



# MIDNIGHT OIL

## employment application

Please return to Kibo Midnight Oil Coffeehouse with a **resume**, and **cover letter**.  
Incomplete applications will not be considered.

Full Name	Preferred Name
Street Address	Cell Phone
City, State, Zip	Home Phone
Email Address	
Emergency Contact: Relationship, Name, Number	
How did you find out about this job opportunity?	

### Work history

**1**

Employer (start with most recent)	Dates
Address	Telephone
Job Title	Supervisor
Responsibilities	Starting Wage
...	Ending Wage
What was your favorite thing about this job?	
What was your least favorite thing about this job?	
Reason for leaving	

**2**

Employer (start with most recent)	Dates
Address	Telephone
Job Title	Supervisor
Responsibilities	Starting Wage
...	Ending Wage
What was your favorite thing about this job?	
What was your least favorite thing about this job?	
Reason for leaving	

**3**

Employer (start with most recent)	Dates
Address	Telephone
Job Title	Supervisor
Responsibilities	Starting Wage
...	Ending Wage
What was your favorite thing about this job?	
What was your least favorite thing about this job?	
Reason for leaving	

Kibo Midnight Oil Coffeehouse will not discriminate against any employee or applicant because of age, sex, race, religion, color, national origin, disability, non-job related handicap, or because they are a disabled veteran.



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Last Name

## REFERENCES

Please provide names of three people, not related to you, that you have known for more than two years.

Name	City, State	Phone	Relationship	Years Acquainted

## EDUCATION

School	City, State	Dates Attended	Degree/Major	Completed?
High School				
College				
Other				

## the real deal

Why do you want to work with us at Kibo Midnight Oil Coffeehouse?


Do you have any previous experience as a barista, in retail, or foodservice?

Describe any special skills or training that you think might be useful at Kibo Midnight Oil Coffeehouse.


Tell us how you came to love coffee.


Tell us everything you know about Kibo Group International.




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How do you make coffee at your house.


What kind of stuff are you in to? If you had a ton of free time, what would you do with it?


availability

If hired, when could you start?	Are you a U.S. citizen?	Yes [ ] No [ ]
About how many hours a week are you looking to work?	If not, are you eligible to work in the U.S.?	Yes [ ] No [ ]
About how many shifts?	Have you ever been convicted of a felony?	Yes [ ] No [ ]

Midnight Oil is open very early in the morning to very late in the evening, six days a week. We try to be as flexible as possible when scheduling hours because we know your job is not your whole life. However, we do need to know how your availability will jive with the rest of our staff, so please answer honestly.

I have a dependable way to get to work on time	Yes [ ] No [ ]	I can usually work weekends	Yes [ ] No [ ]
I can work early in the morning and not be a grumpy-head	Yes [ ] No [ ]	I can work during most holidays	Yes [ ] No [ ]
I can work late in the evening and not be a grumpy-head	Yes [ ] No [ ]		

What hours are you available to work?

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

*\*Or attach a schedule to your application*

When can you definitely not work?

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Do you have any special schedule consideration that we should know about?

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Do you anticipate that your available hours might change in the next 3-6 months (new school semester, travel, etc)? If so, how?




Last Name

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## the legal side

1. According to federal law, all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. citizen status, or, if aliens, their legal authorization to work in the U.S. Therefore, I realize that any offer of employment would be contingent upon my ability to produce the required documentation within the time period required by law.

2. I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statements, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by Kibo Midnight Oil.

3. I authorize this company to thoroughly investigate all statements contained in my application, or resume, and I authorize my former employers and references to disclose information regarding my former employment, character, and general reputation to this company without giving me any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

4. I understand and agree that if I am hired, my employment will be 'at will' and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of myself or employer. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon this company unless made in writing.

5. I understand that filling out this form does not obligate this company to hire. If hired, I agree to abide by this companies' work rules, policies and procedures and they retain the right to revise policies or procedures, in whole or part, at any time.

signature

date