

REPORT OF STUDENT SUPERVISORY COMMITTEE MEETING

Student's name:

Date:

Supervisor:

Supervisory Committee:

Marking Scheme:

Mark (%):	100-90	89-80	79-70	69-60	< 60
Description:	Excellent	Very Good	Good	Needs Improvement	Unacceptable

Evaluation of Student's Progress (considering his/her stage in the graduate program):

Background Knowledge*	Understanding of the system	Motivation/ effort	Experimental skills	Progress	Critical thinking	Creativity

Quality of Report	Quality of Oral Presentation	Overall Grade

*Each committee meeting should include at least 15 minutes of questions on general background knowledge that has some relevance to the project.

Circle One

- | | | |
|---|-----|----|
| 1. Are there any concerns about the project? | Yes | No |
| 2. Are there any concerns about the student? | Yes | No |
| 3. Have issues raised at previous meeting(s) been addressed? | Yes | No |
| 4. On the second page is an outline of the targeted timeline for M.Sc. and Ph.D. students. Is the student's progress on track with this timeline? | Yes | No |

Comments on the project, the student, the student's effort to address previous concerns, and the student's progress relative to the targeted timeline for their degree program:

5. Specific recommendations to student:

6. Please have a discussion with the student about what graduate topic courses they are considering and offer your guidance accordingly. The list of courses that we offer is on the next page. If this is the student's first committee meeting, please have a discussion with them about their undergraduate courses and offer your guidance about what courses may benefit them most given their background.

Did the committee have a discussion about topic courses? Yes No NA*

*Course requirements are met

7. Courses completed:

MMG1012H	MMG1015Y (Seminar)	MMG1016H	MMG1017H (Seminar & Topic)
1.	1.	1.	1.
2.	2.	2.	2.

Student's progress report attached: _____

Date for next meeting: _____

(Student's signature)

Supervisory Committee Signatures

Signature of the student indicates that the student has read this report. If the student feels that this report does not accurately reflect his/her situation, he/she may submit a written rebuttal that will be distributed to all committee members.

Important Notes:

1. **Marking scheme.** Committee members are urged to use this full scale & to mark students in a relation to other students at the same level. A student with an average performance compared to other students should receive marks in the "Good" range. If the meaning of any category is unclear, please consult the graduate student handbook for their definitions.

A student obtaining a mark of less than 70% as their overall grade will be required to have another committee meeting within 3 months. If sufficient improvement is not made by this committee meeting, the student may be asked to withdraw from the program.

2. **Procedure at the end of the committee meeting.** All students are asked to leave the room at the end of the committee meeting. The student's performance should then be discussed and the report is then completed. Upon completion, the Chair invites the student to rejoin the meeting and the committee's opinion is explained.

3. **Our Current Graduate Topic Courses** (note that most courses are offered two out of every three years): A Practical Course in Programming for Biologists, Bacterial Signal Transduction & Pathogenesis, Comparative Genomics, Cancer Genetics, Cell Cycle & Growth Control, Cell Death in Development & Cancer, Cell Polarity, Chromosome S & M, Developmental Neurobiology, DNA Replication, Recombination & Repair, Epigenetics & Transcriptional Control, Experimental Techniques in Developmental Biology, Functional Genomics & Proteomics: Computational Approaches, Functional Genomics & Proteomics: Experimental Approaches, Fundamentals of Human Genetics, Fungal Drug Resistance, Development and Disease, Genetics of Model Organisms, Human Genome Analysis, Molecular Mechanisms in Psychiatric & Neurobiologic Disorders, Post-Transcriptional Regulatory Mechanisms, Signal Transduction in Developmental Systems, Stem Cells, Structural & Biophysical Aspects of Protein-Protein Interaction, Virus Replication, Virus-Cell Interactions

4. Targeted Timeline for M.Sc. and Ph.D. students:

