

## Renew a Michigan Teaching Certificate

**NOTE – CHANGES EXPECTED DURING 2017-18, CHECK THIS PAGE FOR UPDATED REQUIREMENTS:**

<https://tinyurl.com/calvin-renew>

Type of Certificate	Requirements	How to Apply	Valid for:	Fee
<b>Provisional</b>	Complete a teacher education program at an accredited college or university.	Apply online at <a href="http://www.michigan.gov/moecs">www.michigan.gov/moecs</a> .	<b>6 years</b>	<b>\$160</b>
<b>1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Provisional Renewal</b>	<p><b>Complete ONE of the following renewal options after the issue date of your most recent certificate and within the three years prior to the application for renewal:</b></p> <ol style="list-style-type: none"> <li>1. <b>Complete six semester hours</b> in a planned course of study (endorsement or master's program) since the issuance of the Provisional Certificate at an approved educator preparation institution; OR</li> <li>2. <b>Complete 150 State Continuing Education Clock Hours (SCECHs)</b> appropriate to the grade level and content endorsement(s) of the certificate held since the issuance of the Provisional Certificate; OR</li> <li>3. <b>Combination of semester credit hours and SCECHs</b> (25 SCECHs equate to 1 semester credit hour) since the issuance of the Provisional Certificate; OR</li> <li>4. <b>Completion of an approved master's or higher degree</b> in an area appropriate to K-12 teaching at an approved educator preparation institution at any time (may be more than three years ago); OR</li> <li>5. <b>Obtain a valid out-of-state teaching certificate</b> and complete at least one year of teaching experience within the validity of that certificate in the preceding five-year period.</li> </ol> <p>Coursework must be in content appropriate for K-12 teaching. Endorsement programs must be in a teachable subject area as recognized by the state of Michigan.</p> <p>Individuals who do not meet the requirements for a Provisional renewal may ask an employing school to sponsor them for the Two-Year Extended Provisional Certificate.</p> <p>The third renewal requires sponsorship by the local school district or private school, completion of all academic requirements for the Professional Certificate, and approval of the MDE.</p> <p>The Provisional Certificate cannot be renewed until the year that it expires. Teachers may apply for the Professional certificate at any time.</p>	<p>Apply online at <a href="http://www.michigan.gov/moecs">www.michigan.gov/moecs</a> .</p> <p>Contact the <a href="#">certification officer</a> at the Michigan college or university where you completed coursework if you have questions.</p>	<b>3 years</b>	<b>\$100</b>

Type of Certificate	Requirements	How to Apply	Valid for:	Fee
<p><b>Professional Certificate</b></p> <p><i>Note: beginning July 1, 2018 the Professional Certificate will require MDE educator effectiveness ratings.</i></p> <p><i>All others can apply for unlimited renewals of the Provisional Certificate (as described on the other side).</i></p>	<p><b>Teaching Experience</b> Complete three years of successful teaching experience since the issuance, and within the validity and grade level, of the Provisional Certificate. Experience completed after the certificate expires may also count. Experience may be in any state or country. Substitute teaching <i>may</i> count towards the three years (150 days = one year of experience). The following cannot count towards the three years: Paraprofessional work, teacher assisting, student teaching, and home schooling.</p> <p><b>Reading Coursework</b> Elementary teachers must have six semester hours of reading coursework (EDUC 322 and 326 at Calvin) and secondary teachers must have three semester hours of reading coursework (EDUC 307 at Calvin). <b>All applicants must also have completed a 3-credit course in the diagnosis and remediation of reading disabilities and differentiated instruction with a grade of C or better (EDUC 542 at Calvin).</b></p> <p><b>In addition, complete ONE of the following options during the five years prior to the application for the Professional Certificate and after the issue date of the most recent Provisional Certificate:</b></p> <ol style="list-style-type: none"> <li><b>Complete six semester hours</b> in a planned course of study at an approved teacher preparation institution (endorsement or master's program) or courses appropriate to the teacher's grade level and content endorsement since the issuance of the Provisional Certificate at any regionally accredited institution (EDUC 542 may count as three of the six semester hours); OR</li> <li><b>Completion of an approved master's or higher degree</b> in an area appropriate to K-12 teaching at an approved educator preparation institution at any time (may be more than five years ago); OR</li> <li><b>Complete 150 State Continuing Education Clock Hours (SCECHs)</b> and/or <b>District Provided Professional Development hours (DPPD)</b> appropriate to the grade level and content endorsement(s) of the certificate held since the issuance of the Provisional Certificate; OR</li> <li><b>Complete a combination of semester credit hours, SCECHs</b> (25 SCECHs = 1 semester credit hour), <b>and/or DPPD hours</b> (25 clock hours of DPPD = 1 semester credit hour) since the issuance of the Provisional Certificate.</li> </ol>	<p>Apply online at <a href="http://www.michigan.gov/moecs">www.michigan.gov/moecs</a> .</p> <p>Contact the <a href="#">certification officer</a> at the Michigan college or university where you completed coursework if you have questions.</p> <p>You will need to provide <a href="#">documentation</a> of your three years of successful teaching experience.</p> <p>If the remediation reading course was completed outside of Michigan, complete the "<a href="#">out-of-state reading course</a>" form.</p>	<p><b>5 years</b></p>	<p><b>\$160</b></p>

Updated October 14, 2017

Call the Michigan Department of Education at (517) 373-3310 if you have questions about meeting these requirements in another state or country. Teaching Certificates may be notarized by Cindi Hoekstra in the Education Department or at your financial institution. Apply for your teaching certificate or endorsement within five years of completing the program.

There is no penalty if your certificate expires. The certificate simply will not be valid until you complete the renewal requirements.

Calvin College offers the following programs which may be used to renew your teaching certificate.

- Master of Education Degree
- Endorsement Programs (add a new subject to your certificate)

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