Name: 
Seminar Date: 
First registered in M.Sc.: 
First Registered in Ph.D.: 
Supervisor (s):

MMG1015Y Seminar 
MMG1017H Seminar 

Follow-up questions (students enrolled in MMG1017 must evaluate at least 30 seminars and must write at least two follow up questions per seminar):
1. 

2. 

Constructive feedback for improving the science:

Constructive feedback for improving the presentation style:

Please circle a letter grade for each:

**Scientific content**
- FZ
- B-
- B
- B+
- A-
- A
- A+

(Background, rationale, hypothesis, experimental design, interpretation of results and conclusions)

**Presentation**
- FZ
- B-
- B
- B+
- A-
- A
- A+

(Presentation of introductory material, effective use of slides, pointer, voice modulation, eye contact)

**Comprehension**
- FZ
- B-
- B
- B+
- A-
- A
- A+

(Ability to answer questions; general understanding of the problem and system)

**Scientific progress**
- FZ
- B-
- B
- B+
- A-
- A
- A+

(Accounting for time in the program)

**Overall score**
- FZ
- B-
- B
- B+
- A-
- A
- A+

Print Name __________________________________________________________ Signature
Appendix: Methods of Calculating MMG1015 and MMG1017 Grades

A: Computation of Grade Procedure for MMG1015 First Seminar:
   i. Divide the evaluations based on whether a student (S) or professor (P) evaluated.
   ii. For each of the S or P evaluations, tally all letter grades for the overall scores on the grading sheet.
   iii. Multiply the total number of each letter grade by the following value: (A+ = 95), (A = 87.5), (A- = 82.5), (B+ = 78.5), (B = 74.5), (F = 25)
   iv. Add all values from iii (above).
   v. Divide the value from iv (above) by the total number of letter grades to arrive at a final S and P score.
   vi. **Grade for MMG1015 First Seminar**: Multiply the P value by four, add the S value, and divide by five. This is done so that the average score from professors is worth four times that of the average score from students. This is the final numerical score for the presentation. Convert to a letter grade for the purposes of communicating the grade to the student using the following UofT scale:

   - A+ 90 - 100%
   - A  85 - 89%
   - A- 80 - 84%
   - B+ 77 - 79%
   - B  73 - 76%
   - B- 70 - 72%
   - FZ** 0 - 69%

   vii. Return evaluation sheets to the students for feedback purposes with final seminar grade clearly indicated.
   viii. **Final Grade for MMG1015 First Seminar Session**: Average the participation score* from the instructors. Multiply this value by 0.25%. Multiply the presentation score by 0.75%. Add the two. This is the numerical score for the student for their final grade for their first MMG1015 seminar. Convert to a letter grade for the purposes of communicating the grade to the student using the UofT scale shown above.

*B Participation is marked by the PI hosts on the U of T percentage scale.

B: Computation of Grade Procedure for MMG1015 Second Seminar and MMG1017 Seminar
   i. Divide the evaluations based on whether a student (S) or professor (P) evaluated.
   ii. For each of the S or P evaluations, tally all letter grades for the overall scores on the grading sheet.
   iii. Multiply the total number of each letter grade by the following value: (A+ = 95), (A = 87.5), (A- = 82.5), (B+ = 78.5), (B = 74.5), (F = 25)
   iv. Add all values from iii (above).
   v. Divide the value from iv (above) by the total number of letter grades to arrive at a final S and P score.
vi. **Grade for the MMG1015 Second Seminar and for MMG1017:**

Multiply the P value by four, add the S value, and divide by five. This is the final numerical score for the seminar presentation. This is done so that the average score from professors is worth four times that of the average score from students. Convert to a letter grade for the purposes of communicating the grade to the student using the following UofT scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>90 - 100%</td>
</tr>
<tr>
<td>A</td>
<td>85 - 89%</td>
</tr>
<tr>
<td>A-</td>
<td>80 - 84%</td>
</tr>
<tr>
<td>B+</td>
<td>77 - 79%</td>
</tr>
<tr>
<td>B</td>
<td>73 - 76%</td>
</tr>
<tr>
<td>B-</td>
<td>70 - 72%</td>
</tr>
<tr>
<td>FZ**</td>
<td>0 - 69%</td>
</tr>
</tbody>
</table>

vii. Return evaluation sheets to the students for feedback purposes with final seminar grade clearly indicated.

**C: Computation of Final Grade for MMG1015**

i. Multiply the student’s second MMG1015 numerical seminar score by two. The second seminar is worth twice as much as the first seminar—hence the arithmetic. Deduce any grades because of insufficient attendance (see attendance policy at the end of this document).

ii. Add the student’s first MMG1015 numerical seminar grade to (i) (above) and divide by three.

iii. Convert to a letter grade using the UofT scale.

**D: Computation of Final Grade for MMG1017**

i. Obtain the student’s topic course grade. This will either be a letter grade or a percentage grade.

ii. If the topic course grade is a letter grade, convert it to a number using the following scale: (A+ = 95), (A = 87.5), (A- = 82.5), (B+ = 78.5), (B = 74.5), (B- = 71); (F = 25)

iii. Obtain the student’s MMG1017 numerical seminar score. Deduce any grades because of insufficient attendance.

iv. Average the topic course grade and the seminar grade. Convert the averaged grade back to a letter grade based on the UofT scale (indicated above). This is the final letter grade.

v. In order for MMG1017 to be considered complete, students must have filled out 30 MMG1017 seminar evaluations.