



Student Registration

Please complete this registration and policy form before your first day of class. ***Please write clearly and legibly.***
Thank you and welcome to Art Academia!

Student Information

First Name: _____ Last Name: _____

Date of Birth: _____

Desired Class (date & time): _____

Parent/Guardian Information (required if student is under 18)

First Name: _____ Last Name: _____

Contact Information

Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Special Notes

Please see other page



Student Policy

Please initial each line item in the student policy before your first day of class. Thank you and welcome to Art Academia!

Registration Fee _____ (initial)

- *\$25 one time registration fee for all new students (non-refundable)*
- *Two class security deposit (applied to last 2 weeks tuition and/or policy violations)*

Class Tuition _____ (initial)

Weekly Group Lessons

- *\$45 per weekly 2 hour lesson*
- *\$55 per weekly 2 ½ hour lesson*
- *\$40 per weekly 1 ½ hour lesson*
- *\$30 per weekly 1 hour lesson*
- *Tuition for each new month is due in the last week of the previous month; \$25 late fee assessed for any late payments after that*

Drop-in Group Lessons *(materials are included)*

- *\$50 per 2 hour lesson*
 - *\$60 per 2 ½ hour lesson*
 - *\$45 per 1 ½ hour lesson*
 - *\$35 per 1 hour lesson*
- Tuition is due at the same day when Drop-in class was taken*

Private Lessons

- *\$50 per 1 hour lesson*

Material Fee

- *Materials are not included for all painting and drawing classes*
- *\$10 monthly materials and firing fee applies for ceramics classes*

See other side

Missed & Make-up Classes _____ (initial)

- 24 hour advance email notification required for make-up class to be granted
- Make-up class could be taken within (4) four weeks before or after missed class
- If no advanced notification is received, missed class tuition will be forfeited
- Missed class tuition cannot be deducted, prorated, or refunded

Temporary Class Cancellation _____ (initial)

- 50% of tuition per missed class to guarantee student's seat upon return
- Payment applied towards future tuition once student returns to class
- Notification must be received 2 weeks in advance or security deposit forfeited
- Temporary cancellations applicable only for 3 or more missed classes
- Please use the [temporary class cancellation form](#) to notify Art Academia

Class Withdrawal _____ (initial)

- Upon enrollment, space is reserved until written notice of withdrawal is received
- Notifications must be received 2 weeks in advance or security deposit forfeited

Media Promotions _____ (initial)

- Art Academia never sells student information to third parties
- We reserve the right to photograph, film and/or write about students & their work
- If you prefer not to be included in the Art Academia Media Outreach, please send a written opt out notification to classes@artacademia.com or bring a note to class

Student Referral Program _____ (initial)

- Receive a \$50 class credit for each new student referral
- New student must enroll for 2 months minimum to be eligible

The student and/or parent/guardian(s) hereby and forever discharge, release, and hold harmless, the instructor(s) from all liabilities and lawsuits regarding any damage, loss, or injury resulting from the student's participation in all Art Academia programs.

Signature: _____

Date: