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# THE CORNER STORE GALLERY

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[www.cornerstoregallery.com](http://www.cornerstoregallery.com)

## The Corner Store Gallery Terms and Conditions

### Special 2018 Artist Run Gallery Program:

Gallery hire is significantly discounted with **NO COMMISSION** for this special program! We are looking for exhibitions, popups, workshops, artist talks and anything else you might think of! An **information session** will be held at the gallery on Sunday **November 5<sup>th</sup>** at 1pm.

If you have any questions please contact Madi on 0448 246 209.

### Terms and Conditions:

- Gallery hire rate is **\$500 for 3 weeks, \$380 for 2 weeks OR \$250 for 1 week.** Weeks are booked from Monday to the following Sunday. Hire rate includes property rental, insurance, advertising (website, social media & mailing list), administration costs and access to all facilities listed on page 2.
- Any event taking place during Orange F.O.O.D. Week has the option of program advertising with the additional cost of \$150.
- During this special **Artist Run Gallery Program** period, staffing of the gallery is the responsibility of the exhibiting artists. Madeline Holborow the gallery director will be on maternity leave during this time.
- The gallery **MUST** be open to the public every Saturday from 10am-2pm (at the very least) for the duration of the exhibition, other business hours will be decided upon by the exhibiting artists.
- **No Commission** will be charged during this period – 100% of the sale profits will go to the artist!
- Exhibitor/s are to pay \$150 deposit (subtracted from total cost) on submission of contract or risk losing their booking, the deposit will be forfeited if the event is cancelled less than 3 months prior to the opening date.
- The balance is due 4 weeks prior to the opening.
- Opening Night catering is the responsibility of the exhibiting artists. We will provide you with tables, table cloths, wine glasses and ice buckets etc.
- The Corner Store Gallery reserves the right to make final curatorial decisions

regarding the displayed works.

- All freight charges of artworks to and from the gallery (**excluding** sold works) are the responsibility of the artist.
- Works must be delivered on the set date ready for display. This includes all hanging attachments. Arrangement and payment for special fixtures for hanging or display are the responsibility of the artist.
- Exhibiting artists will hang their own exhibition with help and guidance from the gallery director Madeline Holborow. Exhibitors are able to use the gallery hanging system as well as the 6 plinths we have available. The gallery **MUST** be left in a clean and fresh condition ready for the next exhibitors.
- The walls **CANNOT** be drilled during the exhibition!
- Exhibitors must remove all unsold works from the gallery by 3pm on the last day of the booking.
- An artist statement and at least 3 good quality images must be provided digitally upon submission of contract for the website exhibition calendar. The statement need only be a few sentences long.
- The exhibition will be catalogued on the website after the exhibition closing date, with the artist's permission.
- Payment for sold works via eftpos will be made to the exhibitors ASAP.

#### **Available Facilities:**

- Advanced, secure gallery hanging system, adjustable hooks, and wires.
- 6 plinths, various sizes
- Adjustable gallery lighting system
- Bathroom
- Microwave, sandwich press, kettle, fridge, tea/coffee
- Desk and chair
- 3 working power points in gallery space
- Reverse cycle air conditioning unit
- Cleaning materials – vacuum, mop and buckets etc.
- Wine glasses, ice bucket, white table cloths
- 6 x 2 metre trestle tables
- 16 stools for workshops / presentations etc
- Free internet access
- Eftpos machine