

A man will leave his father and mother and will remain united with his wife, and the two will be one. So they are no longer two but one. Therefore, don't let anyone separate what God has joined together."

Matthew 19:5-6
(God's Word Translation)

Wedding Ceremonies



2017

As the responsible adult representative, I have read and fully understand these guidelines and will be present to see that all activities of the requested event will abide by the rules stated in this brochure. I agree to indemnify and hold the church, its employees, officers, or members of the church, harmless against any and all liability that may occur as a result of such use.

office use only

AMT. PAID

DATE PAID

APPROVED BY

DATE APPROVED

SIGNATURE

DATE SIGNED

WEDDING DATE REQUESTED

OFFICIATING MINISTER

Marriage is a wondrous blessing from God. We are honored that you would consider exchanging your marriage vows at Bettendorf Christian Church. Here are a few things to help you as you make your plans for this special day of celebration.

If you have additional questions about wedding ceremonies at BCC, you are welcome to e-mail us at admin@bettendorfchristian.org

Bettendorf Christian Church

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(563) 355-0124

www.BettendorfChristian.org



scheduling

We are happy to schedule weddings. Scheduling is on a first-come, first-serve basis, with the payment of your deposit and final approval. Final payment is due one month before the ceremony.

the facility

BCC has a 5 p.m. worship service on Saturdays. The ceremony, activities and photography must be complete (with the church vacated) by 3:00 p.m. so the sanctuary can be prepared for the service. The church can be opened by 8 a.m. on Saturdays.

The drum set and other instruments with their cabling will be left on the stage because of the complexity and risk of damage in moving them. If interested, the church does offer screen dividers to hide some of the instruments during weddings.

Any decorations, rental equipment, utensils, etc., must be removed when the ceremony is complete. No rice may be thrown after the ceremony but birdseed, helium balloons, bubbles, etc. are allowed outside.

wedding coordinator

Our coordinator will meet with you to discuss your facility and scheduling needs, and will arrange for the personnel (audio, custodial, etc.) that will enable your service to run smoothly.

rehearsals & receptions

As a part of reserving the facility for the wedding, a rehearsal can be scheduled.

If you desire to have a reception following the wedding, the Commons area may be reserved. It may not be on a Saturday and there will be an additional fee of \$100 to cover the expense of extra custodial service. Alcoholic beverages are not allowed in the building or outside grounds.

your pastor

You may ask any of our pastors to perform your ceremony. As their schedule permits, they will be happy to assist you. If your first choice is unable to perform the ceremony, we will be happy to suggest someone else.

If you choose to use an officiant other than a BCC pastor, prior approval is required. That pastor's name, title, and contact information need to be supplied at the time that your wedding is scheduled.

BCC expects that you will provide an honorarium for the minister officiating your wedding.

your ceremony

We can help you create a meaningful and memorable wedding. We do, however, reserve the right for final approval of arrangements (i.e. music lyrics, vows, etc.).

We have a selection of wedding music available if you choose not to use live musicians. You are responsible for all musician and singer fees.

We request that the photographer you use works in coordination with the officiating pastor.

counseling

We require that you participate in pre-marital counseling. If a BCC pastor officiates your ceremony, those sessions will be arranged with that pastor.

BCC also makes available other pre-marital counseling options which will be encouraged.

In addition to other pre-marital counseling, the officiating pastor that performs the wedding ceremony will still arrange several counseling sessions with the couple.

fees

A \$250 fee will be charged. A deposit is due at the time of your date reservation.

The fee covers:

- the expense of facility setup
- personnel (coordinator, audio, custodial)

The fee does not cover:

- printing of wedding programs
- an honorarium for the pastor
- musician / singer fees

This fee is refunded in full if for any reason we are unable to hold the wedding after reserving the date; it will be prorated for actual expenses if the couple cancels.

please take note...

The pastor reserves the right to decline to perform the ceremony if he sees significant issues or has serious concerns regarding the viability of the potential marital union.

By your intent to host your wedding at a church, this also communicates a desire to have God bless your marriage and a desire to be obedient to Him. If you are living together prior to your marriage, we urge you and may require one of you to relocate until the marriage ceremony takes place.

Our church upholds the Bible in all things, and toward this end Bettendorf Christian Church will only host and its pastors will only officiate weddings involving one man and one woman.

Please understand the items listed below and on the reverse side of this form, sign, and return to the church with your wedding deposit.

1. All activities are restricted to the scheduled room(s) or areas.
2. No equipment or furniture is to be relocated from the pre-authorized area to another area of the church.
3. Nothing (posters, notices, signs, etc.) is to be pinned, screwed, nailed, taped or glued to the walls, doors or windows.
4. The person who made the facility reservations is responsible for clean up. All refuse is to be deposited in the dumpster. The room(s) shall be left clean, orderly and arranged as found.
5. Use of tobacco products is not permitted in the building and we discourage its use on the grounds as a whole.
6. Alcoholic beverages are not allowed in the building or outside grounds.
7. Users must take reasonable steps to ensure orderly behavior and respect for the building, property and equipment being used.
8. BCC is not liable for any personal injury or loss of valuables or personal property within the building or on its premises.
9. Any and all sound board and video equipment shall only be operated by trained BCC personnel.
10. Musical instruments and equipment on stage are not to be used without permission and shall be moved only by knowledgeable BCC personnel.
11. Food and drink are not permitted in the sanctuary.