

Association of Music Parent (AMP) Board Meeting Agenda

October 6, 2021 at 7pm – In Person (Room 105 through Door 12)

In Attendance: Susan Blatt, Pam Kelleher, Jon Walsh, Bill Ortega, Lisa Seaney, Renee McCarthy, Janet Wuertzer, Pat Meyer, Mary Campagna, Kathy Van Ek

1. **Call to Order**—Susan Blatt 7:03pm
2. **Review and approval of minutes from the last meeting of AMP** (Sept 01, 2021)
 2. Pam Kelleher 2. Janet Wuertzer **Unanimously Approved**
1. **Presidents' Report** = Susan Blatt Kudos to the Marching Band for Homecoming Week. Every week I think it's the best one yet. Volunteered at the dance; that was interesting and great to see all the kids enjoying themselves..
2. **Vice Presidents' Report**
 - ORCHESTRA- Lynn LaPlante Allaway** NOT PRESENT no report to share
 - BAND - Janet Wuertzer** We had our NIU College Band Day a couple weeks ago. Super great because of short bus trip and buses didn't break down. Successful day of beautiful weather, kids had a lot of fun, just a long day. Wondering if JWalsh got feedback as a comparison to other visits? Nicest, but maybe not as good of a visit...missed sectional time and not seeing campus. Pep tunes really enjoyable from all the other bands as sitting in the stands. Band sounded great at homecoming and concert was great, too.
 - CHOIR – Karen Winter** NOT PRESENT
3. **Orchestra Director's Report** – Bill Ortega
 - FALL ORCHESTRA CONCERT**

Concert was a success.
Will need to remember to make sure arrangements are made for the collection of donations and for AMP signage to be displayed.
 - DISTRICT 87 CONCERT ORCHESTRA FEST**

Thursday, October 7
9:00am-1:30 noon
Glenbard South High School

The Concert Orchestras from Glenbards South, East, and West will travel to Glenbard South where each group will perform for each other and receive a clinic by Mr. Tom Bowling, Retired Director of Orchestras from Glenbard South. Students are excused from Periods 2-8.
 - Guest Clinician**

On Friday, October 1 Takaharu Matsunaga from Elmhurst University visited Glenbard West to work with both orchestras.
 - What's Next in Orchestra?**

Students will be split into chamber ensembles (quartets, trios, etc.) with a Chamber Music Concert in January after the Winter Break.
We will also begin learning new music for the Winter Music Festival in December.
 - Winter Music Festival**

Two Performances with the bands, choirs, and orchestras split between two different performances: Wednesday, December 8 at 6:00 and 8:00pm.

We will also give two abbreviated performances for the student body during the day on Wednesday, December 1 Periods 2A and 2B. This will involve only the Concert Orchestra.

ILLINOIS MUSIC EDUCATORS ASSOCIATION (ILMEA) DISTRICT 9 HONOR FESTIVAL

AUDITIONS

All auditions will be by video and are due Friday, October 8.

FESTIVAL

Saturday, November 14

Dundee Crown High School, Carpentersville

- Rehearsal begins at 8:00am
- Concert: 3:00pm
- \$5 entry at the door / \$3 for students and seniors

TOUR

The Choir and Orchestra Tour to Orlando, Florida will be March 3-6, 2022.

4. Choir Director's Report – Andy Jeffrey

- We had a very successful D87 men's festival at Glenbard South on 9/16 with all the Glenbard schools
- Jazz auditions have been held and we had our first meeting this week. This is a change from normal due to the musical being moved to the spring.
- We had two clinicians from University of IL - Springfield come and work with the concert and baritone choirs on 9/29
- Choir club participated in homecoming pancake breakfast and the parade with theater.

Upcoming

- We have our fall concert tomorrow in the auditorium at 7:30 p.m.
- Auditions for ILMEA and ACDA are due this Friday.
- Chamber Choir will participate in NIU choir day on 10/22
- ILMEA district 9 festival will take place on 11/13
- Advanced Treble Choir will participate in Lakeside Treble Festival at Carthage on 11/17 - this includes a commissioned piece by Rollo Dilworth
- Concert and Baritone Choir will participate in the Lakeside Choral Festival at Carthage on 11/12
- Winter music festival on 12/8
- Madrigal Concert on 12/2 and 12/3 at St. Mark's

5. Band Director's Report—Jon Walsh

Completed

- More
- Football 9/4, 9/18, NIU Day 9/25, and Homecoming
- Band
- Concert in Aud 9/23 @ 7:30pm, each group plays one, full Mb music, combined

Upcoming

- Grades on playing (concert music & midterms in the next weeks - results by PTConferences)

- Football game on 10/23
 - Playoff Football after that
 - Halloween Percussion on 10/30
 - Trip info to Cleveland / DC...finalizing chaperones...I think we'll get there with 100 people
 - We're at 5 chaperones...we need 5 more chaperones
 - 2nd Payment \$350 – November 12th
 - 3rd Payment- \$350- January 14th
 - Final Payment – remaining balance – February 18th
 - Ensembles to begin
6. **Corporate Treasurer's Report**—Mary Campagna Financial statements. Audit got done. Thanks to all helped. Membership over \$7k and there is still money coming in. Student accounts \$4800 transferred over from seniors. Stripe Account got transferred in, too. One outstanding check that JWalsh will follow up on.
 7. **Student Account Treasurer's Report**-Heidi Hoppe/Kathy Van Ek Cookie Dough total \$18743; titanically better than last year but 5-6k down from other \$7360 went to student accounts. Can Cookiee dough be all on line next year or in the future? \$11k check/cash and online sales \$6k. Student account totals are up-to-date on the website as of today.
 8. **Secretary's Report**—Wendy Garland nada
 9. **Committee Reports**
 - a) **Volunteer Coordinator**- TBD made \$1700 from concessions; what kind of needs are needed as we go forward?
 - b) **Social Committee**- Shana Faris /Susan Blatt NOT PRESENT kind of dropped the ball with COVID and busy seasons; do we want to do something as we go forward, tho? A gathering sounds good, even if it's not a fundraiser. Great way for freshman parents to meet each other as well as all parents and get acquainted with the program. Could do Shannon's or Reserve 22 on their outdoor patios. At this point, weather gets iffy.
 - c) **Fundraising** – Renee McCarthy First time doing this so says she totally overthought it. See spreadsheet. First one November 16th, etc...
 - d) **Annual Contributions** – Lisa Estes **NOT PRESENT** As of 09/30/2021, contributions are at \$7500 for the school year. Slightly less than previous years. We're getting more people donating in big amounts.
 - e) **Marching Band volunteers** – Wendy Garland Podium Crews are filled and people notified. Easy way to make a big difference!
 - f) **Great Lakes Scrips** - Pam Kelleher Do you know how many people are signed up for trip? 96 people....about 60%. Choir/Orchestra? We've had new people sign up but seems a little light. JWalsh thinks Devon and Pam should do a 2minute video with a scene about annoying teenagers.
 - g) **Barone's** - TBD

- h) **Greens – Pat Meyer** Spoke with vendor about pricing and have new ones. Working out delivery date. Hopefully 11/20. Updated flyer and putting it up on the website. Couple questions: how much is an online fee? Approx. 3% Do we usually eat that or charge customers? Yes we eat it. Easiest way. How do I reserve the parking lot? Email Stacy Sumacci; mention AMP, Wreaths, date and time and ‘we’ve done it forever’. Still looking for replacement; person lined up had their student quit music. Maybe need to go live so we can battle Boy Scouts. Space under the stands might work to store and ‘deliver’ out of?
- i) **Communications** – Sharon Ick NOT PRESENT nada
- j) **Yard Signs** – Shana Faris NOT PRESENT People buying and have been picking up.
- k) **Spiritwear** – Wendy Garland Ordered and delivered. Haven’t heard any complaints so hoping to do another sale in the spring!
- l) **Marketing/Promotion/Website** – Lisa Cardwell NOT PRESENT Amp site up to date with all info. Holiday Greens pricing on fundraising page.
- m) **Cookie Dough** – TBD (see above)
- n) **Poinsettias** - Susan Blatt (late fall activity) Doing for the Christmas Concert
- o) **Butterbraids** – Lisa Seaney Spring April sale per them. Is it worth it to try ordering before spring break? Yes!
- p) **Concessions** – Wendy Garland (see above re: how we’ve done!)
- q) **Madrigals/Cabaret Night (spring activity)**
- r) **Program Ads** – TBD (if needed)

Unfinished Business/New Business:

Adjourned: 8:05pm

2021/2022 Meeting

Dates:

AUG 4 @ 7pm
SEPT 1 @ 7pm
OCT 6 @ 7pm
NOV 3 @ 7pm
JAN 5 @ 7pm
FEB 2 @ 7pm
APR 6 @ 7pm
MAY 4 @ 7pm
MAY 25 @ 7pm

Glenbard West - AMP							
Bank Reconciliation - Corp. Acct.							
9/30/2021							
Bank Balance as of 9/30/2021							\$23,590.37
Outstanding Checks							
	<u>CK #</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
	2111	03/25/21	Laurie Beard		(165.00)		
	2132	08/04/21	Illinois Charity Bureau Fund		(15.00)		
	2140	09/13/21	Derek Doyle		(2,500.00)		
Total Outstanding Checks							(2,680.00)
Adjusted Bank Balance							\$20,910.37
General Ledger Balance as of 9/30/21							20,910.37
Variance							\$0.00

AMP Income Statement: Corp

9/30/2021

		FORECAST	ACTUAL	
		<u>2021-22</u>	<u>2021-22</u>	<u>DIFFERENCE</u>
Contributions:	Membership	\$ 4,000.00	\$ 7,375.00	\$ 3,375.00
	Company Match	\$ 1,500.00	\$ 1,000.05	(\$ 499.95)
	Total Contributions:	\$ 5,500.00	\$ 8,375.05	\$ 2,875.05
Fundraising:	July 4th Concessions	\$ -	\$ -	\$ -
	Football Concessions	\$ -	-	-
	Cooking Skills Academu	\$ -	-	-
	Program Book	\$ -	-	-
	Restaurant Nights	\$ 1,600.00	838.79	(761.21)
	Scrip	\$ 1,000.00	54.89	(945.11)
	Spirit Wear	\$ -	-	-
	Unused Student Acct \$	\$ 3,000.00	4,860.84	1,860.84
	Yard Signs	\$ 100.00	215.00	115.00
	Other	\$ -	3122	3122
	Total Fundraising	\$ 5,700.00	\$ 6,000.74	\$ 300.74
Interest Income		\$ -	\$ 2.26	\$ 2.26
Other		\$ -	\$ 6,000.00	6,000.00
Total Income		\$ 11,200.00	\$ 20,378.05	\$ 9,178.05
Scholarships:	Drum Major Camp	\$ 1,800.00	1,740.00	(60.00)
	Lessons	\$ 10,000.00	-	(10,000.00)
	Senior	\$ 2,400.00	2,400.00	-
	Total Scholarships	\$ 14,200.00	\$ 4,140.00	(\$ 10,060.00)
Marching Band:	Band Camp	(\$ 3,000.00)	(\$ 2,017.02)	\$ 982.98
	Uniforms	\$ 1,000.00	-	(1,000.00)
	Show T-Shirts	\$ 2,500.00	1,695.00	(805.00)
	Other (band day)	\$ -	2,500.00	2,500.00
		\$ 500.00	\$ 2,177.98	\$ 1,677.98
Expenses:				
	Awards	\$ 3,000.00	\$ 2,411.50	(\$ 588.50)
	Marketing/Admin	\$ 600.00	192.00	(408.00)
	Government Fees	\$ 50.00	15.00	(35.00)
	Other	\$ -	669.04	669.04
	Total Expenses	\$ 3,650.00	\$ 3,287.54	(\$ 362.46)
Total Expenditures		\$ 18,350.00	\$ 9,605.52	(\$ 8,744.48)
Income/(Expense)				
		(\$ 7,150.00)	\$ 10,772.53	\$ 17,922.53
<u>Outstanding checks as of September 30:</u>				
2111	Laurie Beard	3/25/2021	165.00	
2132	Illinois Charity Bureau Fund	8/04/2021	15.00	
2140	Derek Doyle	9/13/2021	2,500.00	

Student Accounts Report 2021-2022

<u>Student Accounts Starting Balance</u>		\$ 22,858.60
<u>Student Accounts Income</u>		
	Cookie Dough	\$ 7,360.00
	Prgram Ad Sales	\$ -
	Donations to student	\$ -
	Greens Sales	\$ -
	Poinsettia Sales	\$ -
	Barone's Certificates	\$ -
	Butter Braids	\$ -
	Miscellaneous Credits	\$ -
	Scrips:071321-090621	\$ 149.88
	Scrips:090721-092021	\$ 356.54
	Scrips:092121_100321	\$ 139.81
	Scrips:	0
	TOTAL	\$ 8,006.23

<u>Student Accounts Expenses</u>		
	Band Camp Fall 2021 (Withdrawal)	\$ (375.00)
	Lesson (Withdrawal)	\$ (364.96)
	Concert Dress/T-Shirts/Polos/ Concert CD (Withdrawal)	\$ -
	Cleveland/DC Trip	\$ -
	Camp / Field Trips	\$ -
	Instrument Supplies	\$ -
	2022 Senior Donations to Corporate	\$ -
	TOTAL	\$ (739.96)

<u>Students Accounts Current Balance</u>		<i>TIES TO SA BALANCE PAGE</i>	\$ 30,427.71
	Interest Income		\$ 0.46
	Amazon Smile Donations		
	Bank Fees		
	Misc.Adjustments (add comments to cell)		

<u>General Ledger Balance</u>		<i>TIES TO LEDGER PAGE</i>	\$ 30,428.17
	TIMING ITEMS		
	Outstanding deposits (input as negative)		\$ (462.00)
	Outstanding checks/debits (input as positive)		\$ 4,679.96

<u>Bank Statement Balance</u>		<i>TIES TO BANK STATEMENT</i>	\$ 34,646.13
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Account
Checking - Checking - 071925389 - *7763 - Available \$34,646.13

[Change Account](#)

Account Information

Account	Checking - Checking - 071925389 - *7763 - Available \$34,646.13
Available Balance:	\$34,646.13
Current Balance:	\$34,646.13
Ledger Balance:	\$34,506.32