



Willowwind Summer Program 2021 - Safety Measures

Updated: 2/8/2021

The safety of our campers and staff is our top priority. Willowwind School reopened its doors in July 2020 and has remained onsite for the entire 2020-21 academic year with minimal disruption due to COVID-19. As we look ahead to 2021, Willowwind's Summer Program will follow regulations published by the Iowa Department of Public Health (IDPH) and the Department of Human Services (DHS), and the American Camping Association. Willowwind School also works in close collaboration with the Johnson County Department of Public Health (JCPH).

Before a child's first week of camp, Willowwind will send a Health and Safety Acknowledgment Form to sign and confirm they understand and will abide by all safety protocols, routines, and requirements.

Please Note: COVID-19's impact on our local community is fluid and evolves and changes regularly. Willowwind reserves the right to shift and revise policies and procedures as the school sees fit for the best interest of its students and employees.

Camp Hours:

- Willowwind's weekly classes will run from:
 - Full Day: 8:30 am - 3:30 pm
 - AM Only: 8:30 - 11:30 am
 - PM Only: 12:30 - 3:30 pm
- Groups will be assigned to classroom cohorts and will not mix with other cohorts.

Camp BASP:

- At this time, Before and After Summer Program (BASP) is available. Willowwind reserves the right to cancel BASP week-by-week due to low enrollment.
- Willowwind's BASP hours are as follows:
 - BSP: 7:30 - 8:30
 - ASP: 4:00 - 4:30

Personal Protective Equipment:

- PreK-6 students will be required to wear cloth masks (provided by the family) at all times (even when outside) except for eating times.

- We recognize the use of PPE remains a new routine for many children and will work with students to encourage proper fit and wear of masks.
- If necessary, please practice wearing face masks with your child so they begin to get used to wearing them for extended periods.
- Should a medical need prevent your child from staying safe and healthy while wearing a mask, please let Willowwind know. Medical documentation may be required to be exempt from wearing a mask.
- PreK-6 students can also wear an optional face shield (provided by the family) and a cloth mask, but a cloth mask is required.
- Teachers will wear face masks at all times.

Social Distancing Practices:

- Each class will be assigned portions of the interior building and exterior campus to deter cross-traffic between classes and lower the risk of spreading airborne illnesses.
- Students will stay with the same group of children and one teacher throughout the week.
- There will be no mixing of students between classes.
- Students in grades K-6 will utilize the upper playground, swing set, and green space on a weekly rotation to encourage safe enjoyment for all. Classrooms will also have access to classroom-assigned recess equipment that will be sanitized regularly.
- Teachers will open, hold open, and close doors to minimize student contact with shared surfaces.

Sanitation Practices:

- Willowwind will follow recommended cleaning procedures, including bathroom cleaning and wiping down high touch surfaces like door handles, tables, and chairs throughout the day.
- Frequent handwashing and hand sanitizing will occur throughout the day. Students complete hand washing each time they enter or exit their classrooms.
- Increased sanitation will occur throughout the day and in the evening.

Teacher Training:

- All staff will complete COVID-19 related training as recommended by DHS.

Reducing Community Risk:

- We are all in this together to minimize COVID-19's community spread. We ask all camp families and staff to do their part to reduce their risk of exposure to COVID-19. This means limiting exposure from non-family members, wearing a face mask when in public, avoiding large crowds / gatherings, and staying home when able.

Camp Drop Off:

- PreK-6 drop off can occur between 8:15 - 8:30 am daily.
- Please wear masks at drop off and pick up.

- Temperatures will be checked daily upon arrival, and Willowwind staff will review the daily health screener (to be completed by parents before arrival).
 - When approaching the red curb, please form one line along the curb.
 - There will be two orange cones to designate the start of both lines.
- **Students in grades 1-6** will be greeted at their car by Willowwind staff for curbside dropoff. Students should remain in their vehicle until greeted by a Willowwind staff. Following the review of the health screener, students will be directed to their assigned entrance, where their camp instructor will be waiting for them.
- Parents with **students in PreK / K** should park their car and line up with their child on the west sidewalk, following the social distancing cues to drop their child off directly at the entrances on the southwest side of the building. PreK / K parents and students should wear masks. Following the review of the health screener, students will be directed to their assigned entrance, where their camp instructor will be waiting for them.
 - Parents will be asked to say their goodbyes at the gate.
 - An area will be set up should additional time be needed for extra hugs at drop off.
- ***Your patience is requested and appreciated as we navigate this important step to ensure the health and safety of all.***

LATE Camp Drop Off:

- Should you have to drop off your child late, please call Willowwind School (319-338-6061) upon your arrival, and a Willowwind Staff member will greet your child (**PreK through 6th Grade**) at curbside drop off.

Camp Pick Up:

- Summer Program pick up will occur between 3:30 - 3:45 pm daily. Parents will be assessed a fee of \$15 fee for each 15-minute increment they are late.
- **Preschool / Kindergarten** parents should pick their children up at the southwest corner of the building. Preschool / Kindergarten parents are asked to remain outside during pick up, wear masks, and adhere to social distancing practices between families of 6' or more. Social distancing cues can be found on the sidewalk on the west side of the parking lot.
- **Grades 1-6** parents should remain in their cars at pick up and form a curbside pick up line along the perimeter of the Willowwind parking lot. Parking spots should be reserved for preschool and kindergarten parents who must pick their young children up at the classroom exterior door.

Grades 1-6 Curbside Pick Up Tag:

- Upon registration, Grades 1-6 families will be assigned a curbside pick up tag to place on their car's dash. This tag will signal which Grades 1-6 students are ready for pick up. Tag example: Class Grade - Last Name (1/2 - Jones). Multiple tags can be available upon request if multiple cars will pick up throughout the week.

EARLY / LATE Camp Pick Up:

- Should you have to pick up your child early, please call Willowwind School (319-338-6061) upon your arrival, and a Willowwind Staff member will escort your child (**PreK through 6th Grade**) to your curbside car.
- The same applies for ASP pick up.

Daily Health Screenings:

- Campers and staff must complete an electronic daily health screening prior arrival.
- Every individual's temperature will be retaken upon arrival.
 - Should an individual's temperature be 100.0 degrees or more, the individual must return home and stay home until fever-free (unmedicated) and symptom-free for 24 hours.
- Individuals will also be sent home for vomiting and diarrhea and must be symptom-free for 24 hours.
- Click [HERE](#) to review Willowwind's COVID-like symptom policy and when students must remain at home and seek medical consultation.
- Willowwind reserves the right to send home individuals that display respiratory illness symptoms and may request the individual consult with their health care provider to follow relevant guidance before their return to Willowwind School. Documentation of consultation may be required.
- If an individual comes in contact with someone that has tested positive for COVID-19, please notify Willowwind School of the exposure.
 - This individual will be required to self-quarantine for 14 days.
- If a Willowwind student or staff member contracts COVID-19, they will be required to isolate for ten days.
 - Willowwind School will work in partnership with JCPH to trace close contact exposures. Individuals considered to have been in close contact with a COVID+ case will be required to self-quarantine for 14 days.
 - Willowwind School will proceed with sanitation of the classroom where the COVID+ individual came in contact.

Building Visitors:

- To minimize traffic inside our building, parents will be asked to say their goodbyes at their car (grades 1-6) or building entrance (PreK / K).
- Pick up will occur at the southwest exterior entrance (PreK / K) or at curbside (Grades 1-6).
- Should a parent need to pick up their child early, the parent must call Willowwind School from their car, and a Willowwind staff member will escort the child to them.

PreK-6 Student Snacks / Lunches:

- All students will provide their own AM & PM snacks.
- Full Day PreK-6 students will provide their lunch.
 - Lunch coverage is not an option for half-day students.

- Reusable lunch bags, sacks, and containers are allowed, but students must open all containers and packaging independently to reduce multi-person exposure.
- Water bottles are allowed and will be refilled during periodic supervised refill / water breaks.
- All containers and water bottles **MUST** be taken home and washed nightly.
- Willowwind will encourage outdoor snack and lunch times to encourage greater social distancing and outdoor airflow while students are unmasked.

Student Supplies:

- All personal belongings must be clearly labeled and fit inside **one bag** (lunch/snack sack included).
- *sunscreen and bug spray* - Students must supply their sunscreen and bug spray and should be kept inside their backpack. Parents **MUST** apply sunscreen and bug spray daily before arrival. If needed, teachers will assist younger students in reapplying sunscreen before afternoon recess using gloves and washing hands in between applications. Students in grades 2-6 must be self-sufficient in applying sunscreen and bug spray.
- *hat* - A hat to wear outside can be worn but must fit inside the child's backpack while inside the building.
- *extra clothes* - A spare change of clothes should be provided and placed in a gallon-sized Ziploc bag. This bag of clothes should remain in your child's backpack.
- ***PRESCHOOL ONLY: naptime blanket*** - A nap time blanket must be provided and fit inside a reusable sack. Cots will also be assigned per student for consistent use and will be sanitized daily. No pillows or stuffed animals are allowed.