

# **Choral Music Director, Seattle Metropolitan Singers**

## **Vision & Mission**

The Seattle Metropolitan Singers (The MET), a part of the Seattle Glee Clubs (SGC), is a group of women who appreciate serious music and fun people. We have varying talents and enjoy singing together. We desire to bring our love of music to those in our local community, while continuing to build our skills as singers.

**Position Designation:** Part-Time fixed contract for the season, which currently runs from September to June

**Hours:** This part-time position is anticipated to be about 10-12 hours per week, with weekly rehearsals and several performances.

**Reports to:** Board of Trustees, Seattle Glee Clubs

**Description:** The MET is seeking a director who will provide leadership, who understands and can instruct women's voices (SSAA), who has experience with small ensembles, and who has a range of experience in diverse musical styles. We look for this person to guide us in developing our musical vocal abilities, providing us with challenging music, and keeping the sense of fun that we enjoy. We want the director to be committed to working with our members to develop a repertoire that suits our voices, abilities and style. The director will be the voice of The MET and aid in fundraising events.

## **Responsibilities**

- Work in close and regular collaboration with the Metropolitan Administrative Committee (MAC) and the Board to conduct The MET business
- Develop themes for winter and spring concerts, create concert program content
- Is accountable for the production of each concert's programs, flyers, and other marketing materials
- Is accountable that the website remains current and accurate
- Recruit, audition, and engage new choir members
- Maintain the choir and instill a sense of community to retain membership
- Act as a strong and supportive director to our choir members, who have a range of musical aptitude, to include instruction of classical/choral technique
- Encourage and model organizational fundraising goals
- Be the public spokesperson of The MET
- Prepare for, coordinate and conduct weekly rehearsals and direct choir during concerts and other performances
- Provide oversight of the MET accompanist
- Coordinate additional musicians to add depth and breadth to select pieces for rehearsals and concerts as music and themes allow
- Lead The MET to provide additional musical outreach to the community

- Develop a annual budget for The Met at the request of the Board of Trustees
- Maintain and expand the MET music library through purchase of new music within the annual budget; and collaborate with other choral groups for sharing of music libraries
- Attend meetings with the Board of Trustees as requested

**Available instruments include:**

- Upright piano in downstairs hall at Rainier Arts Center (RAC)
- Baby grand piano on RAC stage
- Electric keyboard and amplifier

**Qualifications:**

- Trained choir director with 3-5 years of experience working with small to midsized ensembles of women's voices
- Basic piano skills required; Expert a plus
- Interest in and ability teaching a variety of musical styles
- Ability to recruit, select, and work with choir members and other musicians with differing levels of skill, talent, and experience
- Ability to teach vocal techniques at all levels
- Possess a positive attitude
- Be an effective communicator
- Display leadership ability to inspire and sustain interest on the part of volunteer choir members or instrumentalists

**Compensation:** Fixed term contract, the final contract amount to be determined based on experience

To apply for this job please forward your Cover Letter and Resume to a member of our Search Committee, Jenny Murray, at [jenny.murray647@icloud.com](mailto:jenny.murray647@icloud.com).