Annual Meeting Materials

LWVDC Annual Meeting of the Membership

Wednesday, May 15, 2019

Capitol Lakes, Grand Hall
333 West Main St., Madison

(Parking in ramp across the street. Bring voucher inside for validation.)

5:30 p.m. Social gathering
6:30 p.m. Program: Gerrymandering and "Lame Duck" Suits: Updates from LWVWI
Erin Grunze, Executive Director, LWVWI
7:00 p.m. Presentation of the Carrie Chapman Catt Award
Introduction of new 50-Year/Life members
7:30 p.m. Business meeting
The League of Women Voters of Dane County
Annual Meeting Materials
Wednesday, May 15, 2019

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The League of Women Voters of Dane County, Inc.
Annual Meeting of the Membership, May 15, 2019
BUSINESS MEETING AGENDA, 7:30 – 8:30 p.m.

Presiding
Aileen Nettleton
Parliamentarian
Cheryl Daniels
Teller(s), Readers for 2019 Minutes
Karen Gunderson & Kathy Johnson
Call to Order
Aileen Nettleton
Adoption of the Rules and the Agenda*
Aileen Nettleton
Minutes of the 2018 Annual Meeting
Gail Bliss

Reports
• Treasurer
Helen Horn
• Financial Advisory Committee
Helen Horn
• Proposed Budget for 2019-2020*
Helen Horn
• Program
Mary Anglim
• Proposed Program for 2019-2020*
Mary Anglim
• Nominating Committee
Kathleen Fullin
• Election of Board 2019-2020*
Kathleen Fullin
• Election of Nominating Committee 2019-2020*
Kathleen Fullin
• Adopt a Highway
Doug Johnson
• Bulletin Newsletter
Maria Spinozzi
• Discussion Units
Diane Martin Liebert
• Membership
Sally Gleason & Mary Ellen Schmit
• Observer Corps
Marilyn Stephen
• Publicity
Susan Fulks
• Upper Mississippi River Region Interleague Organization
Mary Ploeser
• Volunteer Coordinators
Jean Jacobson, Kathy Krusiec, Donna Van Bogaert
• Voter Service:
  • Voter Registration
Paul Lindquist
  • Candidates’ Answers Volunteers
Brook Soltvedt
  • Candidates’ Answers Questions
Kathleen Fullin
  • Library Liaisons
Kathleen Fullin
  • Provisional Voter Contacts
Kathleen Fullin
  • High School Voter Education
Susan Fulks
  • Farmers’ Markets
Priscilla Thain & Gail Bliss
  • Know Your Candidates TV Interviews
Louise Robbins
  • Moderators for Candidate Forums
Gloria Meyer
  • Senior Liaisons
Gail Bliss
  • St. Vincent de Paul
Betty Cohen
  • Epic Systems
Marian Matthews
  • UW Madison Outreach
Marian Matthews
  • VS Volunteer Training
Marian Matthews
• Vice-President
Brook Soltvedt
• Website
Brook Soltvedt
• President
Aileen Nettleton
LWVWI Annual Meeting, June 8, Green Lake, WI
Instructions for Delegates
Announcements / New Business
Adjournment

[* requires membership approval]
1. CALL TO ORDER:
President Soltvedt called the meeting to order at 7:17 after a determination of a quorum. At least 30 members are required; more than over 50 members present. Each of you should have received a copy of the Rules for the Annual Meeting. If anyone needs a copy of the Rules, the minutes of the 2016-17 Annual Meeting, our Annual Report for 2017-2018, or the Annual Meeting Materials, copies are available on the entrance table. They are also posted online on our Website if you wish to refer to them after this meeting.

2. BRIEF RECOGNITION OF MEMBERS IN ATTENDANCE:
We would like to acknowledge some members in group fashion who might be attending tonight’s meeting. Please stand, and let us hold our applause until you are all standing:
 LWV-WI Executive Director, Erin Grunze
 Former LWVDC Presidents Mary Bean, Cheryl Daniels, Helen Horn, Kathy Johnson, Diane Liebert, Ingrid Rothe, Clare McArdle, Earnestine Moss, and Kathy Fullin
 Members New to LWVDC This Year
Thank you all for being here tonight.

BUSINESS MEETING:

3. MEETING OFFICIALS:
President Soltvedt recognized Cheryl Daniels, the parliamentarian, to explain about the approval of last year’s Annual Meeting minutes. Daniels stated that According to Robert’s Rules of Order, Revised:
“If the next [business] meeting of the organization will not be held for a long period, as six months or a year, . . . a special committee should be authorized to correct AND APPROVE the minutes. . . . At the next meeting, they need not be read, . . . as it is too late to CORRECT them intelligently.”

Janet van Vleck and Shirley Haidinger formed that special reading committee, which corrected and approved the minutes of the 2017 Annual Meeting. Therefore, the members gathered here tonight will not be asked to approve last year’s minutes.

President Soltvedt thanked Cheryl Daniels and Secretary Gail Bliss, who will be recording the minutes tonight. Joan Provencher and Marian Matthews have agreed to serve on the reading committee for this year’s Annual Meeting Minutes.

Soltvedt requested 2 volunteers to serve as tellers for any vote counting required. Sarah Gaven and Janet van Vleck volunteered.

4. ADOPTION OF THE RULES:
Regarding voting procedures tonight, if there is no objection, the Chair will entertain voice votes for the elections to next year’s Board and Nominating Committee. A standing vote is required for the Budget proposal for next year. If it is hard to ascertain a majority by voice vote, I will ask you to stand if you are able for “aye” or “nay” votes and ask the tellers to tally the counts. No objection.

Rose Stephenson moved adoption of the rules as distributed. Barbara Mortensen seconded. No discussion, motion carried.

5. ADOPTION OF THE AGENDA
Janet Van Vleck moved adoption of the agenda as distributed. Helen Horn Seconded. No discussion, motion carried.

6. MINUTES OF THE PREVIOUS ANNUAL MEETING of 2017
Barbara Mortensen, secretary from 2017, stated the minutes of last year’s Annual Meeting have been distributed to you. They were read, corrected, and approved shortly after last year’s annual meeting by Janet van Vleck and Shirley Haidinger, the readers appointed at that meeting.
7. **TREASURER’S REPORT**
Kimberly Langley, as Board Treasurer, presented this year’s report. Please see the profit and loss statements for the current year (through April 30, 2018) and for the entirety of last year on page 5 of the Annual Report. Also see the Balance Sheet for the current year (as of April 30, 2018) and for the entirety of last year on pages 6 and 7, respectively. There were no questions.

Kim was appointed to the Board to serve the remainder of this year following the resignation of Diane Liebert in March. Diane was unable to attend tonight. Thank you, Diane, for your long service to the League.

8. **FINANCIAL ADVISORY COMMITTEE REPORT**
Assistant Treasurer and Chair of the Financial Advisory Committee Helen Horn presented the committee report, which you can find on page 8 of the Annual Report.

Horn stated that our conservative investment portfolio grew 15.7% in 2017. The value of the portfolio was $322,161 as of December 31, 2017. Due to the volatility of the market in 2018 our current value is about the same. There were no questions.

9. **PROPOSED BUDGET FOR 2018-2019**
Helen Horn presented the Board-recommended proposed Budget for 2018-2019. See pages 4 and 5 of the Annual Meeting Materials. You will also find it helpful to have a copy of the 2016-17 profit and loss statement for the full 2016-17 year, which were available on the back table as you came in. Horn stated that this year there were more unknowns than usual. During initial budget deliberations the committee did not know what the rent would be at the new office. The board had discussed increasing hours for the office administrator, but decisions were not final. Horn highlighted the increase in rent from $566/month to $1070/month. An additional $4,000 was added to the payroll line. Horn also noted that contributions have exceeded $38,600 thus far this year, an increase of 68% from 2016-17, with an expectation of at least an additional $5,000.

Ingrid Rothe moved approval of the budget as proposed. Kathy Johnson seconded. No further discussion. Standing vote taken as required by the rules. Motion carried unanimously.

President Soltvedt thanked the budget committee: Horn, Mike Casey, Kim Langley, and Ingrid Rothe.

10. **DISCUSSION UNITS REPORT for 2017-2018**
Diane Liebert, Coordinator of the Discussion Units, was not here. There were no questions about the written report on page 6 of the Annual report.

11. **FUNDRAISING REPORT** for 2017-2018
Cathy Berndt, Board Director of Fundraising, is unable to be here tonight. Her Fundraising Report for this year is on page 9 of the Annual Report. There were no questions about the Fundraising Report.

Soltvedt thanked Berndt, who has completed her term as Fundraising Chair on the Board for a very successful year of fundraising.

12. **NOMINATING COMMITTEE REPORT**
A. Election of Officers and Directors, LWVDC Board, 2018-2019
Chair Karen Gunderson presented the slate of the Nominating Committee.

<table>
<thead>
<tr>
<th>Officers for 2018-2019:</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Aileen Nettleton 7/1/18 – 6/30/19</td>
</tr>
<tr>
<td>Vice President</td>
<td>Brook Soltvedt 7/1/18 – 6/30/20</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Kimberly Langley 7/1/18 – 6/30/19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Directors for 2018-2019:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fundraising</td>
<td>Christine Clements 7/1/18 – 6/30/20</td>
</tr>
<tr>
<td>Membership Co-directors</td>
<td>Sally Gleason 7/1/18 – 6/30/20</td>
</tr>
<tr>
<td>Program</td>
<td>Mary Anglim 7/1/18 – 6/30/19</td>
</tr>
<tr>
<td>Membership Co-directors</td>
<td>Mary Ellen Schmit 7/1/18 – 6/30/20</td>
</tr>
<tr>
<td>Program</td>
<td></td>
</tr>
</tbody>
</table>
After the presentation of the Nominating Committee slate, President Soltvedt requested nominations from the floor for each position. No additional nominations were made.

A motion to close nominations was made by Janet van Vleck and seconded by Rose Stephenson. Motion carried.

Our Bylaws provide that when there is but one nominee for each office, or one pair of nominees wishing to share an office, the Secretary may be instructed to “cast the ballot of the Annual Meeting for every nominee.” Barbara Mortensen moved to instruct the secretary to cast the ballot of the Annual Meeting for every nominee. Seconded by Susan Fulks. Motion carried.

The LWVDC Board is authorized to fill any vacancies on the Board. The Nominating Committee can be asked to assist in this process. [LWVDC Bylaws, Article IX, Section 1.]

Soltvedt requested any suggestions or instructions the membership wished to give to the new LWVDC Board for 2018-2019. No suggestions were forthcoming. Soltvedt requested members to contact the office of members of the board with thoughts.

**B. Election of next year’s LWVDC Nominating Committee 2018-2019**

Chair Karen Gunderson presented the slate for the 2018-19 Nominating Committee.

<table>
<thead>
<tr>
<th>Chair</th>
<th>Kathy Fullin</th>
<th>7/1/18 – 6/30/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
<td>Ingrid Rothe</td>
<td>7/1/18 – 6/30/19</td>
</tr>
<tr>
<td>Member</td>
<td>Andrea Kaminski</td>
<td>7/1/18 – 6/30/19</td>
</tr>
</tbody>
</table>

According to the LWVDC Bylaws, the incoming Board shall appoint two members of the Board to the 2018-2019 Nominating Committee at its first meeting. Soltvedt asked for additional nominations. There were none.

A motion to close nominations was made by Barbara Mortensen and seconded by Rose Stephenson. Motion carried.

Moved by Janet van Vleck and seconded by Kim Langley to elect the slate of nominees for the next year’s Nominating Committee. Motion carried.

Appointed Board member, Helen Horn, Assistant Treasurer, has agreed to continue her service on the Board for the coming year. Paul Lindquist, Voter Service Director, Susan Fulks, Publicity Director, and Gail Bliss, Secretary, will serve the second year of their Board terms. Thank you all.

Karen, thank you for serving as chair of the Nominating Committee chair for two years and as a member of the Board before that. Soltvedt presented Gunderson with a yellow rose and certificate thanking her for her service.

**13. ADOPT A HIGHWAY Report for 2017-2018**

Doug Johnson, Adopt-a-highway coordinator, invited additional volunteers for our twice yearly clean-up work. Three hours of enjoying reasonable weather, good company and public service. Doug’s written report is on page 15 of the Annual Report. No questions.

**14. MEMBERSHIP Report for 2017-2018**

Mary Anglim, Board Director for Membership, presented the Membership Report, which is on page 10 of the Annual Report. Anglim focused on welcoming new members and thanked her committee. President Soltvedt noted that memberships continue to arrive weekly. There were no questions.

**15. PROGRAM REPORT for 2017-2018**

Dorothy Wheeler, Board Director for Program, is unable to be here tonight. Her report is on p. 10 of the Annual Report. There were no questions.

**16. BUSINESS SERVICES REPORT**

Steve Ploeser, who assists us with business systems, is not here tonight. His report is on p. 15 of the Annual Report. There were no questions.
17. VICE-PRESIDENT’S REPORT for 2017-2018
Ingrid Rothe, Vice President, will present the Vice President’s Report, which is on page 4 of the Annual Report. Rothe highlighted our work with the Voter ID Coalition and spoke of the Action Team model we have been seeking to implement.

Soltvedt thanked Rothe for for serving on the board and the executive committee since 2013—two years as co-president and three years as vice president. You will be sorely missed! Ingrid will continue to serve as co-chair of the Dane County Voter ID Coalition and is the Legislative Director for the League of Women Voters of Wisconsin. Soltvedt presented Rothe with a yellow rose and certificate thanking her for her service.

18. VOTER SERVICE REPORT for 2017-2018
Paul Lindquist, board director for Voter Service, presented the report on Voter Registration found on page 11 of the Annual Report. Lindquist noted that there were more moving parts, twists and turns, and partners than he had imagined. With the advent of online registration, there are many changes, and we are addressing them with training and feedback to the Wis Election Commission when things don’t function as promised. There were no questions.

Cheryl Daniels, Coordinator of Know Your Candidates interviews, presented her report, found on page 11 of the Annual Report. There were no questions.

Soltvedt thanked Daniels for taking charge of this very important part of our voter education mission for so many years. Soltvedt presented Daniels with a yellow rose and certificate thanking her for her service. She announced that Louise Robbins has agreed to take on this off-board portfolio.

President:

Priscilla Thain, Coordinator of Voter Registration at the Westside Farmers’ Market, Candidate Forum Moderator, and Candidates’ Answers questions, is not able to be with us tonight. You can find her reports on page 12 of the Annual Report. There were no questions about her reports.

Ingrid Rothe, Coordinator of the Candidates’ Answers volunteers, presented her report found on page 12 of the Annual Report. There were no questions.

Susan Fulks, Chair of the High School Voter Education Committee, presented her report, found on page 13 of the Annual Report. There were no questions.

19. PUBLICITY Report for 2017-2018
Susan Fulks is also Board Director for Publicity and presented the Publicity Report, which is on page 14 of the Annual Report.

20. LIBRARY LIAISONS report for 2017-2018
Kathy Fullin presented the library liaisons report, which is on pages 12 and 13 of the annual report. At many libraries individuals are encouraged to update their voter registration when they apply for a library card. The committee is looking for members to serve at the libraries in Belleville, Black Earth, Deerfield, Marshall, Mazomanie, McFarland and Waunakee. There were no questions.

21. SVDP OUTREACH for 2017-2018
Betty Cohen is not here tonight to present her report about SVDP Outreach, which is on p. 12 of the Annual Report. There were no questions.

22. BULLETIN REPORT for 2017-2018
Mike Casey, Bulletin Editor, is unable to attend tonight. His Bulletin Report is on page 5 of the Annual Report. There were no questions about the Bulletin report. This concludes Mike’s term as Bulletin editor. Soltvedt thanked Mike for his many insightful comments as a board member, and for his support of taking the Bulletin into a new online format.
23. **WEBSITE** for 2017-2018
Brook Soltvedt continues to serve as Webmaster. Her report is on page 16 of the *Annual Report*. She asked for feedback. There were no questions or comments.

24. **PRESIDENTS’ REPORT** for 2017-2018
President Soltvedt’s report is on page 4 of the *Annual Report*. There were questions:
What are the new office hours? – 8-1 Monday - Thursday. Cindy Lindquist, the new office administrator, was introduced. What is happening with keys? The new office has strict key control, so if someone without a key wants to use the office during non-standard hours, they will have to make arrangements.

25. **LWWI ANNUAL MEETING**
The LWWI will hold its Annual Meeting in Oshkosh Friday, June 8/Saturday, June 9. This year we do not need to elect delegates because the state board again suspended their rules to allow any local league members who attend to be voting delegates of their League. (Dane County League members who are State Board members attend as voting Board members).

To date, the following members plan to attend: Debra Cronmiller (state board president), Consuelo Lopez-Springfield (state board director), Mary Anglim, Jean Espenshade, Kathy Fullin, Helen Horn, Ralph Peterson, Gail Bliss and Brook Soltvedt. Former member Don Jones will attend as a nonmember/nondelegate.
Registration is open until June 1. No other members expressed interest in attending as a delegate. There were no instructions for the delegates.

26. **LWVUS CONVENTION**
The LWVUS Biennial Convention will be held in Chicago on June 28-July 1. Brook Soltvedt, Gail Bliss and Mary Anglim will attend. Rose Stephenson expressed interest in attending the national conference as a delegate. There were no instructions for the delegates.

27. **ILO ANNUAL MEETINGS**
Our League is a member of two interleague organizations (ILOs)—the Upper Mississippi River Region and the Lake Michigan Region. These ILOs will hold their annual meetings on June 27 in Chicago in conjunction with the LWVUS Convention. Following their annual meetings, they will be holding a joint conference on Water: Advocating for Protection. Put Your League on the Map. The annual meetings and conference are open to any interested member of our league. Mary Ploeser, our liaison to the UMRR ILO, will attend the meeting with Steve Ploeser. Caryl Terrell is also going. The meeting had no instructions for the delegates.

28. **NEW BUSINESS**
*Announcements:*
- We invite you to attend the first of a series of open houses at our new office space on 4513 Vernon Boulevard, Suite 106. Our office will be open from 4:30–6:30 pm on Wednesday, May 30, and we welcome you to drop by.
- On June 6, at 7 pm, we will hold an Issues Forum here in Great Hall. The topic is *Keeping the Public in Public School* and our speaker will be Julie Underwood. There are flyers on the back table. Study materials will be posted on our website; print copies will be available at the forum. The Oakwood Unit plans to meet on the third Tuesday of June. Please watch the weekly newsletter for more information about discussions of the forum.
- The Northeast unit will also meet. Watch for specifics.
- The Middleton & West Madison unit will meet at Panera at 5:30 before the forum June 6, 2018.

29. **ADJOURNMENT**

Respectfully Submitted
Gail Bliss, Secretary
## LWVDC proposed budget 2019-2020

### INCOME

<table>
<thead>
<tr>
<th></th>
<th>Jul'17-Jun'18 actual</th>
<th>Current Budget thru 3/31/19</th>
<th>Current year Projected Thru 6/30/19</th>
<th>Proposed Budget 2019-2020</th>
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<td><strong>Member Dues</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Member Dues 4000</td>
<td>$23,030</td>
<td>$21,000</td>
<td>$26,365</td>
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<td><strong>Subtotal Member Dues</strong></td>
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<td>$21,000</td>
<td>$26,365</td>
<td>$27,000</td>
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<tr>
<td><strong>Member Contributions</strong></td>
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<td>Member Designated Contributions 4040</td>
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<td>Valentine’s Day Contributions 4051</td>
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<td>$10,885</td>
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<td>May Challenge Grant contributions 4052</td>
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<td>50 Yr Donations 4053</td>
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<td>Member Memorial Contributions 4054</td>
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<td>Member General Donations 4056</td>
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<td>CA Member Contributions 4057,4080</td>
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<td>Amazon Smile, misc. Contributions 4058</td>
<td>$25</td>
<td>$15</td>
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<tr>
<td><strong>Subtotal Member Contributions</strong></td>
<td>$32,181</td>
<td>$21,000</td>
<td>$25,277</td>
<td>$30,000</td>
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<td><strong>Total Member Dues &amp; Contributions</strong></td>
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<td>$42,000</td>
<td>$51,642</td>
<td>$57,000</td>
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<tr>
<td><strong>Non-Member Contributions</strong></td>
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<td></td>
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<tr>
<td>Non-Member General Contributions 4063,4065</td>
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<td>$8,179</td>
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<td>CA Non-Member Contributions 4061</td>
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<td>Ogg Fund Contributions 4090</td>
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<td>$3,846</td>
<td>$5,100</td>
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<td>Bequests, NonMemb mem contrib 4062,4095</td>
<td>$0</td>
<td>$50</td>
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<tr>
<td><strong>Subtotal Non-Member Contributions</strong></td>
<td>$14,708</td>
<td>$12,000</td>
<td>$14,355</td>
<td>$15,500</td>
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<tr>
<td><strong>Special Project/Activity Income</strong></td>
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<td></td>
</tr>
<tr>
<td>Grants 4150,4152</td>
<td>$3,500</td>
<td>$250</td>
<td></td>
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<td>Dane County Contract Reimbursement 4035,4125,4126</td>
<td>$2,188</td>
<td>$20,991</td>
<td>$22,000</td>
<td>$3,500</td>
</tr>
<tr>
<td>Annual Luncheon &amp; Annual Meeting Income 4750,4751</td>
<td>$1,430</td>
<td>$1,374</td>
<td>$1,500</td>
<td>$1,500</td>
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<td>Miscellaneous Project Income 4300,46400</td>
<td>$479</td>
<td>$376</td>
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<td>$1,500</td>
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<tr>
<td><strong>Subtotal Non-Member &amp; Special Project/Activity</strong></td>
<td>$22,305</td>
<td>$23,000</td>
<td>$37,346</td>
<td>$39,000</td>
</tr>
<tr>
<td><strong>Rental Income-sublet</strong></td>
<td>$4,531</td>
<td>$3,600</td>
<td>$2,959</td>
<td>$3,800</td>
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<tr>
<td>Income transfer from Investment earnings</td>
<td>$0</td>
<td>$15,140</td>
<td></td>
<td>$3,000</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td>$82,047</td>
<td>$83,740</td>
<td>$91,947</td>
<td>$102,800</td>
</tr>
</tbody>
</table>

**Note 1:** Our membership continues to grow. Members and non-members have been extremely generous with their time, expertise, and donations, both small and large. This, in turn, has raised our visibility in the community, expanding our membership. This budget reflects our goal of continuing growth in our centennial year.

**Note 2:** We have been the fiscal sponsor for the Dane County Voter ID Coalition, whose outreach activities have been funded by the County Clerk in budget cycles with a fall election. No money has been budgeted by the county for 2019. We hope there will be funding in the county’s 2020 budget.

**Note 3:** We ended 2017-2018 with a surplus >$17,000.
In 2018-2019, we will likely use only $3000 of the $15,140 in investment earnings that we budgeted for this year's operating and program expenses.
In 2019-2020 we anticipate spending more to commemorate our centennial, for voter outreach around the 2020 presidential primary and election, and to fund a UW-Madison intern to help us with campus outreach. This budget proposes to use $27,100 in investment earnings, which have been accumulating in our memorial fund, to pay for this expansion of our program with no threat to the corpus of the fund.
<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>2017-2018 Budget thru 3/31/19</th>
<th>Current year thru 6/30/19</th>
<th>Projected thru 6/30/19</th>
<th>Proposed Budget 2019-2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Office Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Space (Rent)</td>
<td>$9,880</td>
<td>$12,840</td>
<td>$8,797</td>
<td>$13,000</td>
</tr>
<tr>
<td>Office Cleaning</td>
<td>$445</td>
<td>$600</td>
<td>$360</td>
<td>$500</td>
</tr>
<tr>
<td>Utilities (Gas &amp; Electric)</td>
<td>$1,170</td>
<td>$0</td>
<td>$0</td>
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</tr>
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<td>General Supplies</td>
<td>$3,066</td>
<td>$2,300</td>
<td>$1,147</td>
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<td>Postage</td>
<td>$966</td>
<td>$1,400</td>
<td>$995</td>
<td>$1,000</td>
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<td>Communications (Phone/Internet/Web)</td>
<td>$1,552</td>
<td>$2,050</td>
<td>$1,466</td>
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<tr>
<td>Software</td>
<td>$314</td>
<td>$0</td>
<td>$223</td>
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<td>Equipment Maintenance</td>
<td>$2,502</td>
<td>$2,500</td>
<td>$5,637</td>
<td>$5,200</td>
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<tr>
<td>Insurance</td>
<td>$1,907</td>
<td>$1,500</td>
<td>$201</td>
<td>$1,900</td>
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<td>Miscellaneous Expenses</td>
<td>$1,081</td>
<td>$1,000</td>
<td>$709</td>
<td>$800</td>
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<tr>
<td>Office Equipment</td>
<td>$305</td>
<td>$393</td>
<td>$1,000</td>
<td>$3,500</td>
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<td><strong>Subtotal Office expenses</strong></td>
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<td>$24,190</td>
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<td><strong>Business Expenses</strong></td>
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<td></td>
</tr>
<tr>
<td>Bank &amp; Govt Charges</td>
<td>$156</td>
<td>$150</td>
<td>$84</td>
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<tr>
<td>Stripe Account Fees</td>
<td>$472</td>
<td>$700</td>
<td>$531</td>
<td>$700</td>
</tr>
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<td>Other Business Expenses</td>
<td>$356</td>
<td>$200</td>
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<td><strong>Subtotal Business Expenses</strong></td>
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<td><strong>External Membership Expenses</strong></td>
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<td></td>
</tr>
<tr>
<td>LWVUS-PMP</td>
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<td>$8,528</td>
<td>$8,450</td>
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<td>LWVWI-PMA</td>
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<td>$8,000</td>
<td>$7,995</td>
<td>$8,000</td>
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<td>Dues to other LWV Orgs.</td>
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<td>$50</td>
<td>$125</td>
<td>$50</td>
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<td><strong>Subtotal External Membership Expenses</strong></td>
<td>$15,525</td>
<td>$16,500</td>
<td>$16,648</td>
<td>$16,500</td>
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<td><strong>Board/Committee/Meeting Expenses</strong></td>
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<td></td>
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<tr>
<td>Board/Committee Expenses</td>
<td>$202</td>
<td>$100</td>
<td>$340</td>
<td>$700</td>
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<tr>
<td>Convention/Conference/Outside Group Fees</td>
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<td>$1,000</td>
<td>-$245</td>
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<td><strong>Subtotal Board Committee/Meeting Expenses</strong></td>
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<td>$95</td>
<td>$1,000</td>
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<td><strong>Payroll Expenses</strong></td>
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<tr>
<td>Payroll Expenses</td>
<td>$13,524</td>
<td>$20,000</td>
<td>$16,640</td>
<td>$20,300</td>
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<tr>
<td><strong>Subtotal Payroll Expenses</strong></td>
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<td>$20,300</td>
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<td><strong>Operating Expenses</strong></td>
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<td><strong>Special Project/Activity Expenses</strong></td>
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<td></td>
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<td>Special Projects</td>
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<td>Community Engagement</td>
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<tr>
<td>Candidates Answers</td>
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<td>Program Cost General</td>
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<td>Grant Given by LWVDC</td>
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<td>$200</td>
<td>$200</td>
<td>$200</td>
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<td>Annual Luncheon Expenses</td>
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<td>Annual Meeting Expenses</td>
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<td>$100</td>
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<tr>
<td>Other Local Meeting Costs</td>
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<td>$700</td>
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<td>$350</td>
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<td><strong>Special Project/Activity Expenses</strong></td>
<td>$11,145</td>
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<td><strong>Fund Raising Costs</strong></td>
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<td></td>
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<tr>
<td>Fund Raising Costs</td>
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<td>$0</td>
<td>$100</td>
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<tr>
<td><strong>Subtotal Fund Raising Costs</strong></td>
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<td>$0</td>
<td>$100</td>
<td>$0</td>
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<td><strong>TOTAL EXPENSES</strong></td>
<td>$64,978</td>
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<td>$86,037</td>
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<td><strong>Income - Expenses</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$17,069</td>
<td>$0</td>
<td>$5,910</td>
<td>$0</td>
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League of Women Voters of Dane County
Program Proposal for 2019-2020

A. Introduction
Each year, or every two years, local, state, and national LWV organizations review and restate their Programs for the upcoming period. As the LWVUS put it in its Leaders’ Guide to Program Planning, League program is the education and advocacy platform that we adopt to move our mission forward. . . . [Per Art.XII, Sec. 22 of the LWVUS Bylaws] The program shall consist of action to implement the Principles and those governmental issues chosen by the convention for concerted study or concurrence and action. At the local level, “Program” includes a variety of activities to further the selected League positions, for example, forums and other public events, book groups, discussion groups, letter and op-ed writing, action alerts, and the observer corps.

At the 2019 Annual Meeting, members are invited to:

- reaffirm the positions that have been added to our mission over the decades (or to amend them), and
- choose a few to spotlight in the coming year.
- The process should reflect members’ opinions and energies since the success of the Program depends on the work of the members.

LWVDC member opinion was surveyed in an online questionnaire sent to members in early March, asking them to choose among seven themes for our work in 2019-2020 and an open-ended question for further suggestions. There were 44 online responses, plus 12 responses on paper forms distributed at the March 6 forum and several email messages weighing in on various subjects.

All members were invited to attend a Program Planning Committee meeting on March 9 to review the surveys and to draft recommendations to the Board. Mary Anglim, Bonnie Chang, Chris Clements, Janine Edwards, Georgiana Hernandez, Judy Landsman, Mary Ellen Schmit, and Marilyn Stephen participated.

Making Democracy Work at the Dane County Level was the first choice in the survey, with a focus on redistricting, election education, increasing voter participation, access for marginalized communities, resisting voter suppression, etc. Diversity, Equity, and Inclusion and Addressing Climate Change in Dane County were close second and third choices. The Planning Committee recommends forming a work group to apply a DEI lens to all LWVDC program activities and a sub-committee on Climate Change to lead education, policy, and action initiatives, possibly in cooperation with other environmental and governmental organizations. A sub-committee on Making Democracy Work is proposed to support and collaborate with the work of the Voter Services Committee.

B. Motion on 2019-2020 Program Recommendation
The Planning Committee recommended, and the Board approved, the following motion to present to the members at the Annual Meeting on May 15:

1. The LWV Dane County reaffirms its support for the positions agreed to by the local, state, and national LWV in the past.
2. Under the general oversight of the Board and the Program Committee, LWV Dane County will establish two sub-committees in 2019-2020 to implement program activities associated with:

1 For more about the process of adopting an annual Program, see League Basics, ch. 9, at https://www.lwv.org/league-management/leadership-development/league-basics and https://www.lwv.org/league-management/council-convention/program-planning-2018-2020-leaders-guide
2 This reaffirmation is a regular part of setting Program priorities for the future. National, state, and LWV Dane County positions are posted on our web-site, https://www.lwvdanecounty.org/our-positions
3. Making Democracy Work at the Dane County Level. This subcommittee will support and coordinate with the work of the Voter Services Steering Committee and the Dane County Voter ID Coalition by, for example, helping to recruit Voter Education Ambassadors, sponsoring forums on subjects such as redistricting or lame duck legislation, and monitoring/recommending action on local government decisions related to voting rights.

4. Addressing Climate Change in Dane County. This sub-committee will focus on education, policy changes, and realistic actions that can be carried out by LWV Dane County.

5. Recognizing that Diversity, Equity, and Inclusion should be part of our organizational practice, LWV Dane County will establish a working group that coordinates with the Program Committee to apply a DEI lens to all LWVDC program activities (See Appendix).

C. **Other Recommendations of the Planning Committee**

Assuming that the proposal in section B. is approved, the Planning Committee recommends these future steps:

1. The Board retains the ability to insert an issue that emerges if it is deemed critical and/or strategic.
2. All activities are to be designed with an emphasis on follow-up actions, not just informational and educational.
3. Under our bylaws, the Board appoints the Program Committee in June or July. Members volunteering to serve on the Program Committee include Mary Anglim (Chair), Bonnie Chang, Chris Clements, Janine Edwards, Georgiana Hernandez, Mary Ellen Schmit and Marilyn Stephen. Members of this year’s committee and other interested members may also volunteer.
4. The Program Committee will meet monthly to oversee the design, development and implementation of LWVDC’s program activities at a macro level.
5. Once the subcommittees are established, they will establish a regular meeting schedule to plan and implement targeted program activities. Members interested in the working group on DEI or a subcommittee on Making Democracy Work or Addressing Climate Change are warmly encouraged to join it.
6. Each program subcommittee should include a representative from the Program Committee, individuals with content expertise, and ideally a representative from the DEI Working Group.
Candidates for BOARD OFFICERS:

Aileen Nettleton  President  7/1/19 – 6/30/20
Helen Horn  Treasurer  7/1/19 – 6/30/20
Joan Provencher  Secretary  7/1/19 – 6/30/21

Candidates for BOARD DIRECTORS:

Marian Matthews  Voters Service Co-Chair  7/1/19 – 6/30/21
Paul Lindquist  Voters Service Co-Chair  7/1/19 – 6/30/21
Donna Van Bogaert  Publicity  7/1/19 – 6/30/20
Maria Spinozzi  Bulletin Editor  7/1/19 – 6/30/20

Candidates for NOMINATING COMMITTEE:

Jan Van Vleck  Chair  7/1/19 – 7/1/20
Kathy Krusiec  non-board member  7/1/19 – 7/1/20
Edith Sullivan  non-board member  7/1/19 – 7/1/20

[Two Board members will be appointed to the 2018-2019 Nominating Committee by the incoming Board at its first meeting of the fiscal year (LWVDC Bylaws, Article IX, Nominations and Elections).]

Candidate names were submitted by the 2018-2019 Nominating Committee: Kathleen Fullin (chair), Ingrid Rothe, Andrea Kaminski, and board members Mary Ellen Schmit and Brook Soltvedt.
Candidates for BOARD OFFICER Positions:

Aileen Nettleton, candidate for President (2019—2020)

I have been honored to serve as president of the LWV of Dane County this past year. I have been a member of the LWVDC for 13 years, volunteering for various voter engagement projects during those years. During my term as president, I have gained insight into the varied ways in which the League enhances voter engagement and impacts local and state government. I have learned first-hand to better appreciate and respect the volunteer work of so many League volunteers who assist people in the wider community register to vote, assist citizens get voter ID and monitor local government and promote our local League positions. I also now have a deep understanding of the roles of the talented and committed board members and other leaders who work behind the scenes for our mission of making democracy work.

I look forward to serving the League for another year as the board continues to expand member engagement and incorporate diversity, equity and inclusion in our work together.

Helen Horn, candidate for Treasurer (2019—2020)

I am a 50+ year member of the League, mostly in Dane County. I have done many things in those years, from leading program studies and being program chair to being treasurer and president. I have also been a moderator for candidate forums over the years. I have been a member of the state board and served on a national board committee. Many years ago, I was a math teacher, prior to raising a family. I love traveling and doing various word and sudoku puzzles.

Joan Provencher, candidate for Secretary (2019—2021)

I retired in 2016 from a career as a Human Resources Director (mostly in health care organizations) and later as a consultant. During the time that I had my consulting business, my time was more flexible so I started getting involved in LWVDC and also became certified as an SRD with the City of Madison. My motivation for volunteering was my distress over the voter suppression that seemed to be happening in our state. Most of my volunteer time with LWVDC has been with the High School Voter Education team. I have also worked at UW bus pass registration events and other voter registration as well as early voting. I have been a City of Madison Election Official since 2008.

I am quite familiar with board responsibilities having served on the Board of Briarpatch Youth Services for over 15 years, much of that time as Chair. I currently serve as Treasurer for the Madison Retriever Club and was Treasurer of Wisconsin Women Entrepreneurs for 2 years. Outside of league related activities, my main passion is training my Golden Retrievers. Oh and I also have an incredibly cute 2 year old granddaughter who lives in the Twin Cities.

Candidates for BOARD DIRECTOR Positions:

Marian Matthews, Candidate for Voters Service Co-Chair (2019 – 2021)

I was born and raised in Philadelphia and came to Wisconsin to attend UW-Madison. I worked for the Madison School District for 33 years, first as a special education classroom teacher and then a program support teacher. I retired in 2006. I joined the League in 2015. I am a member of the Voter Service team and have been the lead organizer for a number of larger registration events including Epic Systems and the UW bus pass distribution. I have also conducted workshops for League volunteers on voter registration strategies. I joined the Voter ID Coalition at its inception and am a member of its steering committee.

I feel strongly about contributing to ensuring social and economic justice in our country, and I believe the best strategy for achieving that goal is securing voting rights for all eligible citizens.
Paul Lindquist, Candidate for Voters Service Co-Chair (2019 – 2021)

I have served as Voter Service Chair for the last two years. I am a native of Iowa, a 1981 graduate of Drake University, and have resided in Waunakee for the last 25 years. I retired in July 2016 after a 35-year career in IT. My wife, Cindy, retired from teaching last year and is now the Office Administrator for the League. We have one daughter, Kelsey, who has been a teacher in Racine for 5 years.

I joined the League 4 years ago after seeing the growing challenges citizens face in exercising their right to vote. I manage the volunteer calendar, and have assisted at voter registration events and in-person absentee voting. Since its beginning, I have been on the steering committee for the Dane County Voter ID Coalition. I am very impressed by the passion, dedication, and intelligence of the League members I met along the way and look forward to continuing the amazing work the League undertakes.

Donna Van Bogaert, Candidate for Publicity Chair (2019 – 2020)

I consult for the Centers for Disease Control and Prevention in international occupational safety and health communication; and am also Secretary General for the Information for Prevention Section of the International Social Security Association (ISSA). Recently, I retired after 8 years as Branch Chief of the Information Resources and Dissemination Branch at the National Institute for Occupational Safety and Health (NIOSH). As chief, I developed and implemented an innovative 5-year web and new media plan. As Secretary General, I developed and facilitated the new media communication symposium at the 2017 World Congress for Safety and Health at Work in Singapore. I also served as jury president for the Congress’ International Media Festival for Prevention. I will reprise these roles at the 2020 Toronto World Congress.

I also taught public relations at UW-Madison, directed two NHTSA grants for Safe Communities of Madison, and was President of Van Bogaert & Associates communication firm. I speak at conferences on building cognitively balanced work teams. My Ph.D. is in cancer communication and I managed a prostate cancer clinical trial at the Center for Excellence in Cancer Communication Research (CECCR) at UW-Madison. I am author and co-author of scientific journal articles related to my work at CECCR and NIOSH. Prior to leaving Cincinnati, I joined the Cincinnati League of Women Voters and consulted on their communication program.

Maria Spinozzi, Candidate for Bulletin Editor (2019—2020)

I joined the LWV Dane County in early 2018. My previous League experience started with a college internship with the LWV Los Angeles, which introduced me to the work that the League does and led me to appreciate its non-partisanship. I have lived in Madison for 11 years and am currently a software developer, foster parent, textile designer and cat lover.

Note: Maria was appointed by the Board to be Bulletin Editor in the fall of 2018 because the elected Bulletin Editor moved. The bylaws provide that the membership should elect the Board member to fill the unexpired term at the next Annual Meeting.

Candidates for NOMINATING COMMITTEE Positions:

Jan Van Vleck, candidate for Nominating Committee Chair (2019—2020)

I grew up in Ohio and graduated with a BA from Ohio State University in 1962. I then moved to Chicago to work for the Social Security Administration for 2 years. After 40 years, I retired from Wisconsin State government in 2007 having worked in various administrative and management positions in a variety of state programs. These include Job Service, Unemployment Compensation, Vocational Rehabilitation, Revenue, Child Support and TANF (Temporary Assistance for Needy Families). I also spent 2 years in Egypt with my husband from 1969-1971 where I received a MBA in Public Administration at the American University in Cairo. After retirement, I joined the League to further the League’s efforts to improve and expand voting opportunities. Due to my husband and I wintering in Florida after I retired, my LWV involvement with the League has been limited but now I am full time in Wisconsin and plan to increase my League involvement.
Kathy Krusiec, candidate for Nominating Committee (2019—2020)

I am a certified Emergency Manager. I held the position of Emergency Manager of Dane County for 25 years and recently retired from that post. The Department consisted of Warning and Communications, Hazardous Materials Planning, Emergency Planning, and coordination of Emergency Medical Services for the County of Dane. I also served as the interim director of the County’s Communication Center. I was instrumental in establishing the first Metropolitan Medical Response System in cooperation with the city of Madison and surrounding area. Prior to accepting the position with Dane County, I taught Emergency Medicine on the campus of the University of Wisconsin Rice Lake. During my tenure as an Emergency Manager I developed numerous volunteer programs and coordinated volunteer response to major disasters.

I have served as a volunteer coordinator for the Dane County League during the past year.

Edith Sullivan, candidate for Nominating Committee (2019—2020)

I joined the LWV shortly after I arrived in Madison from New York about 9 years ago. As a League member, I have done a lot of proofreading, stuffing of envelopes and other clerical tasks. For one year, I served on the Board and headed the Program Committee. I am a retired attorney and for the past several years have worked as a volunteer at Disability Rights of Wisconsin.

Additional Information

Marilyn Stephen has agreed to be appointed by the Board to a one-year term (2019 – 2020) with a portfolio of Action

I was born in 1948 in Cleveland, Ohio. I graduated from a small women’s college in 1970, got married two weeks later and, a few years later, was the mother of three little girls. I was looking for an adult volunteer activity to join. The League of Women Voters was a natural for me because I’d been politically active in college and was excited about the voice women were finding in my community in Michigan. I learned about the principles of the League, participated in a substantial study of school funding and learned about decision making by consensus. In the early 80s, I went to law school. Without the League, I’m not sure I would have had the confidence to make that decision.

I eventually joined the local Prosecutor’s staff in the Family Law Division where I worked for fourteen years obtaining court orders for child support, handling custody, and parenting time for families. I had found my niche. I couldn’t solve all the problems of the thousands of families I met, but I could help with some important pieces of their lives. In 2002, I became the director of the statewide child support program where I stayed for ten years until I retired. I learned how to advocate for families with elected officials and bureaucrats at federal, state and local levels and how to use consensus based decision-making with my partners in the program.

My husband of almost 49 years and I have been happily retired since 2013.

Continuing Board Officers and Directors for 2019 – 2020

Brook Soltvedt, Vice-President (and Webmaster)
Sally Gleason, Membership Co-Chair
Mary Ellen Schmit, Membership Co-Chair
Mary Anglim, Program Chair
Christine Clements, Fundraising Chair
2019 LWV Wisconsin Annual Meeting
Bridging Divides, Building Unity, Strengthening League

Saturday, June 8, at 8:30 a.m. - 5:30 p.m.
Great Lake Conference Center
W2511 Wisconsin 23 Green Lake, WI 54941

Registration information available online
https://my.lwv.org/wisconsin/event/lwvwi-2019-annual-meeting

Any member of a WI league who attends the state annual meeting may be a voting delegate this year.

Instructions for the Delegates
Appendix

Diversity, Equity, and Inclusion Policy

LWV is an organization fully committed to diversity, equity, and inclusion in principle and in practice. Diversity, equity, and inclusion are central to the organization’s current and future success in engaging all individuals, households, communities, and policy makers in creating a more perfect democracy.

There shall be no barriers to full participation in this organization on the basis of gender, gender identity, ethnicity, race, native or indigenous origin, age, generation, sexual orientation, culture, religion, belief system, marital status, parental status, socioeconomic status, language, accent, ability status, mental health, educational level or background, geography, nationality, work style, work experience, job role function, thinking style, personality type, physical appearance, political perspective or affiliation and/or any other characteristic that can be identified as recognizing or illustrating diversity.