Leadership Development Grants - 2018

Helen J. Serini Foundation

Request Overview

In order to ensure consistent and meaningful information is provided to both the foundation and the individual seeking professional development opportunities via this grant, we ask that all grant applications for leadership development grants are completed by the individual who will be participating in this opportunity.

Should the grant be awarded, we ask that the individual who participated in this leadership development work complete the follow-up report as well.

In order to simplify our application process, The Helen J. Serini Foundation has implemented GuideStar for Grant Applications (G4G). If your organization has claimed their profile on Guidestar.org, and completed fields on their GuideStar profile, you may be able to automatically fill in fields in our forms with just a couple clicks of a button.

After clicking the Apply button, simply click the Copy GuideStar Profile button in the upper right corner and a table of available questions will open. Choose any or all of those questions by checking the boxes next to them, and those fields will automatically populate. You will be able to modify these answers if would like to add or change any of this information. If you do update your answers in our form, be aware that this does not update your GuideStar profile.

Tip - Other grantmakers in the area in the process of implementing G4G, so keeping your GuideStar profile up to date may save you time in applying for future grants.

Application Name*
Character Limit: 150

Brief Description of Funding Request*
Character Limit: 250

Amount Requested*
Character Limit: 20

Grant Period Start Date
Character Limit: 10

Grant Period End Date
Character Limit: 10
Organizational Information

Geographic Area Served*
What geographic area does the organization, project or program serve?

*Note: We fund where our board works and lives, which includes Anne Arundel County, Baltimore City, Baltimore County, and Frederick County. If your work falls outside of these geographic areas, your request may be considered on a case-by-case basis.

Choices
Anne Arundel County
Baltimore City
Baltimore County
Frederick County
Maryland (entire state or majority of the state)
National
International

Mission Alignment*
How does your organization work to remove or address the root causes of systemic barriers to health, safety, shelter, and/or opportunity in the geography indicated above?

*Character Limit: 250

Mission Statement
*Character Limit: 10000

Fiscal Year Start
*Character Limit: 250

Fiscal Year End
*Character Limit: 250

Total Revenue*
Your organization's total revenue for the most recent completed fiscal year.
*Character Limit: 20

Total Expenses*
Your organization's total expenses for the most recent completed fiscal year.
*Character Limit: 20

Organization's Professional Development Budget*
What is your organization's total professional development budget for the current fiscal year? (If your organization does not budget for professional development, please enter $0.)
*Character Limit: 20

Annual Budget Upload
Please upload the annual budget that covers or includes the grant period defined above.
*File Size Limit: 1 MB
Is Your Organization Recognized Under 501(c)(3)?*

**Choices**
- Yes
- No
- I Don't Know

**501(c)(3) Description***
If you answered Yes above, please enter exact 501(c)(3) classification (i.e. 509(a)(1), 509(a)(2), etc.) If you are uncertain how to answer this question, you can generally confirm the exact 501(c)(3) classification on your IRS determination letter. Our staff can also help you obtain this information (please email kmchugh@hjsfoundation.org).

If you answered No or I Don't Know above, please explain.

*Character Limit: 250

**501(c)(3) Determination Letter***
Please upload a copy of your 501(c)(3) IRS determination letter.

*File Size Limit: 2 MB

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**Leadership Development Opportunity**

**Name of Person Submitting Application***

*Character Limit: 100

**Title/Role in Organization***

*Character Limit: 250

**Opportunity Budget***
Please upload the anticipated total budget for this leadership development work. When considering the budget, please be sure to include any necessary travel (time and expenses), overhead, or other indirect costs that may be associated with this work.

Your grant funding request may equal up to 100% of the project budget, or up to $1500 per applicant to contribute to the total costs of the anticipated development work.

*Character Limit: 500 | File Size Limit: 2 MB

**Opportunity Information***
Please provide an overview of the leadership/professional development opportunity sought. Is this a webinar, seminar, conference, coaching, or other professional development style? Where and when will it occur? Who will participate? Wherever possible, please provide a link to further event/training information.

*Character Limit: 2000

**Desired Outcomes for Individual***
As an individual, what do you hope to gain from this experience? How will it further your work in your current position and/or your future career path?

If this grant is awarded, you will be asked to refer back to this response when completing your final report.
**Desired Outcomes for Organization***
How will investing in your leadership benefit the organization for whom you currently work/volunteer? What will success look like to you?

If this grant is awarded, you will be asked to refer back to this response when completing your final report.

*Character Limit: 2000*

**Authorization & Additional Information**

**Submission Authorization***
The person submitting this application is duly authorized to do so. Where applicable, program staff, leadership and/or board members whose work will be impacted by this grant, if awarded, are aware of this grant application.

*Choices*
Yes
No

**State of Maryland Compliance***
Is your organization in current compliance with the State of Maryland’s Charitable Organizations Division by having submitted a Maryland Registration Statement Form (COR-92) and/or Annual Update of Registration Form, or an Exempt Organization Fundraising Notice with the Office of the Secretary of State?

If you are not a Maryland-based organization, do you have authorization from the state in which you are incorporated or registered as a non-profit organization/public charity/etc., to solicit for and accept donations from Maryland residents and/or organizations?

*Choices*
Yes
No

If you selected "No" above, please explain:

*Character Limit: 250*

**Approximately how many hours did it take you to complete this grant application?**
We are always trying to streamline our grantmaking process to ensure that we are collecting the required information for our own reporting without creating too much of a burden for applicants. To that end, if you would be willing to share how long you estimate it took you to complete this grant application (including, if applicable, the LOI submission; excluding, where applicable, time spent researching grant opportunities), we'd be most appreciative. There's no right or wrong answer here, and your answer (or decision to leave this blank) will in no way influence our evaluation of your grant request.

*Character Limit: 3*

**How did you hear about us?**
As a fairly new foundation, we are always interested in better understanding how applicants came to learn about The Helen J. Serini Foundation. This information will be used only for our own education and learning, not in the evaluation of your funding request.

*Choices*
If you were referred by another organization or individual, please list the name of the organization or individual below.

If you selected Other, please explain.

*Character Limit: 250*