



LAW OFFICE OF VIRGINIA SUDBURY

Telephone: 801.831.9623 E-mail: virginia@lovs.biz

LIMITED SCOPE AGREEMENT

_____, (Client) consulted with LOVS Attorney, for limited scope assistance and advice. LOVS agreed to provide the following checked services:

Review of court documents: OCAP documents. Password: _____
Information about document preparation/suggested changes
Document preparation:
Advice regarding client's rights and responsibilities
Advice about the law and strategy relevant to issues as identified by Client
Preparing computer support guideline calculations
Information about fact gathering and discovery
Guidance about procedural information, filing and service of documents
Advice about negotiation and the preparation and presentation of evidence
Advice about law and strategy related to an ongoing mediation/negotiation or litigation
Legal research:
Advising on trial or negotiating techniques
Advising regarding property rights
Review and analysis of Client's case or trial strategy
Appearance at hearing on _____ (including review of necessary pleadings, preparation for hearing and subsequent Order)
Appearance at mediation on _____ (including review of necessary pleadings and documents and preparation for mediation)
Other (specify):
<p>PAYMENT: Client has paid LOVS payments \$ _____ on _____. LOVS will prepare and file the necessary pleadings after receipt of the second payment. These payments will comprise a Flat Fee for the above checked services.</p> <p>This flat fee payment includes a brief telephone conversation and/or short email solely for the purpose of transmitting documents and other information relevant to the providing of the services described above. Any detailed responses requested from Attorney, either via telephone or email, shall be billed at the additional hourly rate of \$200 per hour and shall not be included in the Flat Fee quoted above. Neither Client nor Attorney contemplates or expects a further professional relationship past the services delineated above. Client acknowledges that she has been advised of the Client's right to seek separate legal advice from other counsel of the client's choice with regard to all legal matters that are outside the scope of the specific limited services provided by Attorney under this agreement.</p> <p>Dated: _____</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">Client</p> <p>Dated: _____</p> <p style="text-align: right;">_____</p> <p style="text-align: right;">LOVS Attorney</p>