



**Pacific Grove Museum of Natural History
Director's Report
October 2015**

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Education	October 2015
School Group Visits	<ul style="list-style-type: none"> • Monte Vista- 60 • Monterey Bay Charter School- 27 • Forest Grove- 26 • Girl Scouts- 16 • CSUMB- 20 <p>Total: 149</p>
Other Group Visits	<ul style="list-style-type: none"> • Bonjour USA-32 <p>Total: 32</p>
Science Saturday	<ul style="list-style-type: none"> • Spiders <p>Total: 945</p>
Group Outreach Programs/Kits	<ul style="list-style-type: none"> • The Orchard School, Museum Collection Items, Aptos • Pt. Lobos, Museum Collection Items, Carmel • <p>Number of kits checked out: 2 Total Outreach: 0 students</p>
Lectures Museum Meetings Birthdays Rentals	<ul style="list-style-type: none"> • "A Whirlwind Tour of the Panama Pacific International Exposition," presented by Laura Ackley; 45 attendees <p>Total Lectures: 1</p> <ul style="list-style-type: none"> • Carmel Valley Gem & Mineral Society • Audubon Society • Sustainable Pacific Grove • California Native Plants Society • Volunteer Orientation Meeting • Education Advisory Meeting • Chamber Meeting • City Museum Board Meeting <p>Total: 8 Meetings</p> <ul style="list-style-type: none"> • 1 <p>Total Attendees: 26</p> <ul style="list-style-type: none"> • Youth Arts Collective Rental <p>Total Attendees- 87</p>
LiMPETS	Castroville Elementary School – 80 6 th grade students Cunningham Elementary School – 45 5 th and 6 th grade students Walnut Elementary School – 64 5 th grade students

Education	October 2015
	Santa Catalina School – 75 high school students CSUMB – 20 college students West Park Elementary – 40 7 th grade students Robert Down Elementary – 160 4 th and 5 th grade students (<i>3 classes per grade</i>) Monterey Bay Aquarium Teen Conservation Leaders – 9 high school volunteers* North Salinas High School – 20 high school students International School of Monterey – 50 8 th grade students Point Lobos Docents – 7 Pt. Lobos docents, 3 museum volunteers* Fremont Open Plan – 60 5 th and 6 th grade students Total: 630 participants

IV. Marketing and Promotions

Marketing & Promotions	October 2015
Web	Website Visits – 10,505 Page Views – 23,893
Marketing/Public Relations	<ul style="list-style-type: none"> • Butterfly Ball featured in Cedar Street Times • Ohlone blessing photo used in Cedar Street Time • Panama Pacific International Exposition featured in Carmel Magazine • Return of the monarchs featured in Carmel Pine Cone • KION news story on monarch season starting http://goo.gl/N60zTC • Youth Arts Collective story featuring the Museum in the Monterey Herald http://goo.gl/o9p1cD http://goo.gl/J2281N http://goo.gl/xDgR7O • Milkweed and Monarchs in the Herald • http://goo.gl/kdwL3o • Night Owl review by author and blogger Leslie Patino http://goo.gl/hjUuej

VI. Organizational Updates

Organizational Updates	October 2015
Staff	<ul style="list-style-type: none"> • N/A

VII. Volunteers

Volunteers	October 2015
Volunteers	<ul style="list-style-type: none"> • Museum Docent Volunteers worked 103.26 hours

Volunteers	October 2015
	<ul style="list-style-type: none"> • Museum Garden Volunteers worked 22.24 hours • Museum Project & Events volunteers worked 182.32 hours • Museum Store Volunteers worked 108.36 hours • Museum Tour Group volunteers worked 0 hours • Monarch Sanctuary volunteers worked 87.45 hours • School Groups volunteers worked 12.54 hours • Science Saturday volunteers worked 126.12 hours <p>Total Volunteer Hours: 642.29 hours Total Volunteer Count: 79</p>
Volunteer Orientation/ Enrichment	<ul style="list-style-type: none"> • Volunteer Information Meeting , 12 attendees • Volunteer Orientation, 10 attendees <p>Total New Volunteers: 10</p>

VIII. Collections

Conservation & Collections	October 2015
Management	<p>Collections Management:</p> <ul style="list-style-type: none"> • Installed additional exhibit elements in biodiversity gallery (Chautauqua display, relief map table, artwork, Rollo Beck materials, etc.) • Installed sand collection display on mezzanine • Repaired text panels in CA state symbols case • Assisted with several collection/research inquiries • Regular repairs and maintenance of Museum exhibits (light bulbs, damaged text panels etc.) • Began intern cataloging project of local history materials • Prepared and packed objects for display at airport • Received donation of Fern Georgia Anderson shell collection. Installed cabinet in Collection storage.
Conservation	<p>Conservation:</p> <ul style="list-style-type: none"> • Monthly check of Temperature/relative humidity levels and pest activity. • Updated database with object location changes, photos, and condition reports. • Began review of CAP Reports, creating summary list of priorities

IX. Facility and Risk Management

Facility and Risk Management	October 2015
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Repairs / Upgrades	<ul style="list-style-type: none">• 10/6/15 The hinges on the lockbox at the Sanctuary are rusted and do not open. Under warranty. Contacted lockbox manufacturer.• 10/8/15 – Request to have city come and check out the overhang above the front entry- last time it rained it was diverting water right above doors.• 10/8/15 – Request to city to have skylights cleaned and the windows repaired. City to have a bid on window repairs 10/27/15• 10/8/15 – City informed about ballast that was humming and flickering above the stairs in the administrative office area. Roque came by and checked it out, said it had to do with a fan, and not the ballast.• 10/9/15 – Steve Blanchard with Blanchard Wood Carving came by to review and discuss options about putting a sculpture in the front open area of the garden in the front of the building.• 10/25/15—Hired professional cleaners.
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