to cancel the 2nd November 2013 meeting; seconded by Councilmember Poch. Motion carried.

STAFF REPORTS:

Mayor Snow informed the Council of Clerk Treasurer Carol Visker's resignation. He stated Lori Oles was currently covering both positions for the time being and asked the Council to consider an interim Clerk wage. Councilmember Robert Poch motioned to authorize the Mayor to set a wage, Councilmember Miles seconded. Motion carried.



Supt. Peacock reported the Public Works crew were still in the process up picking up leaves and there were a few problems with breakdowns on the leaf mulcher. Gayle Swagerty asked how long residents could continue raking leaves into the road; Barry stated the crew will continue going around the community until the end of the month.

Councilmember Ben Alling stated he attended a meeting with project manager regarding backing up security on Douglas County side of the river and allowing fishermen to have access. Currently it is in the planning stage only.

Carol Netzel asked about improving the road surface located near the river and if that part of the road was considered the property of the Town or the Bureau.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:18 p.m.

Mayor  Clerk 

6:25 p.m. – 2014 Preliminary Budget Workshop Meeting

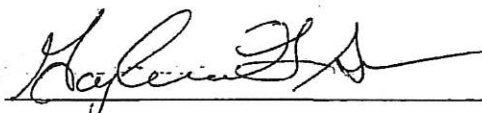

Mayor Snow opened the Budget Workshop meeting at 6:25 pm. Councilmember present were Ben Alling, Ken Miles Bob Poch and Andy Trader. Staff in attendance was Officer Joe Lausing, Supt. Peacock, former City Clerk Visker, and interim Clerk Lori Oles.

Former Clerk Visker reviewed with the Council, the 2014 Preliminary Budget with regards to each funds revenue and expenditure allocations.

Councilmember Ben Alling expressed he would like to set aside 10 percent of tourism funding for a water structure at Douglas Park.

No decisions were made. The Mayor and Council agreed to set another workshop date for December 4, 2014 at 6:00 p.m.

Budget Workshop meeting closed at 6:40 p.m.

Mayor  Clerk 



**Budget Hearing/Workshop
Minutes
December 4, 2013**

6:00 p.m.

6:00 p.m. Public Hearing – 2014 Budget

Mayor Snow opened the meeting.

THOSE PRESENT

Councilmember Ben Alling
Councilmember Ken Miles
Councilmember Robert Poch
Councilmember Andrew Trader
Councilmember Karl Hjorten was not present.

Greg Wilder had issues he wished to address. These issues included but not limited to the following:

- Sewer Rates – The \$11.00 sewer rate increase adopted in Ordinance 2011-06 was not included in the 2014 anticipated revenue.
- Local Retail Sales tax – Cannot include tax from the new school on a long term basis.
- B & O Tax – Less funds were budgeted in Sewer Fund for 2014 than in 2013.

Gail Morin had issues she wished to address. These issues included but were not limited to the following:

- Sewer Lift Station maintenance – Should not be included in the administration side of the billing to Elmer City.
- Liability insurance charged to Elmer City for Lift Station – Elmer City pays their own insurance for operation; should not have to pay Coulee Dam's share as well.
- Wages – Morin stated no other entity in the U.S. pays wages for another town's wages.



The Council agreed to add the following to the Stadium Fund Budget;

- \$23,000 - Tourist Facilities Parks Contracted Services
- \$15,000 - Chamber of Commerce
- \$10,000 – Ridge Riders
- \$ 6,000 – TIC

Clerk will prepare the above items to the 2014 Preliminary Budget for presentation at the December 11, 2012 regular meeting.

ADJOURNMENT

There being no further business, the Budget Workshop meeting was adjourned at 7:00 p.m.

Mayor  Clerk 



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Minutes
December 4, 2013

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Mayor _____

Clerk _____



**Minutes
1240th Regular Council Meeting
December 11, 2013
6:00 p.m.**

6:00 p.m. Public Hearing – Final 2014 Budget Hearing

Mayor Snow opened the 2014 Budget Hearing at 6:00 p.m. No public comment received, Written Correspondence received.

Mayor Snow called the 1240th regular meeting of the Coulee Dam Town Council to order at 6:02 p.m.

THOSE PRESENT

Councilmembers Present: Ben Alling, Karl Hjorten, Ken Miles, Bob Poch, Andy Trader.

Pledge of Allegiance – Public Works Superintendent Barry Peacock lead the Pledge of Allegiance.

ORAL OR WRITTEN CORRESPONDENCE:

1. Patrick Wilson - 305 Columbia Ave.

Mr. Wilson sent a letter to the Council requesting assistance with street drainage located near his property at 305 Columbia Avenue. The drain is too small and leaves eventually clog the system causing flooding on his property. The Town is not assuming responsibility believing it to be a Department of Transportation issue, whereas D.O.T. feels the Town is responsible. Mayor Snow said in past issues, the State relayed their responsibility on a State Highway went "to the curb" and considered "their right-of-way".

Councilman Hjorten asked the Council to review page 4 (photo) of Mr. Wilson's letter and said he and Barry believe if five bars were removed from the grate, maybe more leaves would be allowed to flow through the drain.

Councilman Poch said removing bars as Hjorten and Barry suggested is a good idea, however Greg Wilder said this could raise issues by not meeting compliance and possibly resulting in a liability suits.

The Council suggested Barry write a letter to the State to possibly resolve the issue in a joint effort by possibly having the State provide a new grate, and the Town perform the installation.

ADDITIONS TO AGENDA:

No additions to the agenda.

APPROVAL OF THE AGENDA:

Councilmember Poch motioned to approve the agenda. Councilmember Trader seconded. Motion carried unanimously.

CONSENT AGENDA:

Councilmember Trader motioned to approve the consent agenda. Councilmember Miles seconded. Motion carried unanimously.

Minutes Regular Council Meeting – November 13, 2013
Regular Meeting November 27, 2013 cancelled.

Vouchers: Claim Vouchers and Checks:

Claim Voucher No.'s 33719 through No.'s 33736 & EFT transactions, Dated November 26, 2013, in the total amount of \$100,812.81. Claim Voucher No.'s 33737 through No.'s 33758 and EFT transactions, Dated, December 11, 2013, in the total amount of \$18,169.23.

Payroll Checks: Payroll Check No 33705 through No. 33712 along with Direct Deposit Runs of November 15, 2013, November 27, 2013 and EFT Transactions for a total amount of \$ 72,912.82.

COUNCIL AGENDA:

1. Ordinance 719 – 2013 Budget Amendment – 2nd Reading
Councilmember Poch realized the fund account was incorrect. The Street fund should have been amended, not the Electric fund.
Councilman Miles motioned to adopt Ordinance 719 after rescinded and corrected.
Councilman Poch seconded. Motion carried.
2. Ordinance 720 – 2013 Salaries Amendment
Councilmember Alling motioned to adopt Ordinance 720; Councilmember Trader seconded.
Motion carried unanimously.
3. Ordinance 721 – 2014 Budget
Councilmember Alling motioned to adopt Ordinance 721; seconded by Councilmember Miles. Motion carried unanimously.
4. Ordinance 722 – 2014 Salaries
Councilmember Poch asked if item fourteen relating to a Records Specialist position was still needed, but also said it should stay on the Ordinance as a provision for the future.
Councilmember Alling motioned to adopt Ordinance 722; seconded by Councilmember Poch.
Motion carried unanimously.
5. Cancel the December 25th meeting due to the Christmas Holiday
Councilmember Alling motioned to cancel the December 25th regular council meeting and Councilmember Poch seconded. Motion carried.

STAFF REPORTS:

Mayor Snow thanked the Council for their work over the years. He also said the exit conference was held and once again the audit went very well.

Superintendent Barry Peacock informed the Council of two documents sent to Coulee Dam from T.I.B. stating the Town's application was not selected for funding for the Seal Coat project and the Sidewalk Maintenance project. Barry said he will try again next year. Barry also said the LED lights are all in place except two and will be placed soon. He stated there should be a 50 to 60 percent saving in electricity.

Councilman Hjorten said he would like a few trees trimmed and asked if they could be added to the Public Work's list. He also mentioned the Yacht club needs to be cleaned. The refrigerator is full of food and ice; he would like someone to clean the room.

Councilmember Poch thanked Mayor Snow, and Councilmembers Hjorten and Trader for their service with the Town.

Councilman Alling reiterated the audit went well and came in under 20 budget hours. He also thanked Mayor Snow for all his years of service as Councilman and Mayor.

Karl Hjorten also thanked Mayor Snow.

ADJOURNMENT

There being no further business, the regular meeting was adjourned at 6:25 p.m.

Mayor _____

Clerk _____

