Helping Wisconsin Voters

- Eligibility to vote
- Registration and proof of residence
- Acceptable voter ID
- Engaging with the voter
- Appropriate behavior and communication

Eligibility to Vote

- US citizen
- At least 18 years old
- Resident for 28 days
- If convicted of a felony, have completed terms of sentence including probation, parole and community supervision
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Registering to Vote - WHO

1. New voter in WI
2. Changed name
3. Moved

Registering to Vote - WHEN

• Up to 20 days before election
  Online, by mail, clerk's office (in Madison, any city agency including public libraries)
• Up through Friday before election
  Clerk's office and absentee voting locations
• Election Day
  Your polling place
Registering to Vote - HOW

1. Online
2. Paper form with proof of residence

How to Register - Online (OVR)

Things you can do at MyVote.wi.gov
- Online Voter Registration
- Polling Place
- Voting History
- Elected Officials
- Request an Absentee Ballot
- Sample Ballot

Registering online: All steps completed at MyVote website
SEARCH BY NAME

Registered Voter Found
Mary E Johnson
Status: Registered
Current Address: 7603 Mary Vail Trail, Wixom, MI 48393
What would you like to update?
Update My Name
Update My Address
Update My Name and Address
Is this you? If this is not you, you must first register to vote.

SEARCH BY NAME

Registered Voter Found
Mary E Johnson
Status: Registered
Current Address: 7603 Mary Vail Trail, Wixom, MI 48393
What would you like to update?
Update My Name
Update My Address
Update My Name and Address
Is this you? If this is not you, you must first register to vote.

Step 1: What will you need

To register to vote in person, you will need to provide proof of Wisconsin citizenship, such as a driver’s license or a state-issued identification card. You will also need to provide your Wisconsin driver’s license number (if applicable), Social Security number, or date of birth.

To register to vote online, you will need to provide your Wisconsin driver’s license number (if applicable), Social Security number, or date of birth.

Need to update your address with the Wisconsin DMV? You will need to have a current address on file with the Wisconsin DMV before you can register to vote online. To update your address with the Wisconsin DMV, visit www.wisdot.wisconsin.gov.
CERTIFICATE OF VOTER REGISTRATION

The following voter has applied to vote using the State of Wisconsin’s Voter Registration system. The voter information is as follows:

Voter's Full Name: Johnson, Mary E
Voter's Street Address: 2333 Main St. Apt. 1B
Voter's City, State, Zip: Milwaukee, WI 53208
Voter Registration #: 1234567890
Date of Voter Registration: 12/31/2023

Mailing Address:
City of Milwaukee - Ward 14
STATE OF WISCONSIN

County: Dane County

The Wisconsin Election Commission has been provided with a list of voters who have applied to vote in the 2020 General Election. This information is provided in accordance with the Wisconsin Election Commission's Public Records Act.

The Wisconsin Election Commission is responsible for registering voters and maintaining voter registration records. All voter information is protected under the Wisconsin Election Protection Act.
How to Register - Online (OVR)

Summary

• DMV record of name and address serves as proof of residence; no separate proof of residence required
• No printing, signing, mailing form
• Reduces data entry errors

OVR Practice

Updating Address

• Go to MyVote.wi.gov
• Select the Register to Vote tab
• Enter your name and DOB
• Select updating your address
• Proceed through the next 4 screens (through Step 4)
  • Assume you’ve already changed your address at the DMV

Do not proceed to Step 5 or you will change your registration.
How to Register - Paper

- Two ways to complete paper registration
  - Mail/Delivery (printed out from OVR)
  - Registration application form

- Requires
  - Voter's signature
  - Proof of Residence (POR)
  - Deliver or mail to the clerk

Role of Registration Helper

- Helping at food pantries, registration drives etc.
  - registration not complete until processed later by municipal clerk
- Working as a poll worker or at early voting
  - registration actually completed
  - POR verified and documented
- Online registration completed on the spot

Qualifications

Section 1:
- U.S. citizen
- 18 years old by Election Day
- Resided at address for 28 days prior to election
- Completed terms of sentence if convicted of a felony

Note: 17 year olds can register only on paper
Your Name/About You

Section 2:
- Last name, first name, full middle name

Section 3:
- DOB - make sure DOB is not listed as today’s date
- Phone number and email address - optional but helpful

The Address Where You Live

Section 4:
- Address must be a physical residence - PO box cannot be a residence
- Include apt/room number - moving within the same building requires re-registering

The Address Where You Live

- City/Town/Village = Voting Municipality
- Mailing Municipality = Postal Address
Homeless Voters

If you do not have a steady income or address, please ask this or show where you live. If you are a homeless voter and are registering to vote, please also provide a letter from an organization that provides assistance for homeless that states:
- Describes the location designated as your residence for voting purposes.

Your Mailing Address

Section 5:
- Voter receives mail at a different location
- Can be a PO box
- Mailing address is optional
Prior Registration Information

Section 6:
- Name change - must first be updated with the DMV and SS administration
- Address change - listing city and state only is ok if full address is not known

Identification

Section 7:
- If voter has unexpired and valid WI driver license or ID, voter must provide number and expiration date
  * If voter has expired, cancelled, suspended, or revoked WI driver license, voter must provide last 4-digits of SS# (WI DL/ID is optional)
  * If voter was never issued WI DL/ID, voter must provide last 4-digits of SS#

Proof of Residence

Section 8:
Voters documents that proof of residence is provided by checking a box
Signature and Certification

Section 9
- Voter reads eligibility criteria
- Voter signs (and dates) form, certifying that all is correct

Assistant

Section 10:
If unable to sign, voter can designate an assistant who signs on the voter’s behalf

Documenting Proof of Residence

- Election officials have authority to document proof of residence
- Volunteer registration helpers do not have this authority
Tips for Completion

- Legal document - must be legible
- Completed by voter or volunteer
- Check for accuracy and completeness
- Ask colleague to double-check
- Avoid creating extra work for clerk's staff

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Paper Registration Practice

Find the errors on the completed forms

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Proof of Residence (POR)

- If registering on paper, must mail or submit POR
- Single document that shows:
  - Voter's current name,
  - Voter's current address, and
  - Document issuer
- Can be a paper or electronic document
**Proof of Residence (POR)**

- POR may be sent via email
- Last name, first name in subject line
- City of Madison residents: [POR@cityofmadison.com](mailto:POR@cityofmadison.com)
- Residents outside of the city of Madison - check LWVDC website

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**Acceptable Proof of Residence**

- Valid unexpired WI driver license or DOT-issued ID card (or receipt)
- Utility bill (last 90 days)
  - Water
  - Gas
  - Electric
  - Phone – landline or cellular
  - Cable
  - Internet

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**Acceptable Proof of Residence**

- Bank or Credit Union statement
- Credit card statement
- Paycheck or pay stub
- Real estate tax bill for current or previous year
Acceptable Proof of Residence

Residential lease
• Not acceptable for registrations by mail
• Care facility residents may use care facility contract or intake document

Government Document Examples
• Any government web page with the voter’s name and address
• Fishing license
• Ticket/citation
• Social Security
• Food Share Wisconsin
• Medicare/Medicaid
• Public library electronic system - voter’s account page
• Correspondence from Native American tribe in WI
• Bartender license
• Public high school transcript, report card, or schedule
• Document from the University of WI or WI Tech Colleges
• Automobile registration

Acceptable Proof of Residence
• College fee statement from last 9 months, with student ID
• Useful for private colleges such as Edgewood College
Acceptable Proof of Residence

High school students:
- Wisconsin DL or ID
- Public high school students can use a letter or document from the school (government document)

Proving Address when Homeless

- Affidavit from homeless shelter or a social service agency providing services for the homeless
  - Identifies voter
  - Describes residence for voting purposes

Not Acceptable

- Insurance statement
- Medical bill (except UW Health)
- Business card
- Magazine subscription
- Expired license/ID
- Out-of-state driver license
- Piece of mail
- Post office forwarding sticker
**POR Practice**

- Is it an acceptable proof of residence?
  - If yes, why?
  - If no, why not?
  - [ ] YES
  - [x] NO

**Helping Wisconsin Voters**

- Eligibility to vote
- Registration and proof of residence
- **Acceptable voter ID**
- Engaging with the voter
- Appropriate behavior and communication

**Acceptable Voter Photo ID**

- Voter must show acceptable ID to receive a ballot
- Address on ID does not matter for purposes of proving identity
Acceptable Voter Photo ID
unexpired or expiring after 11/3/2020

- Wisconsin driver license
- Wisconsin DOT-issued ID
- U.S. passport
- Military ID card

Voter ID vs POR
Driver license and state ID

<table>
<thead>
<tr>
<th>Voter ID</th>
<th>POR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Can be expired after Nov. 3, 2020</td>
<td>Must be unexpired</td>
</tr>
<tr>
<td>Address does not need to be current</td>
<td>Address must be current</td>
</tr>
</tbody>
</table>

Acceptable Voter Photo ID

- Certificate of Naturalization issued within last 2 years
- Unexpired Wisconsin driver license/state ID receipt
- ID card issued by a federally recognized Native American tribe in Wisconsin - unexpired or expired
- Unexpired or non-expiring Veterans Affairs ID
Acceptable Voter Photo ID

- ID issued by a Wisconsin accredited university or college
  - Issuance date
  - Expiration within 2 years of issuance
  - Student signature & picture
  - If card is expired, must be accompanied by proof of current enrollment

Acceptable Voter Photo ID

- UW-Madison
  - Standard "Wiscard" - not acceptable
  - Free special student voter ID - acceptable
- Madison College
  - Standard "ONECARD" - not acceptable
  - Free special student voter ID - acceptable
- Edgewood College
  - ID Card - acceptable

Acceptable Voter Photo ID

<table>
<thead>
<tr>
<th>Identification Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wisconsin driver license</td>
<td>Unexpired or expired after date of the last November (general) election</td>
</tr>
<tr>
<td>Wisconsin DMV-issued photo ID card</td>
<td></td>
</tr>
<tr>
<td>U.S. military ID card</td>
<td></td>
</tr>
<tr>
<td>U.S. passport</td>
<td></td>
</tr>
<tr>
<td>ID card issued by a federally recognized Native American tribe in Wisconsin</td>
<td>Any date – unexpired or expired</td>
</tr>
<tr>
<td>Veterans Affairs ID card</td>
<td>Unexpired or has no expiration</td>
</tr>
<tr>
<td>A photo ID card issued by a Wisconsin accredited college, university or technical college</td>
<td>Issued not earlier than two years before the date of an election at which it is presented; can be expired (if expired must show proof of enrollment)</td>
</tr>
</tbody>
</table>
Acceptable Voter Photo ID

Cannot be expired

<table>
<thead>
<tr>
<th>Certificate of naturalization</th>
<th>Issued not earlier than two years before date of the election at which it is presented</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wisconsin DMV-issued driver license*</td>
<td>Issued not earlier than 45 days before date of the election at which it is presented</td>
</tr>
<tr>
<td>Wisconsin DMV-issued photo ID*</td>
<td>Issued not earlier than 45 days before date of the election at which it is presented</td>
</tr>
<tr>
<td>Citation or notice of intent to revoke or suspend a Wisconsin DMV-issued driver license</td>
<td>Issued not earlier than 60 days before the date of the election at which it is presented</td>
</tr>
</tbody>
</table>

REAL ID-Compliant DL/ID

- WI DMV issuing REAL ID-compliant driver licenses and ID cards
- Required by October 1, 2021
  - to fly in US
  - to visit military base/federal buildings

*NOT* required for voting

Free ID from the DMV

REAL ID-compliant and non-compliant IDs obtained for free
Documents needed for a non-compliant ID
- proof of identity
- proof of name and DOB
- proof of citizenship
- proof of Wi residency
Documents missing?
- ID petition process
- non-compliant ID only

For help getting an ID: Voter Helpline, 608-285-2141
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Helping Voters with Registration

<table>
<thead>
<tr>
<th>What to help with</th>
<th>How to help</th>
<th>Note to self</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have you moved since the last time you voted?</td>
<td>Check registration status at myvote.wi.gov</td>
<td>If you're registered at current address, you can vote in person or by mail. If you're registered at former address, you can vote by mail.</td>
</tr>
<tr>
<td>Do you have a valid government-issued driver’s license or state ID?</td>
<td>Confirm registration data with voter.</td>
<td>If you're registered with a photo ID, present it.</td>
</tr>
<tr>
<td>Does the DVM have your correct name?</td>
<td>Check voter's name on voter registration system.</td>
<td>If voter's name is incorrect, ask if they have a change of name certificate.</td>
</tr>
<tr>
<td>Need to update DVM with your current address?</td>
<td>Check voter's address on voter registration system.</td>
<td>If voter's address is incorrect, ask if they have a change of address certificate.</td>
</tr>
</tbody>
</table>
Helping Voters with Registration

- Communication that voters are valued, welcomed, and included
- Increase civic engagement

- Eligibility to vote
- Registration and POR
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Our Goal

- Communicate that voters are valued, welcomed, and included
- Increase civic engagement
State League Policy on Diversity, Equity, and Inclusion

IWV is an organization fully committed to diversity, equity, and inclusion in principle and in practice. Diversity, equity, and inclusion are central to the organization’s current and future success in engaging all individuals, households, communities, and policy makers in creating a more perfect democracy.

There shall be no barriers to full participation in this organization on the basis of gender, gender identity, ethnicity, race, national origin, ancestry, religion, sexual orientation, culture, religious beliefs, sexual orientation, marital status, physical appearance, political perspective or any other characteristic or activity that may be identified as recognizing or celebrating diversity.

What are protected classes in the City of Madison?

- Age
- Arrest record
- Skin color
- Criminal record
- Current or past military service
- Disability / Handicap
- Familiar status
- HIV status
- Less than honorable discharge
- Marital status

- National origin / Ancestry
- Physical appearance
- Political beliefs
- Race
- Religion / Creed
- Sex / Gender
- Sexual orientation
- Source of income
- Student status
- Use or non-use of lawful products off the employer’s premises during non-work hours

Barriers to full participation

- Biases = attitudes for/against a group
- Discrimination = negative treatment
- Microaggressions = unintentional discrimination
  - brief, every day slights
  - verbal, behavioral, or environmental communications
Examples of microaggressions

- A poll worker raises her voice when speaking to a voter who is visually impaired.
- “You speak English really well.”
- “When I look at you, I don’t see color.”
- “Where are you really from?”
- “That’s such a pretty name.”

Who is impacted?

- Volunteer ⇄ Voter
- Volunteer ⇄ Volunteer
- Volunteer ⇄ On-site staff
- Voter ⇄ Volunteer

What does this look like when registering voters?

- National Origin (citizenship)
- Race/Ethnicity
- Gender
- Political Beliefs
Citizenship (eligibility to vote)

- Make voter aware of basic requirements
- Voter determines eligibility
- NOT appropriate to ask only certain individuals if they are citizens
  - Assumes citizenship is visible
  - It is biased and discriminatory!
- NOT appropriate to comment on a voter’s age

Bias on the basis of race/ethnicity

- NOT appropriate to comment on voter’s name. For example:
  - “How do you say your name?”
  - “That’s a pretty/unusual/hard to pronounce name”
  - “You must be from X”
- NOT appropriate to comment on language
- Appearance

Bias on the basis of gender identity

- Voters are registered by name and address, NOT by gender
- Do not question voter’s “real” name
- OK if name on documents does not match gender presentation
Use gendered language with caution

- Use gender neutral language
  - they/them/their as a singular pronoun
  - “The voter,” “the applicant,” and “this person/student”
  - “The student in the red shirt” instead of “The lady over there”

Partisan behavior

- Do NOT engage in partisan behavior!
  - Partisan = endorsing candidate or party

- You CAN:
  - Provide dates and deadlines
  - Help to register
  - Inform about candidates through non-partisan means
    - Candidates Answers
    - MyVote.wi.gov
    - VOTE411.org

More information: tinyurl.com/talk-non-partisan

Partisan behavior

- Applies to everyone, including other volunteers
  - Don’t assume or ask other volunteers’ political affiliation or voting preferences
  - Do not hold partisan discussions with volunteers or friends
Summary

- Don't make assumptions based on people's appearances
  - Voting preference
  - Citizenship
  - Gender
  - Whether they have family who live nearby.
- Ask everyone the same questions!
- Keep all comments about appearance to yourself (yes, even positive ones)

What to do if inappropriate conduct happens?

- Direct: Confront the situation.
- Distract: De-escalate. Change the subject.
- Delegate: Seek help from the lead volunteers, or bring in peers for support.
- Delay: Check in with the person being targeted later.
- Document: Make notes about the incident.

Who to talk to?

- Talk to the other person (if not the Lead)
- Talk to the Lead Volunteer
- City Clerk
  - 608-266-4601
  - clerk@cityofmadison.com
- Department of Civil Rights
  - 608-266-4910
  - dcr@cityofmadison.com
What to do if you engage in biased behavior?

- Apologize briefly and move on
- Then, think about your actions
  - Why?
  - What kind of unconscious associations have you learned?
  - How can you unlearn them?
- Reflect beforehand! Do you have assumptions about...
  - Who is eligible to vote?
  - Who needs assistance?
  - What strengths you and others have?

You represent the League of Women Voters

- Show dignity and respect to everyone
- Conduct yourself in a non-partisan manner
- Act in ways to increase civic engagement.

Resources

Statewide
- MyVote: MyVotetn.gov
- Wisconsin Elections Commission (WEC): elections.wi.gov/plan
- WEC help desk for technical assistance: 800-241-2028
- WEC Voting Video: Online voter enrollment for former SARs and interested Registration Drive Participants: elections.wi.gov/voterid/1889
- Template for homeless voter affidavit: https://www.humanesociety-wis.org
- Driver license check-up: styrun.com/look-up-DL

Dane County
- League of Women Voters of Dane County (LWVD): becausedane.org
- Madison City Clerk: 608-266-4680, cityofmadison.com/hhr
- Dane County Voter ID Coalition: voteridcoalition.org/home
- Volunteer Opportunities

Non-Partisan Best Practices: https://lwvwi.org/votesmart