

Tyler's Banquet Contract

- I understand that my final menu selections are due **one week** prior to my event.
- I understand that my final guest count is due no later than **one week** prior to my event.
- I understand that all food charges are based on the final guest count or the actual number of guests that are served, whichever is greater.
- Final payment is expected at the conclusion of the event.
- A **20%** service charge will be added on to all food and beverage charges, excluding cash bars.
- If a bartender is needed there will be a **\$50** bar set up fee.
- Buffet meals are to be consumed on premises only: no food will be permitted to be taken from the premises.
- The only outside food permitted to be brought into our premises are cakes.
- Guests will be permitted to decorate for the event **45 minutes prior** to the start of the event.
- Tyler's Banquet Room does not charge a room fee. We do have a minimum amount of food that must be ordered that does not include gratuity or alcoholic beverages.

Friday and Saturday Nights \$700.00

Saturday and Sunday Days \$500.00 – event before 3:00 pm

Weeknights \$400.00

- All federal state and local laws in regards to both food and liquor consumption must be adhered to. Any violations will result in guilty parties being asked to leave the premises.
- I assume responsibility for all guests at the event. I understand that I am responsible for any damage or theft of property.

Event and Date: _____

Print Name: _____

Signature: _____

Today's Date: _____

E-Mail Address: _____

Phone Number: _____

Mailing Address: _____