

**LEAGUE OF WOMEN VOTERS OF DANE COUNTY  
BOARD MEETING  
June 18, 2014**

**Members Present:** Presidents Kathy Fullin and Ingrid Rothe, Gail Krc, Karen Gunderson, Pat Kippert, Mary Conroy, Mary Anglim, Kathy Johnson, Helen Horn, Gail Bliss, Steve Ploeser, Barbara Mortensen

President Rothe called the meeting to order at 1:08 p.m.

**Secretary's Report:** Bliss moved and Anglim seconded approval of the May minutes. Unanimously approved.

**Treasurer's Report:** Conroy reported that the *May Challenge* balance is \$5,485. We will be carrying over \$2,000 from the grant on line 4100 to next year for expenses expected to be incurred from the November, 2014 election. The \$300 on line 4150 is a Pass-thru grant from the LWVWI toward the *Lively Issues* program expenses in January 2014.

**President's Report:**

- a. The date and time for the September meeting is September 17<sup>th</sup> at 1:00 p.m.
- b. *Directors' and Officers' Liability Insurance.* The *Center for Change* lawyer, Melissa Auchard Scholz, advised us that while incorporation would probably protect board members from being found liable in court for actions of LWV-DC, board members would still have to hire their own lawyers to defend themselves. We have received quotes from two sources for \$1 million in liability plus legal fees. The insurance company would hire the lawyer. *The Center for Change* uses a company called M3, which quoted \$450 annually for insurance. The other quote was for \$733 annually. Horn moved we purchase the policy for \$450. Bliss seconded. Unanimously approved.
- c. Update on *Vote411* website. LWV-DC sent letters to all candidates for state and local offices in Dane County telling them to respond to the questions on the LWVWI *Vote411* website in order to be included in *Candidates' Answers*.
- d. Fullin moved and Ploeser seconded that the Executive Committee continue to be Fullin, Rothe, Better, and Johnson. Unanimously approved.
- e. Johnson moved and Mortensen seconded accepting the guidelines for retaining documents listed in the agenda. The guidelines will be added to our Policies and Procedures. An amendment was proposed that the Treasurer and another board member should shred documents together. Unanimously approved as amended. It was pointed out that old studies and other information will not be permanently available on the website so the retained documents will be the only permanent record.
- f. There has been no answer from *Physicians for Social Responsibility* regarding its lease status. Horn said the *Madison Institute* owes us four months rent. Mortensen suggested that line 4400, Rental Income-sublet, in the Income statement be divided into two accounts, one for *PSR* and one for *MI* to help identify past due rent more easily. Treasurer Conroy will do that; however, it won't appear on the board's copy of the Income – Expense statement.
- g. Fullin moved and Kippert seconded that Ploeser and Horn be appointed to the board as Business Systems Advisor and Assistant Treasurer respectively. Unanimously approved.
- h. There was some discussion on LWVUS issues.

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- i. Notice has been received of a bequest of \$5,000 from Sheila Chaffee.
- j. We reviewed the board information packets and updated the board contact information.

**Vice President's Report:** None

**Bulletin:** Gunderson reviewed potential articles for the September and October bulletin. The deadline for September articles is July 4<sup>th</sup>. Bulletins will be mailed to all members from now on.

**Fundraising:** Kippert said that to-date \$5,845 has been received from 53 donors in the *May Challenge* (this number is different from the Treasurer's Report as it includes donations that were received in the office but not yet entered in the Treasurer's records). We need to update our procedures for recognition of \$10,000 donors to ensure that they are properly commemorated. Ploeser said our new software system would contain this information for donations made in the future.

**Membership:** Anglim's committee of three people hasn't met yet but two have emailed suggestions. She says a high school teacher friend will start a *Coming of Age* group for seniors to meet next spring. Speakers to the group will include *LWV*, *NOW*, and other civic groups. Fullin says there are lots of suggestions in our files for high school outreach.

**Publicity:** None

**Voters' Service:** Bliss said LWVWI has asked that we keep track of people who lack address information as it might want to start a lawsuit to address problems with proving residence. On the Square the only volunteers are Bliss, Paul Malischke, and Shirley Haidinger. Could we use non-member volunteers? Fullin said we have done this. Consensus is that a LWV-DC member be there the first time the non-member volunteers.

**Program:** Johnson said the next forum is September 10<sup>th</sup> at 6:00 p.m. Mary Bean will handle the October program on agriculture. Someone from the *Agricultural Journalism School* is a possible speaker. A possibility for the January *Lively Issues* program is citizen rights and for February county government. Other forum possibilities are international affairs and environment. It is helpful when Membership Committee members help staff the front table at forums. Anglim agreed to do so.

**Business Systems:** Ploeser led a discussion on what reports are useful for the various portfolios.

**Old Business:** None

**New Business:** None

The meeting adjourned at 3:35 p.m.

**The next meeting is July 16, 2014 at 1:00 p.m.**

Respectfully Submitted,  
Barbara Mortensen, Secretary