LEAGUE OF WOMEN VOTERS OF DANE COUNTY
BOARD MINUTES
April 11, 2018

Present: Brook Soltvedt, Paul Lindquist, Helen Horn, Ingrid Rothe, Gail Bliss, Mike Casey, Dorothy Wheeler, and Mary Anglim.

Absent: Cathy Berndt, Susan Fulks, and Kim Langley.

The meeting was called to order at 2:34 pm.

Rothe moved and Casey seconded a motion to approve the March 2018 minutes as amended. Motion carried.

Budget and Treasurer’s Report: Langley provided provisional reports. Horn and Soltvedt reviewed. The documents will be revised next month.

Program: Wheeler discussed potential programs for next year. We can get kits from other Leagues. Another suggestion related to how various courts relate to one another.

Bulletin: Casey will meet with new editor, Iris Levitis, as well as Karen Gunderson and Soltvedt. We hope to have a summer bulletin.

Fundraising: May Member Challenge letter was mailed this morning. New fundraising chair has met with Berndt.

Membership: New technology will allow members to update their interests and preferences at any time. Anglim requested board members provide suggestions for changes to our “blue form”

Voter Service: Lindquist is working on creating online modular training. Lots of potential volunteers do not feel comfortable getting started with actual voter registration after going to the City Clerk’s training. We are getting lots of requests for registration tables at various sites.

Board members were asked to consider changes to the delivery of Candidates’ Answers. Are there other places that would accept copies? Would tear off sheets with the URL be useful for bulletin boards in areas that don’t have space for paper copies?

VP: We are the financial agent for the Dane County Voter ID Coalition. They are considering seeking another grant. The Board asked Rothe to get more information before we expand our role.

Publicity: Everything is ready to publicize the June program.

HS Voter Ed: The Memorial HS registration in English classes was a big success, but it is difficult to track numbers for the 18 yr olds who just go on line. The Sun Prairie School Board was concerned about voter registration being too political. Voting is the core of democracy, we need to consider alternate messaging.

Website: Traffic report reviewed. How can there be more Unique visitors than Visits? Soltvedt will review.

President’s Report: The Nominating Committee has a full slate of candidates. Aileen Nettleton has agreed to stand for president.

There was discussion of sending a group email to each project coordinator and committee chair to determine their willingness to continue, and/or interest in training a successor. Moved by Bliss, seconded by Casey to poll all committee chairs on an annual basis to determine their willingness to continue. Motion Carried.
Moving is on track. Soltvedt, Paul and Cindy Lindquist moved many of the small items. Movers will transport large items Monday April 16, the phone will be switched Tuesday morning and the Xerox machine Tuesday afternoon. Individuals with keys to the interior office are requested to sign up to cover shifts at the office until a new office administrator is hired. The landlord has not yet approved the sublease for PSR, we hope to have approval before Monday so that we can share the movers.

After discussion, the board agreed to hold an open house 4-7 pm on a weekday in late May or early June. We may hold a weekend open house later.

Rothe moved and Casey seconded a motion to obtain a water cooler that uses large bottles for the new office. Motion passed unanimously.

The job posting has been mailed to approximately 700 members and friends. Based on the decisions from last month and the actions of the personnel committee, a change is needed in Section XIV of our Policy and Procedures.

Moved by Bliss seconded by Rothe to replace: “Pay is for 3 hours for a specific day, based on a 15 hour work week. Thus if the holiday falls M – F, staff receive 3 hours of pay, whether or not they normally work on that weekday. Staff may choose to work 3 hours less on scheduled work days during that week.” With “Pay is for 4 hours for a specific day, based on a 20-hour work week. Thus if a holiday falls M – F, staff receive 4 hours of pay, whether or not they normally work on that weekday. Staff may choose to work 4 hours less on scheduled work days during that week.” Motion carried, Lindquist abstained.

Furthermore, Anglim moved and Rothe seconded a motion to revise holiday pay: replace “If Jan. 1, July 4, or Christmas falls on a Sunday, the following Monday is a paid holiday. If the holiday falls on a Saturday, no payment is made.” With “If Jan. 1, July 4, or Christmas falls on a Saturday or Sunday, 4 hours of floating holiday is credited. Floating holiday hours can be used with prior approval of the president or her designee.” Motion carried, Lindquist abstained.

The Personnel Committee will filter applications. Input is requested about interview questions and scoring criteria. Anglim volunteered to be on the interviewing committee.

Office Technology: with the change to use Mail Chimp in place of Access for member preferences there was a discussion of how to encourage members to fill out the information, and how to use the reports. Quickbooks for nonprofits can also replace much of Access. We may want to hire a specialist to set up the system this summer.

State and National Annual meetings reviewed. This year any attendee can be a voting delegate at the State League meeting in Oshkosh. Three or four members will attend the National Convention.

Through 1/31/21 LWVUS and LWVWI are waiving membership fees for full and part time students. Moved by Bliss seconded by Rothe to delegate to the membership committee to define membership categories and charges for LWVDC. Motion carried.

Old Business: The mailing for the annual meeting must go out by 4/22.

Motion to adjourn by Rothe, seconded by Casey. Meeting adjourned at 4:28 pm.

Respectfully submitted,
Gail Bliss, Secretary

The next meeting is May 9, 2018 at 2:30 pm at the new office 4513 Vernon Blvd.