



Pacific Grove Museum of Natural History Director's Report December 2016

Guests & Event Attendance	December 2016			
Museum Visitation	General Attendance	1,609	Monterey Bay Aquarium	2000
	School Field Trips	911	Homeschool Days (off-site)	
	Lectures	6	LiMPETS (off-site)	265
	Museum Events	23	Watershed Explorers	28
	Rentals	244	TOTAL(off-site)	2,293
	Birthdays	61	Sanctuary Attendance	8,692
	Museum Meetings	32		
	TOTAL (on-site)	2,886		
			TOTAL: 5,179	

Exhibits	December 2016
Permanent Exhibitions	<ul style="list-style-type: none"> Designed and fabricated stand, cover and new interpretive panel for new fluorescent mineral display on Mezzanine Coordinated with the Monterey Peninsula Quilters Guild for upcoming exhibition Assisted with additions to new Monarch Gallery in lobby Assisted with writing text for interpretive panels
Special Exhibitions	<ul style="list-style-type: none"> Continued preparation work for new Collector's exhibition Completed Phase 1: Preliminary planning, developed scale model of gallery and digital scale drawings with potential exhibition layout, selecting stories and potential objects to highlight from collection, established central theme, installation schedule and potential exhibit ideas

Education	December 2016					
School Field Trips	School	Program	Grade	Students	Adults	Total
	Spreckels Elementary	Monarchs	2nd	58	20	78
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	Mission Park Elementary	Monarchs	2 nd	100	15	115
	DLAMP	Monarchs	1st	60	12	72
	Pre-Visit- Bardin	Birds	3rd	100		100
	Oscar F Loya Elementary	Ohlone	4th	111	20	131
				824	87	911
Other Group Visits	<ul style="list-style-type: none"> N/A 					
Science Saturday	<ul style="list-style-type: none"> N/A 					

Education	December 2016			
Group Outreach Programs/Kits	Program/Kit	School		
	N/A			
Museum Meetings	Organization	Attendance		
	Audubon Society Meeting	12		
	Sustainable PG Meeting	20		
	Total:	32		
Museum Events/ Facility Rentals/Events	Event Name	Attendance		Total: 328
	Birthdays	61		
	Rentals	244		
	Flight of the Butterflies	8		
	Sea Foragers Field Trip	15		
Lectures	<ul style="list-style-type: none"> Sea Foragers Lecture- 6 Attendees 			
LiMPETS	School	Grade	Students	
	Renaissance High School	High School	10	
	North Salinas High School	High School	50	
	Maze MS	Middle School	100	
	DLAMP	Middle School	30	
	Castroville Elementary School	Elementary School	75	
		TOTAL:	265	
MPUSD and Educational Outreach Events offsite	Organization/School	Attendance		
	Watershed Explorers-MPRPD	28		
	MBAQ Home School Days	2000		

Marketing & Promotions	December 2016	
Web	<ul style="list-style-type: none"> Website Visits – 8,532 Page Views – 16,253 	

Organizational Updates	December 2016	
Staff	<ul style="list-style-type: none"> N/A 	

Volunteers	December 2016		
Volunteers	Position/Area	Docents	Hours
	Museum Docents	10	94.2
	Store	11	85.8
	Garden	9	24.8
	School Groups	1	3.6
	Special Projects	4	48.75
	BLOY Monitoring	1	1
	SeaWatch Docent	3	14.25

Volunteers	December 2016		
	LIMPETS Volunteer	1	9.25
	Eco Ambassadors Volunteer	0	0
	Tours	0	0
	Other	1	1.25
	Sanctuary	19	176.5
		47	459.4
Volunteer Orientation/ Enrichment	Regular Volunteers Total New Volunteers: 4		

Collections	December 2016	
Management	<ul style="list-style-type: none"> • Continued delegating projects for Collections Registrar: Improving storage of stone and ceramic artifacts, cleaning of objects, photographing objects, improvements to object information in database, building on the Biography database, research for Collectors Exhibition, and assigning home locations to objects that have been brought off exhibit. Registrar is also greatly assisting with research of artifacts and expanding the Museum's online database. • Supervised intern working with local history archive project, cataloging objects and Library inventory. • Received donation of new LED lights for replacement of fluorescent fixtures in collection storage. • Incorporated fluorescent mineral samples from collection into new display on mezzanine. • Facilitated research and photography requests, mostly for Pt. Pinos Lighthouse. 	
Conservation	<ul style="list-style-type: none"> • Supervised and assisted Collections Registrar in cleaning several collection objects. • Updated database with exhibit entries, location changes, and loans. 	

Facility and Risk Management	December 2016
Repairs / Upgrades	Created volunteer center in upstairs office