



**Minutes**  
**1442<sup>nd</sup> Regular Council Meeting**  
**November 27, 2024**  
**(Adjourned to December 2, 2024)**

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**5:00 p.m. - 2025 Budget Workshop**

Attendees: Mayor Poch, Councilmembers Merv Schmidt and Keith St. Jeor, Public Works Superintendent Mike Steffens, Police Chief Paul Bowden and Clerk/Treasurer Stefani Bowden. Scott Hunter of The Star Newspaper was also in attendance.

A presentation from Mack Larkin of Flock Safety was provided to the council for the 2025 Budget. The police department is requesting to purchase and install 3 Flock cameras/license plate readers at the 3 entry/exit points for the Town. These cameras were primarily developed to capture license plates to locate stolen cars but over time, they have become a great tool for solving multiple crimes. They have proved very valuable in Amber and Silver Alert situations, thefts and even murder cases. These cameras are tied to a network nationwide so that data and information can be shared with other law enforcement agencies. After a brief question and answer session, Councilman St. Jeor requested that \$30,000 be added to the Criminal Justice for the cameras.

All funds for the 2025 Budget were reviewed once again.

Mayor Poch adjourned the workshop at 5:45pm.

**6:00 p.m. Regular Council Meeting**

Mayor Poch called the 1442<sup>nd</sup> regular meeting of the Coulee Dam Town Council to order at 6:00 p.m.

**Roll Call**

Council members present: Merv Schmidt and Keith St. Jeor. Kevin Black, John Adkins and Larry Hall were absent.

Staff Present: Clerk/Treasurer Stefani Bowden, Public Works Superintendent Mike Steffens and Police Chief Paul Bowden.

Scott Hunter of the Star Newspaper was also in attendance.

**Pledge of Allegiance**

Scott Hunter led the Pledge of Allegiance.

**Public Hearings**

- a. Periodic Update of the Comprehensive and Development Standards

Mayor Poch opened the public hearing at 6:02pm to receive public comments on the 2025 Comprehensive Plan Periodic Update. SCJ Alliance Planner Mike Manning provided a summary of the update. With no comments, the hearing closed at 6:03pm.

b. 2025 Final Budget

Mayor Poch opened the public hearing at 6:03pm to receive public comments on the Final 2025 Budget. With no comments, the hearing closed at 6:04pm.

**Public Input**

None

**Adjournment – Recessed to 12/3/2024 at 5:00pm**

With the absence of a quorum, no decisions or official business could be conducted. Mayor Poch adjourned the meeting to December 3, 2024 at 5:00pm.

**Reconvene – December 3, 2024, 5:00pm**

Mayor Poch re-opened the recessed council meeting at 5:02pm

**Roll Call**

Council members present: Kevin Black (via telephone), Merv Schmidt and Keith St. Jeor. John Adkins and Larry Hall were absent.

Staff Present: Clerk/Treasurer Stefani Bowden

**Agenda Updates & Modifications**

Councilman St. Jeor requested to add Wellness Program to the Discussion Agenda.

**Consent Agenda**

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes                      Regular Council Meeting – November 13, 2024  
                                     Budget Workshop – November 13 and 20, 2024

Vouchers:                      Claim Vouchers and Checks:  
                                     Claim Voucher No. 41999 through 42015 and EFTs dated November 27, 2024 and December 2, 2024 in the total amount of \$ 465,140.28.

Manual Vouchers:              Claim Voucher No. 41989 dated November 22, 2024 in the amount of \$ 364,273.65 and EFT CPL11.05.24 Halvorsen in the amount of \$18.00.

Payroll Checks:                Payroll Check No.'s 41990 through 41997, EFT's and direct deposits dated November 15 and 29, 2024 in the total amount of \$106,187.45.

## **Action Agenda**

- a. Ordinance No. 825, 2025 Budget, 1<sup>st</sup> Reading  
(m/s St. Jeor/Schmidt) to accept the first reading of Ordinance No. 825 for the 2025 Budget. Motion carried.
- b. Ordinance No. 826, Amending Section 6.05.050 of the Animal Ordinance  
(m/s St. Jeor/Schmidt) to adopt Ordinance No. 826, amending Section 6.05.050 of the animal ordinance. Motion carried.
- c. Ordinance No. 827, Comprehensive Plan Periodic Update  
(m/s St. Jeor/Schmidt) to adopt Ordinance No. 827, approving the Comprehensive Plan Periodic Update. Motion carried.
- d. Resolution No. 2024-06, Solid Waste Rates  
(m/s St. Jeor/Schmidt) to approve Resolution No. 2024-06, setting Solid Waste Rates. Motion carried.
- e. Resolution No. 2024-07, Sewer Rates  
(m/s St. Jeor/Schmidt) to approve Resolution No. 2024-07, setting Sewer Rates. Motion carried.
- f. Resolution No. 2024-08, Water Rates  
(m/s St. Jeor/Schmidt) to approve Resolution No. 2024-08, setting Water Rates. Motion carried.
- g. November 27, 2024 Regular Council Meeting  
(m/s St. Jeor/Schmidt) to move the November 27, 2024 Regular Council meeting to Monday, December 2, 2024 due to the Thanksgiving holiday. Motion carried.

## **Discussion Agenda**

- a. Employee Wellness Program

Councilman St. Jeor feels that the employees should be recognized and rewarded for participating in the employee wellness program and suggested that the Town provide a small bonus to show their appreciation. The wellness program is voluntary but by the employees participating, it has allowed the town to achieve the WellCity status and receive a 2% discount on health insurance premiums. After a brief discussion (m/s St. Jeor/Schmidt) to provide a \$250 bonus to all employees. Motion carried. The Clerk will check with legal to make sure it is allowable.

## **Staff, Council & Committee Report**

### Mayor

Mayor Poch thanked Councilmen Schmidt and St. Jeor for all of their work and dedication.

**Public Input**

None

**Adjournment**

Mayor Poch adjourned the meeting at 5:15pm.

Mayor   
Bob Poch

Clerk   
Stefani Bowden