



**Minutes**  
**1453<sup>rd</sup> Regular Council Meeting**  
**July 9, 2025**

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**5:15 p.m. – Executive Session**

**RCW 42.30.110**

- (1) (c) *To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.*
- (1) (h) *To evaluate the qualifications of a candidate for appointment to elective office.*
- (1) (i) *To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.*

Mayor Poch opened the executive session at 5:15pm. and estimated the end time to be 6:00pm.

Attendees: Mayor Poch, Councilmembers Black(teleconference), Schmidt and St. Jeor, Attorneys Ron VanWert and Mick Howe and Clerk Stefani Bowden.

Mayor Poch adjourned the executive session at 5:54pm.

**6:00 p.m. Regular Council Meeting**

Mayor Poch called the 1453<sup>rd</sup> regular meeting of the Coulee Dam Town Council to order at 6:00pm.

**Roll Call**

Council members present: Kevin Black (teleconference), Merv Schmidt, and Keith St. Jeor. John Adkins was excused absent.

Staff Present: Engineer Marissa Siemens, Clerk/Treasurer Stefani Bowden, Public Works Superintendent Mike Steffens and Police Chief Paul Bowden.

Scott Hunter of The Star newspaper, Kystal Fillis and Jillian Fillis of the Chamber of Commerce were also in attendance.

**Pledge of Allegiance**

Keith St. Jeor led the Pledge of Allegiance.

**Public Hearings**

a. **Water Use Efficiency Goals**

6:03pm -TD&H Engineer Marissa Siemens presented 4 water use efficiency goals for consideration and to receive public comment. Setting 4 goals is a Department of Health

requirement and a requirement that must be included in the Small System Water Plan that the Town is currently working on. Councilmen St. Jeor and Schmidt both had concerns over the goals and felt that the goals go against what council has been asking of water users. Recently the town reminded residents that the base water rate included 10,000 cubic feet of water and asked that lawns be watered to reduce fire hazard. The 4 goals presented were, reduce regional water consumption by 1% at the end of 3 years, reduce consumption per ERU from 445 to 415 gpd/ERU by 2031, Save five gallons per family per home per day within the next 6 years, and reduce seasonal summer demand by 25 gpd for residential customers with the next six years. No comments were received from the public. Hearing closed at 6:07pm

b. Six Year Street Program 2026-2031

6:08pm – Mayor Poch opened the public hearing to take comment on the proposed 6 Year Street Program. With no public comment, the hearing closed at 6:09pm.

**Public Input**

None

**Updates and Modifications to Agenda**

The Clerk requested to add the approval of the Water Use Efficiency Goals to the Action Agenda.

**Consent Agenda**

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes                      Regular Council Meeting – June 11, 2025

Vouchers:                      Claim Vouchers and Checks:  
Claim Voucher No. 42410 through 42431 and EFTs dated June 25, 2025 in the total amount of \$ 88,453.08.

Claim Voucher No. 42437 through 42462 and EFTs dated July 9, 2025 in the total amount of \$ 53,031.67.

Manual Vouchers:              Claim Voucher No. 42406 through 42409 dated June 18, 2025 in total amount of \$23,923.92.

Payroll Checks:                Payroll Check No.'s 42432 through 42436, EFT's and direct deposits dated June 13 and 27, 2025 in the total amount of \$138,781.47.

**Action Agenda**

- a. Resolution No. 2025-05, Six Year Transportation Improvement Program  
(m/s St. Jeor/Black) to approve Resolution No. 2025-05. Motion carried.

b. Resolution No. 2025-06, Surplus Property

(m/s St. Jeor/Schmidt) to approve Resolution No. 2025-06 declaring surplus property. Motion carried. The council authorized the Mayor and Public Works Superintendent to sell or dispose of property as they see most advantageous to the Town.

c. Water Use Efficiency Goals

Engineer Marissa Siemens reviewed the requirement to set Water Use Efficiency Goals. Further discussion took place following the public hearing. Councilman St. Jeor was adamant about not accepting the goals stating it goes against what the council has been trying to accomplish with encouraging people to water lawns. Councilman Schmidt concurred with St. Jeor. With hesitation, (m/s Schmidt/Black) to approve the Water Use Efficiency Goals. Motion passed with 2 in favor (Schmidt, Black) and one opposed (St. Jeor).

**Discussion Agenda**

a. TIB ADA Ramp Upgrades and Sidewalk Project Status Update – TD&H Marissa Siemens

Engineer Marissa Siemens provided the council with an update on the TIB ADA Ramp Upgrades and Sidewalk Project. Bid opening for the re-bid took place on July 2<sup>nd</sup>. The apparent lowest responsive bidder is Rudnick and Sons, which came in around \$8,000 over engineer's estimate. Additional funding will need to be requested from TIB to cover it along with the additional costs for on-site inspection.

**Staff, Council & Committee Report**

Council

Councilman St. Jeor asked what the city can do to get WSDOT to repair the sink hole near the west end of the bridge. Superintendent Steffens stated that WSDOT has fixed it in the past but it reappears. Mayor said he would look into who to contact.

Police

Chief Bowden notified the council that an offer has been made to hire the 5<sup>th</sup> Officer.


**Public Input**

None.

**Adjournment**

Mayor Poch adjourned the meeting at 6:33pm.

Mayor

  
Bob Poch

Clerk

  
Stefani Bowden