



Statement of Policy

64 Brookside Road Unit 3
P.O. Box 1324
Westford, MA 01886

Phone: 978-692-0200 • E-mail: DanceSRDC@gmail.com • www.danceSRDC.com

TERMS- Our season runs from September through June. We assume that students registered in September will complete the year. We do not tie you into a yearly contract. **Therefore, if for some reason your child cannot complete the year you must notify our office in writing that your child will be dropping out of the program. Until we receive your written notice, you will continue to be billed. Tuition payments are non-refundable.**

PRICES / FEES-A \$35.00 non-refundable registration fee per student is required with the registration form to reserve a space in class. Family registration fee is \$50.00. A registration is not considered complete and class space is not reserved until registration fee and first month's tuition is paid. We accept cash, checks or credit cards. All returned checks will be automatically redeposited. A \$25.00 service charge will be applied to your account. We offer two different plans for payment of annual tuition. Your payments are due by the dates indicated.

COSTUME FEES- For our Holiday Recital in December all participating students will be required to purchase a Studio Rhythm Holiday t-shirt as their required costume. For our annual June performance a **\$65.00 non-refundable costume payment** is due the week of **November 19th**. Costume companies are general in size and are not custom fit. You are responsible for minor alterations, i.e. hems, tucks, sewing straps. Your costumes must be paid in full before any costumes will go home.

VACATION AND CANCELLATIONS- Our vacations coincide with the Westford School System, please see attached calendar for the 2016-2017 school year. We will hold classes unless weather conditions make it absolutely impossible. If it is necessary for us to cancel, your child may take a recommended make up class at your convenience. If you are in doubt regarding cancellation due to weather please call the studio. There will always be a message after 2:00 p.m. or someone to take your call.

RECITAL- We will be holding two recital performances a year. The first performance will be a holiday show in early December and the 2nd recital will be held in June. More details will follow as we get closer to the events.

MONTHLY: We take the total yearly tuition for the approximate 36 weeks of the dance school year and divide it into ten monthly payments, due the first of each month. Monthly tuition remains the same whether it is a long (5 week) or short (3 week) month and regardless of absences. Tuition is payable monthly in advance, due BEFORE the first class of each month. **Anyone paying before the first calendar day of the month will receive a \$5.00 discount.** If you are mailing your payment, it must be postmarked before the first of the month to be eligible for the \$5.00 discount. You will not be considered eligible for the discount if your check is dated before the first of the month and you give it to us on the first. **Please be aware that there will be a \$15.00 late fee applied to all tuition payments received after the 15th of each month.**

PAYMENTS:

	MONTHLY	WITH DISCOUNT
One class per week	50.00	45.00
Two classes per week	85.00	80.00
Three classes per week	115.00	110.00
Four classes per week	140.00	135.00
Five classes per week	160.00	155.00
Six classes per week	180.00	175.00
Seven classes per week	195.00	190.00
Eight classes per week	205.00	200.00
Unlimited Classes per week	220.00	215.00

BI-ANNUALLY: We have broken down your annual tuition into two payments. Please note the \$5.00 early payment discount still applies

	Due 9/1/15	Due 2/1/16
One class per week	225.00	225.00
Two classes per week	400.00	400.00
Three classes per week	550.00	550.00
Four classes per week	675.00	675.00
Five classes per week	775.00	775.00
Six classes per week	875.00	875.00
Seven classes per week	950.00	950.00
Eight classes per week	1,000.00	1,000.00
Unlimited classes per week	1,075.00	1,075.00

DRESS CODE:

- All items can be ordered by Studio Rhythm Dance Center. Please fill out the order form during Open House dates. **Please note some classes may require spray painting shoes or additional tights for recital.

Class Name	Attire	Shoes
<i>Mini Movement 1</i>	Black/pink leotard, pink tights, hair neatly pulled back	Pink Ballet Shoes
<i>Mini Movement 2 Combo Movement</i>	Black/pink leotard, pink tights, hair neatly pulled back	Pink Ballet Shoes, tan buckle tap shoes
<i>Hip Hop 1-6</i>	Comfortable clothing, dance clothes	Clean Sneakers, Jazz Shoes
<i>Ballet 1-6, Company Ballet</i>	Black/pink leotard, pink tights, hair in a bun	Pink Ballet Shoes
<i>Jazz 1-6</i>	Black/pink leotard, black shorts/pants, tan/pink tights, hair neatly pulled back	Tan gore jazz shoes
<i>Tap 1-6</i>	Black/pink leotard, pink tights, black shorts/pants hair neatly pulled back	Tan gore tap shoes
<i>Jazz Tech, Musical Theater</i>	Black/pink leotard, Black shorts/pants, tan/pink tights, hair neatly pulled back	Tan/Black gore jazz shoes, Foot Paws
<i>Tumbling & Conditioning</i>	Comfortable clothing, dance clothes	Bare Feet, Foot Paws
<i>Company Classes</i>	Black leotard, black shorts/pants, tan/pink tights, hair neatly pulled back	Tan/Black gore jazz shoes

2016-2017 SRDC Calendar – More information to follow/ Subject to change

<u>September 2015</u>	First Bi-Annual Payment Due – week of 9/12/16 Opening Day of Classes! – 9/12/16
<u>October 2015</u>	Columbus Day – NO CLASS 10/10/16 Happy Halloween – We will have CLASS 10/31/16
<u>November 2015</u>	Veteran’s Day – There will be CLASS! Parent Peek Week – 11/14/16-11/19/16 Costume Payment Due – 11/14/16-11/19/16 Thanksgiving Break – NO CLASSES 11/23-11/26
<u>December 2015</u>	Holiday Show - TBD Happy Holidays! – Winter Break – NO CLASSES Closed – 12/23-1/2/17
<u>January 2016</u>	Classes Resume – Tuesday, January 3 Martin Luther King Day – There will be CLASS!
<u>February 2016</u>	Bi- Annual Payment Due – week of 2/6/17 Closed for vacation – 2/20-2/26
<u>March 2016</u>	
<u>April 2016</u>	Easter Break – April Vacation – NO CLASSES 4/14-4/21
<u>May 2016</u>	Ticket Day – TBD Memorial Day- CLOSED 5/26-5/28
<u>June 2016</u>	Recital/ Rehearsal/ Picture Day - TBD

SRDC Registration Form:

Student Name: _____ Date of Birth: _____

Parent Name: _____

Address: _____

Phone #: _____

E-MAIL: _____

Emergency Contact: _____

I give my child permission to attend Studio Rhythm Dance Center. The parent in signing this release, elects and permits said child to use Studio Rhythm Dance Center facilities at his or her own risk and hereby release and discharge Kayla McLaughlin, her successors, agents and employees from all liabilities, claims and demands that may be accrued from personal injuries, property damage and/or consequential damage, received by said child, resulting from their dance classes. The undersigned hereby acknowledges and represents that he or she is sound mind and over twenty-one years of age. I give Studio Rhythm permission to use my child's photograph for display and advertising purposes.

By signing this registration form, I understand that ALL costume payments are non-refundable and agree to the terms in the Statement of Policy as they are written.

Parent Signature: _____ Date: _____

CLASS Registration:

<u>1.</u>	<u>5.</u>
<u>2.</u>	<u>6.</u>
<u>3.</u>	<u>7.</u>
<u>4.</u>	<u>8.</u>
<u>9.</u>	<u>10.</u>
<u>11.</u>	<u>12.</u>

Office use only:

Payment received _____ Bi-annual Monthly Re-occurring Payments