The Global Liver Institute (GLI) is a 501(c)(3) nonprofit headquartered in Washington, D.C. Our mission is to improve the lives of individuals and families impacted by liver disease through promoting innovation, encouraging collaboration, and scaling optimal approaches to help eradicate liver diseases. We believe that by collaborating with the medical and advocacy communities, and partners worldwide, we will achieve our vision for liver health to take its proper place on the global public health agenda consistent with its prevalence and impact.

Position Summary:
GLI is looking for a video editor with their own equipment to edit footage from virtual and in-person events and manage GLI’s YouTube channel

Reports to: Director of Communications
Works closely with: Social Media Manager

Responsibilities:
- Downloading video recordings or retrieving video footage from videographer
- Pre-production, production, post-production editing
- Uploading to and managing GLI YouTube channel
- Inserting closed captioning, graphics, or other on-screen text into a video and creating engaging thumbnails
- Adding YouTube features such as playlists, end screens and cards
- Collecting and reporting YouTube analytics and analyze that data to identify best methods to increase engagement
- Managing all current project files and archives for media production projects, including all design files, artwork, photos, videos, audio files, etc.
- Staying aware of new YouTube features/functions and applying them as necessary

Preferred Experience:
- Experience in video production with a strong portfolio
- Degree in videography, digital editing, visual communications, or a related program area

Required:
- Video and audio editing skills
- Expertise in the latest techniques and technology needed to fulfill responsibilities
• Personally owned equipment capable of storing and processing large video files quickly and efficiently
• Expert proficiency with Adobe production design tools, including Premiere, After Effects, Audition, Illustrator and Photoshop
• Sense of professional visual aesthetic appropriate for a health non-profit
• Understanding of the importance of brand identity and creating content with a cohesive brand voice
• Conceptual thinking and creative problem solving
• Ability to work autonomously, yet able to take direction well
• Collaborative, proactive team player with a positive attitude and high level of energy able to work in a fast-paced environment
• Fluency in Microsoft and Google Applications
• Passion for nonprofits and health advocacy
• Strong interpersonal skills, with the ability to effectively communicate and collaborate with individuals from cultural and diverse backgrounds
• Excellent team player with the ability to work independently and in collaboration with colleagues at all levels across the team and with external stakeholders
• Strong organizational skills with ability to effectively balance multiple projects, deadlines and deliverables in a fast-paced environment

How to Apply:
Please send your Resume/ CV and Cover Letter to Hiring@globalliver.org with Video Editing Specialist in the subject line of your email.

Please note that due to the high number of applications we receive for positions posted, we are only able to respond directly to candidates with whom we wish to move forward in the interview process. The Global Liver Institute is committed to fostering diverse perspectives and actively pursuing equity in all aspects of our work. The Global Liver Institute is an equal opportunity employer.