

April 18th, 2024

Full Board Meeting

Board Members (Virtual): Monty Anderson, Sharon Bias, Gina Breukelman, Jane Broom, Caroline Chan, Ligaya Domingo, Katie Garrow, Bookda Gheisar, Kate Harkness, Teri Holme, Jiquanda Nelson (C), Vaughn Taylor, Lars Turner

CLEO Representatives (Virtual): Ashton Allison, Markham McIntyre

Staff (Virtual): Shelan Aldridge, Michael Davie, Vey Damneun, Ana Gaeta, Mimi Getahun, Laura Kapuscinski, Alice Kim, Marie Kurose (CEO), Avi Laudon, Joseph Ntumba, Bryan Pannell, Leigha Paul, Jeff Sikora, Gyanendra Subba, Marisol Tapia Hopper, Joe Taylor, Arianna Thornton-West, Jeremy Warren

Materials Distributed:

- [Full Board Meeting Minutes – April 4th ,2024](#)
- [DRAFT WIOA Local Plan to State Workforce Board and Employment Security Division \(ESD\)](#)

I. WELCOME AND INTRODUCTIONS

Jiquanda Nelson, Board Chair, called the meeting to order and welcomed the board members. She thanked everyone for attending this important special meeting. Ms. Nelson reminded the board of the critical importance of submitting the WIOA Local Plan and noted that all necessary documents have been provided to each member for review and feedback. She emphasized the urgency of approving and submitting the WIOA Local Plan to ensure that the WDC remains in compliance.

II. WIOA LOCAL PLAN

A. Overview

- Highlights, Impact and Data

Marie Kurose, CEO, provided a high-level explanation of the differences between the WIOA Local Plan and the Regional Strategic Plan, an overview of the WIOA Local Plan workstreams and timeline.

- Certification Process

Ms. Kurose provided an update on the WIOA Local Plan. Her presentation included detailed information on the Local Workforce Development Board's

(LWDB's) certification process and criteria, which encompasses board membership as described in WIOA Title I policy, successful performance, fiscal integrity, and the fulfillment of the 13 required functions of LWDBs.

Ms. Kurose also provided a reminder of the events following the last in-person board meeting on April 4th. She noted that, after failing to secure a motion to approve the WIOA Local Plan, Chair Jiquanda Nelson met with board members and agreed to request additional information from WDC for feedback. On April 9th, Ms. Kurose distributed the following documents to board and CLEO members with a feedback deadline of April 16th:

- Draft WIOA Regional Local Plan - updated
- WIOA Plan Executive Summary – Provides a high-level overview of the Plan
- WIOA Local Plan Engagement Timeline – Summary of board communications regarding the planning process, opportunities, and timeline
- Local Plan Public Feedback Summary – including WDC response

B. State Comments

Ms. Kurose informed the board that the WDC had received state comments on the local plan the previous day. The state provided minor update suggestions, with the only significant finding being non-compliance with WIOA Title I Policy regarding Local Board member appointment criteria, specifically related to board composition. She explained that the WDC was previously informed by state monitors that the current board member for the required Economic Development position could also serve as a business board member, meeting both criteria. While federal guidelines permit this, the state is now contesting this dual role. WDC is working with the state to clarify this issue. CLEO representative Markham McIntyre offered to speak with the state board to advocate on behalf of the WDC.

Ms. Kurose also highlighted some of the positive feedback received from the state board, particularly regarding Regional Analysis, Coordination with Regional Economic Development Organizations, and Expanding Access and Inclusivity.

C. Board Questions and Feedback

Ms. Kurose reported that the WDC had received feedback from two members within the feedback and reminded the board that the plan needs to be approved by May 15th.

Additionally, Ms. Kurose shared recommendations received from the Board and CLEO members. She outlined current and future employer engagement strategies, industry sector strategies, and the WDC business services redesign strategy. Ms. Kurose also discussed key themes and applicable lessons learned from peer interviews, diversifying funding, a green economy workforce strategy and how to align this work with our next plans with the regional strategic plan.

Ms. Kurose reminded the board that the final draft will be ready for review by April 30th.

D. Action Items

- Approve Draft WIOA Local Plan

The WDC requests the approval of the DRAFT WIOA Local Plan with revisions from the board, CLEO's and State Workforce Board and ESD.

Ms. Nelson opened the floor for a motion to approve Draft WIOA Local Plan. Katie Garrow made a motion to approve; Bookda Gheisar seconded. The motion was unanimously passed.

III. ADJOURNMENT