



Minutes
1457th Regular Council Meeting
September 17, 2025

5:30 p.m. – Executive Session

RCW 42.30.110

- (1) (i) *To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.*

Mayor Poch opened the executive session at 5:37pm. and estimated the end time to be 6:00pm.

Attendees: Mayor Bob Poch, Councilmembers Black, Schmidt, Adkins and St. Jeor, Attorney Ron VanWert (via videoconference) and Clerk Stefani Bowden.

No other business was discussed, and no decisions were made during the executive session.

Mayor Poch adjourned the executive session 5:59pm.

6:00 p.m. Regular Council Meeting

Mayor Poch called the 1457th regular meeting of the Coulee Dam Town Council to order at 6:00pm.

Roll Call

Council members present: Kevin Black, Merv Schmidt, John Adkins and Keith St. Jeor.

Staff Present: Clerk/Treasurer Stefani Bowden, Public Works Superintendent Mike Steffens and Police Chief Paul Bowden.

No public present.

Pledge of Allegiance

Keith St. Jeor led the Pledge of Allegiance.

Public Input

None

Updates and Modifications to Agenda

None

Consent Agenda

(m/s St. Jeor/Schmidt) to approve the consent agenda. Motion carried.

Minutes Regular Council Meeting – August 27, 2025

Vouchers: Claim Vouchers and Checks:
Claim Voucher No. 42544, 42547 through 42549, 42551 through
42583 and EFTs dated September 10, 2025 in the total amount of
\$ 86,873.38.

Manual Vouchers: CPL-09.05.25 in the amount of \$18.00

Payroll Checks: Payroll Check No.'s 42525 through 42527, 42537 through 42542,
EFT's and direct deposits dated August 1, 15 and 29, 2025 in the total
amount of \$143,651.53.

Voided Checks: Check No. 42550 (was not printed by check supplier)

Action Agenda

- a. Comprehensive Plan Periodic Update – Department of Commerce Grant Acceptance
(m/s Adkins/St. Jeor) to accept the Department of Commerce Grant, in the amount of
\$50,000, to complete the Comprehensive Plan Periodic Update and authorize the Mayor
to execute the grant agreement. Motion carried.

Discussion Agenda

- a. Fiber Optic Franchise Agreement with the Colville Confederated Tribes
The Colville Confederated Tribes has requested approval of a Franchise Agreement to
install and operated a fiber optic system within the town limits of Coulee Dam. The
Town Attorney is working on an agreement and should have a draft to present to the
council in the near future.

Staff, Council & Committee Report

Police

Chief Bowden informed the council of the need to purchase a new body camera and Taser for the new police officer. Due to timing on current contract with AXON for the tasers and cameras, it would more cost effective for the town to terminate existing contract and enter into a new one, which would update all of the equipment at the same time. The council supported keeping equipment updated to ensure officer safety and requested the clerk to prepare a budget amendment for the next council meeting.

Council

With budget season approaching soon, Keith St. Jeor is requesting the Town look in to purchasing AED's for Town Hall, Police and Public Works.

Keith St. Jeor asked if any progress has been made on the HVAC at the bowling alley. Superintendent Steffens will contact Silver Creek to get a quote.

John Adkins asked for an update on the ADA ramp project stating that it looks great. Steffens said that aside from a few issues with the concrete, it is going well and that the contractors have been good to work with.

Public Works

Superintendent Steffens has received an offer of \$100 to purchase the old sprayer that has been listed on the surplus property items for sale for over a year. The council felt it was an acceptable offer and left it to the discretion of the Public Works Superintendent to dispose of the sprayer.

Public Input

None

Adjournment

(m/s St. Jeor/Schmidt) to adjourn the meeting at 6:40pm. Motion carried.

Mayor Bob Poch
Bob Poch

Clerk Stefani Bowden
Stefani Bowden