



### Topic Course Mark & Feedback Form

Note: Within four weeks after the due date of the final assignment or within four weeks after the date on which the last class is held, Topic Course Instructors will provide the Graduate Administrator's office with the following documents: i) All assignments with marks clearly indicated and constructive written feedback; ii) This form; iii) A complete class list with accompanying final grades to be submitted via email in excel format.

Topic Course: \_\_\_\_\_

Instructor: \_\_\_\_\_

Student: \_\_\_\_\_

Final Mark: \_\_\_\_\_

For the Marks Below, please indicate the denominator. Denominators should add to 100.  
Feel free to modify the form as needed.

Assignment 1: \_\_\_\_\_

Assignment 2: \_\_\_\_\_

Assignment 3: \_\_\_\_\_

Participation: \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_

**Feedback/Comments:**

\_\_\_\_\_  
**Instructor Signature**

\_\_\_\_\_  
**Date**