



# Parents, Staff & Friends Association

St Anne's Church of England Primary School  
London Road, Godmanchester, Cambridgeshire, PE29 2WW

## Minutes of meeting held on Wednesday, 21st January 2015

<b>Present</b>	Michael Dovey	Claire Richardson	Paula D'Agnello
	Alison Roberts	Sally Jordan	Bob Hurd
	Nikki Simpson		

1. **Apologies for Absence** - Karn Richmond, Soe Da Costa, Yoko Busk, Helen Riley & Peter Downhill
2. **Minutes of Previous Meeting & Matters Arising**  
MD ran through all the action points from the last meeting, some of which are still ongoing.
3. **Treasurer's Report**  
None available.
4. **Staff Representative's & Parent/Governor's Report**  
Nothing to report.
5. **Review of Recent Events**  
*Adult Quiz Night - Friday, 14th November @ 8pm*  
Ran very well. Not to collect prizes from local companies but obtain bottles of wine for the winning team. Increase the ticket prices to £2.50 per person.

*Bags2School - Friday, 14th November*  
Not a lot collected. But raised £120.

*School Disco- Friday, 12th December*

KS1 - Poor turnout for disco. NS will check with Mr Shepherd if we can accept children without adult supervision as this may impact on the attendance. **Action - NS**

KS2 - Good turnout. We have plenty of drinks left over from this disco for the Summer disco.

*Christmas Hamper & Carol Service - Wednesday, 17th December*

This went very well and sold lots of raffle tickets. Need more hot chocolate for next year. If we have too many mince pies donated - these could be used in the hampers. Spread the word about the hampers as a few needed topping up but we did start the hampers a week

later than normal - this could have also been an influence . Explanation sheet to class R parents with regards to what happens in December, do this in December 2015.

#### 6. Forthcoming Events - Booked

*Cake & Uniform Sale - Friday, 13th February (SJ/PD'A/CR) need more volunteers please!*

*Film Night - Friday, 13th February (BH/AR/PD'A/SJ/MD) 4pm - doors open 4.30pm*

MD to purchase items - popcorn, crisps, sports capped drinks and mini chocolate bars. NS will ask the School Council for film ideas. Andrew Jordan to do poster once decision been made. Need to confirm 1st Aider and locking up. **Action - all above**

*Bags2School - Friday, 27th February*

Help needed on the morning to collect and organise placing bags.

*Cookery Book - aiming for Mother's Day 2015*

CR will send out a parentmail requesting recipes from children & staff. Prize for random picked recipe. Andrew Jordan will put the booklet together. **Action - CR**

*Bunny Bingo- Friday, 27th March*

2 family games. Children colouring competition. Then end with 2 adult led game including Big Money game. 1st Aider and locking up volunteers required. **Action - next meeting**

#### 7. Forthcoming Events - ideas

*Cake, Uniform Sale & Film Night - 8th May*

*Bags2School collection - 4th June*

*Summer Fayre - 19th June*

*Summer Disco - 17th July - booked*

#### 8. Any Other Business

*Outdoor Classroom*

This is need of repair and replacement of certain parts of the building. School have received a quote of £3200 by one company. It was discussed as the PSFA bought the building that we have some say in what its future is and where costs lie. As there is much to discuss about this PD'A has requested a meeting with Mr Shepherd, Dave Bridges, BH, MD & SJ will also attend. General census within the PSFA was that we get a working group together to help maintain the building as it is unique to the school and cost a lot of money. **Action - as mentioned and update at the next meeting.**

*Transverse Wall*

It was noted that this was looking a little shabby and needed varnishing. A working group was suggested to do this in the Spring. **Action - to be discussed at the next meeting.**

*Storage*

We have been allocated a space for a shed (8x6) at the rear of the school - outside the Resources room. We will look into prices for a shed, base stand and shelving. We can then organise a working group to help erect the shed. **Action - MD**

*Van Cols Ltd*

Committee have asked NS to ask school if there is any chance that an alternative company can replace Van Cols. Cheeky Monkeys were suggested. We have bought this up for the past 2 years and would like a general consensus from parents/carers on their thoughts on Van Cols especially if school do not get anything from them in return for their business. . **Action - NS update required at next meeting.**

*School wish list for next fundraising*

We are interested in backing the wildlife area and possibly the bike rack. **Action - KR/ALL**

*Santa's Little Helpers - The Round Table*

PD'A will chase The Round Table for charity contribution once we know what we want to raise funds for. **Action - PD'A**

*Disco - Jezo*

PD'A & PD received an email from Jezo's manager with regards to the recent increases as PD'A spoke with Jezo directly at the last disco. It was agreed that Jezo will do our Summer booking discos (17th July) for £170 this will be with Josh. No other discos have been booked.

*Since the meeting we have had an email from PD informing us that Jezo is increasing his rates from next year as follows -*

*KS1 & KS2 disco will be £185*

*1/2 hour of magic for KS1 is an additional £50.*

*We also have a Reception party - which I'm sure we usually get charged £150 - but this may increase to £170. We will then have to look into increasing the amount we charge per child and maybe ask for a contribution from the class budget? **Action - To be discussed at next meeting.***

**Fundraising ideas**

[www.easyfundraising.org.uk/causes/stannes/godmanchester](http://www.easyfundraising.org.uk/causes/stannes/godmanchester)

9. **Date & Venue of Next Meeting - Friday, 20th March @ Cafe Hill & Bistro in Huntingdon**  
(Turkish & English food on the Market Square)

**Class Assemblies Refreshment Rota**

Class 3P	6th February - Paula /Phillipa Duggins
Class 4	13th February - Soe/Claire/Karn
Class 3G	6th March - Sally
Reception	11th March - Alison
Class 2	13th March - Michael/Alison/Christine Maynard
Class 6	18th March - Jo Edwards & Clare Reuter
Class 5	20th March - Yoko
Class 1	Yoko/Soe

It would be more suitable to find a class representative who will assist a PSFA member from

their own child's class. If you are on the rota please ensure to bring milk - check with the person whom you are rotated with. Please also check we have enough tea/coffee/sugar & biscuits and purchase if necessary. Cups are donated to us from Solo - either let PD'A or SJ if we are running low (these are stored in the shed). Combination is xxx