

**LEAGUE OF WOMEN VOTERS OF DANE COUNTY
BOARD MEETING
October 16, 2013**

Members Present: Presidents Kathy Fullin and Ingrid Rothe, Steve Ploeser, Kathy Johnson, Karen Gunderson, Mary Conroy, Lois Kiggens, Pat Kippert, Barbara Mortensen

President Fullin called the meeting to order at 1:00 p.m.

Secretary's Report: Fullin moved to approve the minutes as amended. Kippert seconded. Unanimously approved.

Treasurer's Report: Conroy reported that dues have increased \$1,635 over the first quarter of 2012. Contributions increased by \$500. She was asked what items fall under General Supplies #5210. That includes office supplies such as toner and paper. The Membership Payments to LWVUS is lower than the first quarter of 2012 because the payment hasn't been remitted yet.

President's Report:

- a. Fullin proposed a new *Holiday Policy* recommended by the personnel committee. It recommends that the following days be paid holidays: Jan.1, Martin Luther King Day, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas. If Jan. 1, July 4, or Christmas falls on a Sunday, the following Monday would be a paid holiday. If these holidays fall on a Saturday, no payment is made. Pay would be for 3 hours for a specific day, based on a 15-hour workweek. Thus if the holiday falls M-F, staff may receive 3 hours of pay, whether or not it is a normal workday or may choose to work 3 hours less on scheduled workdays during that week. Horn moved to approve the *Holiday Policy*. Mortensen seconded. Unanimously approved. Fullin noted that the workload is especially heavy now and recommended that the workweek be changed to 16 hours starting immediately and continuing through March, 2014. Ploeser moved to accept this change, with review in March, and Kiggens seconded. Unanimously approved.
- b. The January board meeting will be 1-15-14 at 1:00 p.m. Mortensen noted that she could not attend that meeting so another member should take the minutes.
- c. We reviewed the *Dues Scholarship Policy*. The dues envelope shows a 0 amount after scholarship. Should we put an amount in – for example \$10? Johnson moved and Horn seconded that we remove 0 from the envelope so the applicant can choose an amount to fill in. Also the membership chair should review the packet that is sent to scholarship applicants for a different wording to allow applicants to fill in an amount they are comfortable with. Unanimously approved.
- d. *Candidates' Answers (CA)* – Mortensen moved and Horn seconded that the 2014 spring primary *CA* be online and that up to \$500 be approved to pay for an Isthmus ad directing people online. Unanimously approved. Johnson suggested that Kiggens prepare a notice to be posted in the library directing people to go online to view *CA*.
- e. We discussed the wording in the footnote on our letterhead. The proposed new wording is "*A nonpartisan citizen education and advocacy organization encouraging informed and active participation in government since 1920.*" Kiggens moved and Kippert seconded that we adopt this wording. Unanimously approved.

Office Issues: Mortensen, Ploesser, and Rothe gave a report on their visit to 517 N. Segoe. Rent would be about the same as our current rent; however, one available space is too small and one is

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too big. The parking is much superior to our parking. Our office committee is directed to negotiate a 1-year lease with a 3-month notice of non-renewal with Ronald McDonald House based on the assumption that it will take 3-4 years for RMH to be able to raze our building. Mortensen will ask the Segoe representative to let us know if another space becomes available.

Bulletin: The *Membership Directory* and reservation form for *Lively Issues* will be mailed the first week in January. The next bulletin will be the February bulletin to be mailed the last half of January.

Fundraising: Dues have been received from 188 members and \$4,260 has been donated from members to date. Horn reminded us that people may be reimbursed for any expenses paid on behalf of LWV-DC.

Membership: Ploeser, Rothe, and Fullin had a conference call with Louise Petering of the *Membership and Leadership Development Program* started by LWVUS to help state leagues with these issues. The membership roster process is an example of an issue that could be addressed by the program. There is no cost to join the program – a committee needs to be established by LWV-DC to discuss these issues with LWVWI representatives. Ploeser moved and Horn seconded a motion to join the program. Unanimously approved. The committee will be composed of Ploeser, Rothe, and a member of the membership committee. A one-hour conference call will be used for committee meetings.

Publicity: Kiggins will send the flyer for the November forum to us for review.

Voters' Service: Fullin said we need co-ordinators for each site where we register voters. Kiggins said she visited the *Affordable Care Act* website and had no trouble using it.

Program: Johnson reported that planning for *Lively Issues* is complete. Jo Winston, who provides crime victim services in the Department of Corrections, will be the speaker. The topic will be "*Restorative Justice – How it applies to Voter Rights.*" The date will be Jan. 25, 2014 at the Inn on the Park. Cost for the room is \$200. Johnson will apply for a grant from the *Joyce Foundation* for the room and other costs. LWVWI administers the grant. Other programs are:
February – Caryl Terrell on *Water Issues*.
March – *Redistricting*, co-ordinated by Clare McArdle and Margi Kindig.
April – *4K and the Young Child*, co-ordinated by Carol Kiemel and Dorothy Wheeler.
May – Capitol Lakes will be the location of our *Annual Meeting* if we can have tables. Dessert will be served.

Old Business: None

New Business: Gunderson said the Madison Non-profit Day will be held Oct. 29th at Monona Terrace. There will be workshops on issues related to non-profit organizations.

The meeting adjourned at 3:10 p.m.

The next meeting will be November 20, 2013 at 1:00 p.m.

Respectfully submitted,
Barbara Mortensen, Secretary