



AIA
Buffalo/WNY



2017 ARCHITECTURE AWARDS

DESIGN AWARDS & SERVICE AWARDS BRIEF



Table of Contents

Last Updated: June 1, 2017

2017 ARCHITECTURE AWARDS

- 3 Announcement
- 4 Fees
 Schedule
 Procedures
- 5 Rules & Regulations
- 6 FAQ

DESIGN AWARDS

- 7 Design Categories
- 8 Award Levels
- 9 Design Requirements

SERVICE AWARDS

- 11 Overview
- 12 Service Categories
- 13 Service Requirements

PROJECT REGISTRATION FORM

PHOTOGRAPHER RELEASE FORM



2017 Architecture Awards

AIA BUFFALO/WNY AND THE BUFFALO ARCHITECTURE FOUNDATION ANNOUNCES THE 2017 ARCHITECTURE AWARDS

The Annual Architecture Awards were established to encourage & recognize excellence in architectural design, to increase public awareness of the potential of the built environment and to honor the architect, owner & builder of significant local architectural projects.

The Architecture Awards are comprised of three recognition types, The Buffalo/WNY AIA Chapter presents awards for Architectural Design and Service to the Profession, and we collaborate with the Buffalo Architecture Foundation (BAF) to recognize the pro-bono efforts of the local architecture community. The Design Awards are presented to outstanding projects, both built and unbuilt that exemplify the best of quality, innovation, and collaboration in the profession. The Service Awards are presented to remarkable people whose efforts have positively shaped the profession through their dedication to their craft, the community, and the built environment. The pro-bono awards are presented to Architects or allied practitioners in the construction industry, engineering, interior design, landscape architecture and planning who have aided not-for-profit clients.

It is the goal of AIA Buffalo/WNY to promote the Chapter and every local firm through the display and presentation of submissions. AIA Buffalo/WNY promotes all entries directly via the annual formal awards publication. Those projects selected for awards by the Jury will be featured for their excellence. We are always looking for additional ways to promote the accomplishments of local architects and architecture firms, award winning projects will be utilized by the chapter for state wide chapter marketing opportunities, the 2017 top award winner will feature on a AIANYS published mailer this year, part of their “every building has an architect” initiative.

The 2017 AIA Buffalo/WNY Architecture Awards book will be distributed across Western New York, the AIANYS community, and Design Awards Gala Attendees. Digital copies will also be available on the official website after the Gala.

Help us celebrate the fantastic designs and people that make Buffalo, NY the great Architectural City it is.

Michael Anderson, AIA
2017 AIA Buffalo/WNY President & Architecture Awards Chair



FEES

DESIGN AWARDS

AIA Members | \$200

AIA Allied Member Firms | \$160

Non-AIA Members | \$325

Unbuilt Category | \$100

SERVICE AWARDS

Service Awards | No Fee

Registration payments are made via a secure web service and are non-refundable.

SCHEDULE

DESIGN AWARDS

Submissions Due | Sep 19 2017 (5:00PM EST)

Design Awards Gala | Nov 16 2017 (Time TBD)

SERVICE AWARDS & BUFFALO ARCHITECTURE FOUNDATION PRO-BONO AWARDS

Nominations Due | Sep 19 2017 (5:00PM EST)

Service Awards Gala | Oct 12 2017 (Time TBD)

PROCEDURES

1. REVIEW THIS AWARDS BRIEF IN ITS ENTIRETY

Please review all sections of this Brief prior to putting together your submission.

2. COMPILE SUBMISSION

Documents must be assembled for each entry following the requirements set forth in this document for either the Design Awards or Service Awards as applicable.

3. SUBMIT ENTRY DIGITALLY

This is a digital awards competition and no hardcopies are necessary for primary judging. **ALL ENTRANT FEES MUST BE PAID AT THE TIME OF SUBMISSION.** Registration payments are made via a secure web service and are non-refundable.

Entrants for ALL AWARDS must submit their entry or entries via the official website (www.aiadesignawards.org), no later than the dates listed in the Schedule. No extension of time will be provided and the registration site will be closed after this time accordingly.



RULES & REGULATIONS

UPON ENTERING, ALL ENTRANTS ACKNOWLEDGE & ABIDE BY THE FOLLOWING RULES OF THE DESIGN AWARDS.

1. Entrants give AIA Buffalo/WNY permission to reproduce their submission without restriction and no royalties shall be payable by AIA Buffalo/WNY or any other sponsors for use of the submission entry materials.
2. Entrants verify that all information provided in the Entry Form is true and their submission is subject to disqualification in the event that it is found that any information has been falsified. Entrants affirm that they are sole owner of the materials identified in the submission entry, that each submitted entry is an original work, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark, or rights of others.
3. All projects must be recent. The completion of construction should be within the last five (5) years. Previously submitted built projects can only be re-submitted for review one additional time after the initial submission. Projects in the un-built category can only be submitted once.
4. If the design is submitted from a team of people, all primary team members must be identified on the registration form.
5. To be eligible for a Design Award a project must meet at least one of the following requirements: Either (1) the Architect of Record must have their firm within the boundaries of AIA Buffalo/WNY or (2) the project submitted must be located within the boundaries of AIA Buffalo/WNY. If the project complies with one of the above, it does not need to comply with the other. (Exception: Local Firm/Local Project Category requires both to be met to comply).
6. Each project shall be designated and submitted into a category. An award for each category will not be mandated. Jury may choose to award a project in a different category. Multiple awards may be selected in each category. A minimum number of awards are not required from the jury. Work from some years may yield more awards than others.
7. The selection of the jury is determined by the Architecture Awards Committee and is approved by the Board of Directors. The jury will not be local to Buffalo and preferably not from upstate New York for the most fair and impartial review.
8. For jurying purposes, each design is considered as a separate entry and a separate entry fee must be paid for each. Multiple designs will not be considered as a single entry.
9. Entrants are not allowed to discuss details of their submissions with any of the judges directly; there will be no exceptions. Any attempt to do so will result in immediate disqualification.
10. All entries must be submitted without identifying marks; including, but not limited to, logos, texts, insignia, and/or images that could be used to identify the submission's author(s).
11. Any deviation from competition rules may result in automatic disqualification at the discretion of the jury and/or Architecture Awards Committee.



FAQ

2017 DESIGN AWARDS FREQUENTLY ASKED QUESTIONS

Do I have to be a registered Architect to enter a project for a Design Award?

Yes. The primary contact/entrant must be a registered Architect; however, they do not need to be an AIA member to submit a project.

May I enter a design and pay separately?

No, payment and submission are done simultaneously through the same form. You must complete the form in full (including payment info, submission document upload, etc.) for your submitted project to be eligible for awards.

May I enter multiple Design projects?

Yes, however, each project submitted has an associated cost covered in the entry form. The entry form will add up each associated project cost and charge one lump sum fee. Additionally, completion of all required documentation for each project submitted is necessary, including a unique Photographer Release form per project. Submitting a project without all required documentation will result in automatic disqualification without refund.

SERVICE AND PRO-BONO AWARDS

May I enter multiple Service nominees?

Yes, however, a completed form for each nominee is required. Multiple nominees, both Service and Pro-Bono Awards, cannot be submitted as part of one form.

Do I have to be a registered Architect to nominate someone for a Service Award?

No. Anyone is eligible to enter a Service Nominee regardless of affiliation with the American Institute of Architects (AIA), one's professional registration, and/or licensure.

Do I upload a BAF Pro-Bono nomination to the AIA website?

No, upload each BAF nomination form directly to the Buffalo Architecture Foundation. Please refer to the BAF Pro-Bono Nomination package.

PAYMENT / REGISTRATION

How do I pay for a projects registration?

All payments are made using the same online registration form at the time of registration. You may submit multiple entries on a single form by selecting the number of entries and make a single payment at the completion, or fill out separate forms for each submitted project and individual fees will be required with each submitted form.

Are there refunds?

No. All payments are final. Please confirm the submission form has been filled out accurately and completely prior to pressing 'Submit & Pay.' Once the transaction has been made, it is binding.

Will I be notified if my submission has been successfully uploaded?

Yes, an automatically generated confirmation e-mail will be provided for each successful submission. If you do not receive a confirmation email within 24 hours of your submission, please contact the Architecture Award Committee via email to info@AIABuffaloWNY.com

Any additional questions may be forwarded to info@AIABuffaloWNY.org – Subject: Architecture Award 2017



Design Awards

We strongly encourage submissions that reflect a broad and inclusive definition of design excellence. As submissions are subject to varying degrees of opportunity, constraint, and budget, each entry is judged for the success with which it has met its individual requirements. Submissions must exhibit design achievement that demonstrates exemplary skill and creativity in the resolution and integration of formal, functional, and technical requirements, including ecological stewardship and social responsibility. Submissions should also reflect a strong sense of place, history, or purpose as an integral part of its demonstrated design excellence.

DESIGN CATEGORIES

THE JURY WILL CONSIDER THE FOLLOWING CATEGORIES:

RESIDENTIAL:

Depending on the number of submissions, the jury will have the right to announce winners based on two classifications of projects, those less than 2,000sf and those greater than 2,000sf.

COMMERCIAL/INSTITUTIONAL/EDUCATIONAL:

Depending on the number of submissions, the jury will have the right to announce winners based on individual classification type of the projects.

Note: Additions or interior renovations to an existing built structure are to be submitted based on the classification of construction, either Residential or Commercial/Institutional. Residential additions are to be nominated based on the overall square footage of the residence, not the size of the addition.

HISTORIC PRESERVATION:

Projects displaying Design Excellence in the salvage and or renovation of a significant historic structure. Although not required, projects involving local, state or national historic designated sites will be given weighted consideration.

LOCAL FIRM / LOCAL PROJECT:

Submitting Firms must be located within the boundaries of the AIA Buffalo/WNY Chapter to qualify for this award. Projects submitted must also be located within Chapter boundaries. (Chapter includes the NYS Counties of Erie, Niagara, Chautauqua, Cattaraugus, Allegany, Wyoming, Genesee, and Orleans.)

Note: Projects submitted in any of the built submission categories, can only be submitted for one subsequent year following the date of the initial submission. If a project is submitted a third time, it will not be given award consideration.

UNBUILT

Design competition submissions or commissioned project that are completed only through conceptual or schematic design. Project/client or competition information must be provided in the written description.

Note: Projects in the unbuilt category can only be submitted one time, if a project is resubmitted in subsequent years it will not be given award consideration. Commissioned projects that have been submitted for recognition in the unbuilt category previously will not be provided built design award consideration should they be submitted in following years.



AWARD LEVELS

BUFFALO/WNY ARCHITECTURE AWARD

Jurors will select a single entry from among all submissions, non-dependent of category, to receive this unique recognition as the best submission of the 2017 Architecture Awards. This project will be a focus of the Chapters awards and design marketing for the following year and if desired by the submitting architecture firm, will be submitted for AIANY award consideration.

DESIGN AWARD

Jurors will select up to two submissions from among all the entries, non-dependent of category to be recognized at a level of achievement that warrants special recognition.

MERIT AWARD

Jurors will select a single project in each category for recognition of distinguished achievement from all submissions within that category. Merit awards will be awarded to submission categories that do not have a recipient of either a Design Award or the Buffalo/WNY Architecture Award.

SMALL PROJECT AWARD

Jurors will select a single project, non-dependent of category to be recognized for not only its design excellence but also scale, or more precisely lack thereof. What defines a small project will be at the discretion of the jury based on the scale of projects submitted.

COMMUNITY AWARD

Selected by a jury from the Buffalo Architecture Center, this award will recognize a single project non-dependent of category, which represents both superior design and has had a positive impact on the vitality of the Buffalo/WNY region. Design Award or the Buffalo/WNY Architecture Award winners will not be given consideration in the category.

Please note that Awards are recognized at the discretion of that years Jury.



DESIGN REQUIREMENTS

Deviation from the submission requirements will result in immediate disqualification. Each nomination requires a separate registration. Registration is non-refundable.

All submission files must be placed in a ZIP folder labeled after your Project Name (for example: Project Name.zip). No discerning information including Architect and/or Firm Name should be included in the file naming (all concealed information will be included on your online form when submitting an entry). Use the same Project Name for ALL files submitted. Note that submissions must not exceed 15mb per entry total.

1. DIGITAL PROJECT GRAPHICS (.JPG)

The primary medium used by the jury to understand and judge each submission will be a series of individual digital JPG graphics that include a selection of the following:

(Up to 10 total images):

Up to 6 Project Photos:

Final Construction/Presentation Photos
Renderings (if unbuilt)

Up to 4 Drawings:

Required:

Floor Plans - All projects must provide a floor plan that is clear and displays the design intent well.

As required to explain the project and the design intent:

Site Plan - Depicting relationship to adjacent buildings or spaces, including additional context information.

Elevations / Sections / Diagrams - Any drawing that is helpful or important to the understanding of the submission. Key plans showing where the images were taken from although this information can be included on the required floor plan.

Photographs of development, sketches or study models are acceptable if they help convey the design intent. Drawings, text or graphics that aid in telling the design story can be overlaid on photos if the photo submission meets the submission requirements.

The resolution of all images must be 200 dpi, color, 1000x500 resolution minimum and saved as JPG files. There should not be any marks or any other form of identification.

The files must be named after the Project Name ONLY. For example: *Project Name-01.jpg* for photos and *Project Name-floor plan.jpg* for drawings. Note: The photo identified as “-01” will be used as the primary image for the project in all awards publications and at the discretion of the Architecture Award Committee any event or AIA Buffalo/WNY Chapter marketing.

2. PROJECT STATEMENT (.DOC)

A project statement (200 words max) defining the program and how the design approach met the project goals. This information is extremely important for the Jury to understand the project.

The files must be named after the Project Name ONLY. For example: *Project Name-Statement.doc*



3. TEAM INFO

All specific team info must be provided in the registration form for the jury to objectively determine award recipients without bias.

Information Required Includes:

1. Project Name
2. Project Location
3. Project Completion
4. Project Category
5. Architecture Team (Individuals Who Contributed Significantly)
6. Owner
7. Contractor
8. Consultants (Company Names Only)
 - Structural Consultant
 - Mechanical Consultant
 - Electrical Consultant
 - Plumbing Consultant
 - Site Consultant
 - Other (As Applicable)

Each submission is to identify a primary contact person should the Jury or Architecture Award Committees needs to gather additional information.

4. PHOTOGRAPHER RELEASE FORM (.PDF)

All projects submitted for consideration must include a completed photographer release form. You will find the form at the very end of this brief. It must be filled out, signed, scanned, and submitted as part of the registration.

The file must be named after the Project Name ONLY. Each project requires a unique release.

For example: *Project Name-Release.pdf*

Note: An automatically generated confirmation e-mail will be provided for each successful submission. If you have not received a confirmation email notifying of a successful upload within 24 hours of your submission, please contact the Architecture Award Committee via email to info@AIABuffaloWNY.org – Subject: Architecture Award 2017.



Service Awards

The Annual Service Awards are presented as a partnership between the AIA Buffalo/WNY chapter and the Buffalo Architecture Foundation (BAF). They were established to recognize dedicated individuals and firms from the local chapter. It is the goal of AIA Buffalo/WNY and the BAF to promote the Chapter and each firm through the recognition of dedicated service to the profession of architecture in the WNY region. All winners will be recognized at the Service Awards held in conjunction with the AIA Buffalo/WNY chapter meeting and will be included in the 2017 AIA Buffalo/WNY Design Awards booklet publication.

ELIGIBILITY

Any individual, organization, or firm may be nominated. Those nominated need not be members of AIA Buffalo/WNY Chapter unless the award requirements state otherwise, however, nominations must be made by a current member of the chapter. Individuals may nominate themselves.

JURY/AWARD SELECTION

The Jury is comprised of current and former AIA Buffalo/WNY chapter representatives and for the Pro-Bono Award selection, assistance is provided by the Buffalo Architecture Foundation (BAF).

Each entry in the AIA Buffalo/WNY Service Award program is judged on the success with which it has met its individual requirements. Entries are weighed individually, not in competition with others. At the jury's discretion, we may recognize multiple organizations or individuals per award. The jury may consider previous nominations and may make additional nominations of its own. Posthumous awards may be given. Based on the number and/or quality of submissions received for that year, an award may not be given. Each Award is recognized at the discretion of the jury.



SERVICE CATEGORIES

THE JURY WILL CONSIDER THE FOLLOWING CATEGORIES:

PROFESSIONAL EXCELLENCE

(Awards bestowed upon Architects/Designers)

ROBERT AND LOUISE BETHUNE AWARD

Recognized as the highest award that AIA Buffalo/WNY can bestow on an architect. The Bethune Award will be awarded to an individual in recognition of a lifetime of notable contributions to the profession of architecture through practice, mentorship, and community leadership.

EDWARD B. GREEN DISTINGUISHED SERVICE AWARD

Awarded to an individual or group who has performed outstanding service to the local AIA Chapter.

ROBERT T. COLES DIVERSITY AWARD

This honor is awarded to an individual who has contributed significantly to the local profession of architecture through advancement of diversity.

FIRM AWARD

This award is awarded in recognition of an architecture firm, whose primary office is located within the boundary of the Buffalo/WNY Chapter that has shown outstanding contributions to the community, advancement of the profession, intern development, or for producing distinguished architecture.

MENTOR AWARD

Awarded to an individual or group who has inspired and developed architectural students, interns, or architects with professional guidance and wisdom.

YOUNG ARCHITECT AWARD

To recognize an individual who at an early state of their architectural career has shown exceptional leadership in design, education and/or service to the profession – registered 10 years or less.

FRIENDS OF ARCHITECTURE

(Awards bestowed upon non-Architects)

ALLIED MEMBER AWARD

This award is awarded to the individual Allied Member or Partner Company who has contributed significantly to the profession of architecture through their membership and participation in the local Chapter.

COMMUNITY SERVICE AWARD

Presented to an individual or group who has performed outstanding volunteer service on behalf of, or relating to the built environment.

JOSEPH SIRACUSE AWARD

Presented to an individual who has demonstrated the highest, most consistent and supportive professional relationship with the architectural community.

PRO-BONO AWARD

(A partnership with the Buffalo Architecture Foundation) Refer to the separate information package.



SERVICE REQUIREMENTS

Deviation from the submission requirements will result in immediate disqualification.

Each nomination requires a separate registration.

1. FORMAL LETTER OF NOMINATION

A WORD file containing the following:

Formal letter of nomination (200 words max) defining how the nominee meets the qualifications of the service award category he/she is nominated under. Copy should be clear, concise, and well written, as it may be reproduced in print publications.

Written qualifications/background information (250 words max):

- A. For an individual: Professional biography including work history, honors, achievements, publications, presentations, etc.
- B. For a firm: Firm history, principals, honors, achievements, publications, etc.

This file must be labeled with the nominee's name. For example: *John Doe.doc*

2. NOMINEE PORTRAIT PHOTOGRAPH

A JPG file of the nominee's headshot. This file must be color, 200 DPI, and at least 500x500 pixels. Firms are to submit a JPG file of the company logo meeting the same requirements. This file must include the nominee's name. For example: *John Doe-Portrait.jpg*

3. NOMINEE ASSOCIATED WORK PHOTOGRAPH

Up to 8 JPG images of projects, exhibits, photos, etc. associated directly with the nominee. These files must be color, 200 DPI, and at least 1000x500 pixels. A "Photographer ID/Release Form" must be submitted with the entry. These files must be named after the nominee. For example: *John Doe-Work Photo.jpg*

All submission files must be placed in a single ZIP folder and labeled with the nominee's name. For example: *John Doe.zip*

Note: An automatically generated confirmation e-mail will be provided for each successful nomination. If you have not received a confirmation email notifying of a successful upload within 24 hours of your submission, please contact the Architecture Award Committee via email to info@AIABuffaloWNY.org – Subject: Architecture Award 2017.



DESIGN AWARDS – PROJECT REGISTRATION FORM

*A separate form must be submitted per project.

PROJECT NAME _____

LOCATION _____

COMPLETION DATE _____

PROJECT CATEGORY _____

OWNER _____

ARCHITECTURE TEAM _____

PRIMARY PROJECT SUBMISSION CONTACT

NAME _____

EMAIL _____

PRIMARY CONTRACTOR _____

CONSULTANTS (COMPANY NAME ONLY)

Project Statement

Photographer Release Form



DESIGN AWARDS - PHOTOGRAPHER RELEASE FORM

*This form must be signed by the photographer of the project photos and submitted as part of a Design Awards entry digitally. A separate form must be submitted per project.

PROJECT NAME _____

PHOTOGRAPHER RELEASE

Should a project receive an award or be chosen for inclusion in any award citation or for publication in local or national print media, the entrant acknowledges that the credits and materials for the publicity, articles, or other publication will be taken from the submittal and the registration form. There may be no further communication with any entrant regarding verification of the information contained in the submittal and on this form. Accuracy of the content and format is therefore essential.

By making a submittal, each entrant agrees that to the best of their knowledge, information and belief that the information contained on the concealed identification form is correct and complete. The entrant also agrees that the AIA Buffalo/WNY Chapter can rely on the information to be accurate, factual, and complete. The AIA Buffalo/WNY Chapter will include credit any notice of copyright on all drawings, photographs, graphics, or slides that the AIA Buffalo/WNY itself publishes and will include this information with all material distributed to other media or retained in its archives.

Each entrant further certifies that permission has been obtained from the Owner and Photographer to use the photographs and information submitted and that any compensation or contractual obligations for those rights are the sole responsibility of the entrant and have been or will be satisfied by the entrant. No royalties or other amounts shall be payable by AIA Buffalo/WNY for use of these materials.

By completing this form, I affirm that I am sole owner of the materials identified in the Professional Design Awards entry, that they are original works, that all copyright holders and other owners have granted permission for use of these materials for the purpose stated above, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark, or rights of others.

ARCHITECT SIGNATURE _____ Date _____

PHOTOGRAPHER NAME _____

PHOTOGRAPHER SIGNATURE _____ Date _____