

## Association of Music Parent (AMP) Board Meeting Agenda

November 3, 2021 at 7pm – In Person (Room 105 through Door 12)

In Attendance: Susan Blatt, Janet Wuertzer, Bill Ortega, Jon Walsh, Wendy Garland, Lynn LaPlante Allaway, Sharon Ick, Lisa Seaney, Karen Winter, Lisa Estes, Pay Meyer, Andy Jeffrey, Kathy Van Ek

1. **Call to Order**—Susan Blatt Call to Order - 7:04pm
2. **Review and approval of minutes from the last meeting of AMP (Oct 06, 2021)**  
Approval of Minutes; motion to approve: 1. Janet Wuertzer 2.. Lisa Estes  
Unanimous approval
3. **Presidents' Report** = Susan Blatt Doesn't know number from concession, yet, but felt we made a healthy showing. JWALSH -\$2k Great day! Went through all their food!
4. **Vice Presidents' Report**  
**ORCHESTRA**- Lynn LaPlante Allaway There are still spots for Spring Break trip. ILMEA news....Sophie Allaway made it! Woo hoo! Orchestra first to turn in that field trip form. We need to celebrate these moments more; similar to sports.  
**BAND** - Janet Wuertzer I got nothing.  
**CHOIR** – Karen Winter Only thing we have...Madrigals coming up and needs to have a conversation with Jeffrey. We had a great concert just after our last meeting and had a good crowd.
5. **Orchestra Director's Report** – Bill Ortega
  - Parent/Teacher conferences were last week. It was nice to meet the new and veteran orchestra and new-to-me band parents.
  - Private lesson scholarship money has been awarded.
  - Orchestras are rehearsing towards the Winter Music Festival (see below).
  - Chamber music unit will begin soon.
    - Performances will be video recorded at school in January and shared with parents at that time.

**Winter Music Festival (WMF)**  
**Dress Rehearsal (Concert & Chamber Orchestras)**

  - Monday, November 22
  - Periods 4-7
  - Lunch: Period 7

**Convo Performances (Concert Orchestra only)**

  - Wednesday, December 1
  - Periods 1-3 (two performances for the student body)
  - Period 1: set-up & rehearse
  - Period 2A: Performance #1 of 2
  - Period 2B: Performance #2 of 2
  - Period 3: clear stage/yearbook photo

**Winter Music Festival Concerts**

  - Wednesday, December 8
  - Two Performances
    - 6:00pm (all choirs & Concert Band)

- **8:00pm (Chamber and Concert Orchestras & Symphonic Band and Intermediate Band)**

**Illinois Music Educators Association (ILMEA) District 9 Senior Festival**

- Senior Festival: Saturday, November 13, 2021
- Dundee Crown High School, Carpentersville, IL
- In person:
  - 7:45am: Arrive at Glenbard South
  - 9:30am-12:30pm Rehearsal
  - 2:00pm Concert in the Main Gym
  - 3:00pm Concert ends. Students return home with parents.
- Two GW students participating in the Orchestra:
  - Junior, Sophie Allaway, violin
  - Senior, Anna Creech, horn

**Orlando Choir & Orchestra Tour**

March 3-6, 2022 (Thursday-Sunday)

- Students excused from classes on Thursday.
- No school on Friday
- There are additional openings should a student wish to join us. Information was e-mailed home to parents the morning of November 3.

6. **Choir Director's Report – Andy Jeffrey**

**Past events**

Fall Choir Concert on 10/7 was a success - acoustical shell is helpful in the auditorium  
 ILMEA Auditions have taken place - Maggie Meyers was selected to the Dist 9 honor choir  
 ACDA Midwestern Honor Choir auditions took place - Maggie Meyers, Lucas Quintos, Charlie Lettenberger were selected

Chamber Choir participated in NIU Choir Day festival

**Upcoming**

Lakeside Choral Festival at Carthage on 11/12  
 ILMEA District Festival on 11/13 at Dundee Crown  
 Maggie Meyers  
 9/10 choir - Angelina Abraham, Maggie Frigo, Joel Scribner, Parker Cain  
 Lakeside Treble Choir Festival on 11/17  
 WMF convo  
 WMF  
 Madrigals at St. Mark's on Dec. 2,3

7. **Band Director's Report—Jon Walsh**

**Completed**

ILMEA auditions - ten students auditioned  
 Grades on playing (MidTerm)  
 Alex Kaminsky visit  
 Football game on 10/23  
 Playoff Football after that  
 Halloween Percussion on 10/30

**Upcoming**

Playoff game #2...Drums only to Lockport  
 Chamber Groups - performance at finals  
 ILMEA Festival - Bachman, Di Domenico, ACreech - Orch...Nov. 13  
 Jazz Band - music next week / auditions week of Nov. 15  
 Band Tour a Go / Room lists / Bus lists / Forms...coming soon

- 2nd Payment \$350 – November 12<sup>th</sup>

Enrollment...really need your help to spread the word, especially to those who are not “in” it now. We’re back - and ready to have you (at whatever level) join us  
Pep Band for basketball...coming out soon - starts in January

QUESTIONS? Lynn LA – Can you push the idea that study hall isn’t necessary so 8<sup>th</sup> graders commit to music program? Maybe directors come to Hadley concerts and stand up for a couple minutes to FAQ. Discussion ensues with follow up of directors trying

8. **Corporate Treasurer’s Report**—Mary Campagna NOT PRESENT See financials below.
9. **Student Account Treasurer’s Report**-Heidi Hoppe/Kathy Van Ek Only thing we’ll have active right now is paying for trips. We need to talk about it; we have a number of students who have more \$\$ than a payment so we need to have checks written to Bob Rodgers before they have to pay anymore. JWALSH, another thing that came up: the late Amanda Schlieben had a sizable Student Account Fund (\$300+)...what do we think we should do with this. After much discussion, Karen Winter made motion to move money’s to The Amanda Schlieben Memorial Scholarship Foundation at Glenbard West High School, a Vanguard 501( c )(3). “The growth of this foundation in the coming years will award an annual 4-year scholarship to graduating theatre students who dream of pursuing their goals and gifting their talents to a world beyond high school.” Lisa Estes seconds. Unanimous approval.
10. **Secretary’s Report**—Wendy Garland See above
11. **Committee Reports**
  - a) **Volunteer Coordinator**- TBD (interim Wendy Garland) Concessions seemed to go okay after begging and pleading for help. SignUp for Winter Musical Festival volunteers is created and ready to send out once concert times are sent out via directors. We’ll need 16 total.
  - b) **Social Committee**- Shana Faris /Susan Blatt nada
  - c) **Fundraising** – Renee McCarthy NOT PRESENT nada Maybe Raising Cain’s or Freddy’s
  - d) **Annual Contributions** – Lisa Estes – We’re up to \$7800. And Benevity Corporate match has matched again. Lisa hoping to inform more people about corporate matching opportunities in the future.
  - e) **Marching Band volunteers** – Wendy Garland Podium Crew done. Successful Season
  - f) **Great Lakes Scrips** - Pam Kelleher NOT PRESENT Email with info went out recently. Amazon smile can be used, too.
  - g) **Barone’s**- Lee Fruit NOT PRESENT **NOT DOING**
  - h) **Greens** – Pat Meyer A little behind from last year. Supposed to shut down 10/31 (and did.) Wanting to keep open a little longer because we only have 27 orders. Last year had 49 (just over ½ the orders and less ½ of our goal.) Would like to extend ordering til Nov. 7<sup>th</sup> at midnight. Resend out flyers and marketing so get some things. Once Sharon Ick and directors are sent confirmation, they’ll start marketing again.
  - i) **Communications** – Sharon Ick OPEN RATE for volunteers or fundraiser low 40%; spiritwear was in 50%

- j) **Yard Signs** – Shana Faris NOT PRESENT no update
- k) **Spiritwear** – Wendy Garland open back up? YES!! Will contact them tomorrow to see what we can do. Keep same items, add back in winter hats and maybe long sleeve tshirts?
- l) **Marketing/Promotion/Website** – Lisa Cardwell NOT PRESENT but sent update: Website updates as of 11/1: student accounts, annual contributions, meeting minutes, income statements, etc. Working with Pat re: holiday greens sale
- m) **Cookie Dough** – TBD over and done with
- n) **Poinsettias** - Susan Blatt (late fall activity) Our supplier is a COVID casualty. Wondering what we can do instead? Andrea Beckham, Fine Arts admin assistant and super star, is taking on task of decorating stage for Winter Music Festival. JWALSH asks no Christmas trees and no Christmas lights. If anyone wants to help, she'd appreciate it.
- o) **Butterbraids** – Spring Nothing to share at this time
- p) **Concessions** – Wendy Garland? See Volunteer Coordinator info above.
- q) **Madrigals/Cabaret Night (spring activity)** Karen Winter working with Andy Jeffrey
- r) **Program Ads** – TBD (if needed)

Unfinished Business/New Business:

JWUERTZER: Are we trying to do a parent social in Decenter? NO. It's a busy season for both parents and the committee. To expand on the idea, Social Chairs planning an event for February.

Adjourned at 8:14pm

**2021/2022 Meeting Dates:**

**AUG 4 @ 7pm**  
**SEPT 1 @ 7pm**  
~~**OCT 6 @ 7pm**~~  
**NOV 3\* @ 7pm**  
**JAN 5 @ 7pm**  
**FEB 2 @ 7pm**  
**APR 6 @ 7pm**  
**MAY 4 @ 7pm**  
**MAY 25 @ 7pm**

\*as LAP was leaving meeting, offered new house as option for our spring/year end meeting

Glenbard West - AMP							
Bank Reconciliation - Corp. Acct.							
10/31/2021							
Bank Balance as of 10/31/2021							\$25,867.31
Outstanding Checks							
	<u>CK #</u>	<u>Date</u>	<u>Description</u>		<u>Amount</u>		
	2111	03/25/21	Laurie Beard		(165.00)		
	2132	08/04/21	Illinois Charity Bureau Fund		(15.00)		
	2140	09/13/21	Derek Doyle		(2,500.00)		
Total Outstanding Checks							(2,680.00)
Adjusted Bank Balance							\$23,187.31
General Ledger Balance as of 10/31/21							23,187.31
Variance							\$0.00

## AMP Income Statement: Corp

10/31/2021

		FORECAST	ACTUAL	
		<u>2021-22</u>	<u>2021-22</u>	<u>DIFFERENC</u>
Contributions:	Membership	\$ 4,000.00	\$ 7,375.00	\$ 3,375.00
	Company Match	\$ 1,500.00	\$ 1,000.06	(\$ 499.94)
	<b>Total Contributions:</b>	<b>\$ 5,500.00</b>	<b>\$ 8,375.06</b>	<b>\$ 2,875.06</b>
Fundraising:	July 4th Concessions	\$ -	\$ -	\$ -
	Football Concessions	\$ -	1,774.00	1,774.00
	Cooking Skills Academu	\$ -	-	-
	Program Book	\$ -	-	-
	Restaurant Nights	\$ 1,600.00	838.79	(761.21)
	Scrip	\$ 1,000.00	557.82	(442.18)
	Spirit Wear	\$ -	-	-
	Unused Student Acct \$	\$ 3,000.00	4,860.84	1,860.84
	Yard Signs	\$ 100.00	215.00	115.00
	Other	\$ -	312.22	312.22
	<b>Total Fundraising</b>	<b>\$ 5,700.00</b>	<b>\$ 8,277.67</b>	<b>\$ 2,577.67</b>
Interest Income		\$ -	\$ 2.26	\$ 2.26
Other		\$ -	\$ 6,000.00	6,000.00
<b>Total Income</b>		<b>\$ 11,200.00</b>	<b>\$ 22,654.99</b>	<b>\$ 11,454.99</b>
Scholarships:	Drum Major Camp	\$ 1,800.00	1,740.00	(60.00)
	Lessons	\$ 10,000.00	-	(10,000.00)
	Senior	\$ 2,400.00	2,400.00	-
	<b>Total Scholarships</b>	<b>\$ 14,200.00</b>	<b>\$ 4,140.00</b>	<b>(\$ 10,060.00)</b>
Marching Band:	Band Camp	(\$ 3,000.00)	(\$ 2,017.02)	\$ 982.98
	Uniforms	\$ 1,000.00	-	(1,000.00)
	Show T-Shirts	\$ 2,500.00	1,695.00	(805.00)
	Other (band day)	\$ -	2,500.00	2,500.00
		\$ 500.00	\$ 2,177.98	\$ 1,677.98
Expenses:				
	Awards	\$ 3,000.00	\$ 2,411.50	(\$ 588.50)
	Marketing/Admin	\$ 600.00	192.00	(408.00)
	Government Fees	\$ 50.00	15.00	(35.00)
	Other	\$ -	669.04	669.04
	<b>Total Expenses</b>	<b>\$ 3,650.00</b>	<b>\$ 3,287.54</b>	<b>(\$ 362.46)</b>
Total Expenditures		\$ 18,350.00	\$ 9,605.52	(\$ 8,744.48)
Income/(Expense)		(\$ 7,150.00)	\$ 13,049.47	\$ 20,199.47
<b><u>Outstanding checks as of October 31:</u></b>				
2111	Laurie Beard	03/25/2021	165.00	
2132	Illinois Charity Bureau Fund	08/04/2021	15.00	
2140	Derek Doyle	09/13/2021	2,500.00	

Student Accounts Report		
2021-2022		
as of : 11/1/2021		
<b>Student Accounts Income</b>		
Cookie Dough		\$7,360.00
Prgram Ad Sales		\$0.00
Donations to student		\$0.00
Greens Sales		\$0.00
Poinsettia Sales		\$0.00
Barone's Certificates		\$0.00
Butter Braids		\$0.00
Miscellaneous Credits		\$0.00
Scripts:071321-090621		\$149.88
Scripts:090721-092021		\$356.54
Scripts:092121_100321		\$139.81
Scripts: 100421-101821		\$177.75
Scripts:		\$0.00
Scripts:		\$0.00
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Scrip		\$0.00
	Total	\$8,183.98
<b>Student Accounts Expenses</b>		
Band Camp Fall 2021 (Withdrawal)		(\$375.00)
Lesson (Withdrawal)		(\$364.96)
Concert Dress/T-Shirts/Polos/ Concert CD		\$0.00
Cleveland/DC Trip		\$0.00
Camp / Field Trips		\$0.00
Instrument Supplies		\$0.00
2022 Senior Donations to Corporate		\$0.00
	Total	(\$739.96)
<b>Students Accounts Current Balance</b>	<i>TIES TO SA BALANCE PAGE</i>	<b>\$ 30,605.46</b>
Interest Income		\$0.71
Amazon Smile Donations		
Bank Fees		
Misc.Adjustments (add comments to cell)		
<b>General Ledger Balance</b>	<i>TIES TO LEDGER PAGE</i>	<b>\$ 30,606.17</b>
Timing Items		
- Outstanding deposits (input as negative)		
- Outstanding checks/debits (input as		\$11.00
<b>Bank Statement Balance</b>	<i>TIES TO BANK STATEMENT</i>	<b>\$ 30,617.17</b>