

School-Level Communicable Disease Management Plan

Template For School Year 2023-2024



School/District/Program Information

District or Education Service District Name and ID: Lincoln County School District 4038
School or Program Name: Siletz Valley School
Contact Name and Title: Casey Jackson – Charter Superintendent/K-12 Principal Contact
Contact Phone: 541-444-1100 Contact Email: cjackson@siletzvalleyschools.org

Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>Oregon State Acute and Communicable Disease Communicable Disease Management Plan</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010</p>	<p>When to Keep Your Child Home</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>Does Siletz School have an “isolation” space? This means other students would not be able to enter the space if it’s occupied by a student that is needing isolation. SVS will maintain health care and space that is appropriately supervised and adequately equipped for providing first aid, isolates the sick or injured child.</p>
<p>Emergency Plan or Emergency Operations Plan OAR 581-022-2225</p>	<p>https://lincoln.k12.or.us/media/2023/04/LCSD-Emergency-Plan-Updated-6.7.23.pdf https://lincoln.k12.or.us/media/2023/04/LCSD-Bus-Emergency-Plan-Flip-Chart-2021-2.pdf Borrowed from LCSD</p>

Plan Types	Hyperlinks and Descriptions
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	Oregon Health Authority Youth Suicide Prevention Back to School After Disruptions LCSD Mental Health and Wellness Page Can we use this from LCSD?
Additional documents reference here:	



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. 	Casey Jackson: Charter Superintendent/K-12 Principal	Kent Rilatos: Assistant Principal

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 		
<p>School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i></p>	<ul style="list-style-type: none"> Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	<p>Casey Jackson, Charter Superintendent/K-12 Principal</p>	<p>Betsy Brooks, RN</p>
<p>Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i></p>	<ul style="list-style-type: none"> Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. 	<p>Casey Jackson, Charter Superintendent/K-12 Principal Betsy Brooks, RN</p>	<p>Joanna Napoleon/Admin assistant</p>
<p>School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i></p>	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	<p>Casey Jackson, Charter Superintendent/K-12 Principal</p>	<p>Joe Bailey: Maintenance Supervisor Christina Bushnell: HR/Business Mgt.</p>

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Casey Jackson, Charter Superintendent/K-12 Principal	
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Casey Jackson, Charter Superintendent/K-12 Principal	Betsy Brooks, RN Joanna Napoleon, Admin Assistant
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Casey Jackson, Charter Superintendent/K-12 Principal Betsy Brooks, RN	Joanna Napoleon, Admin Assistant
Others as identified by team			



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

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Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Elementary Plan: LCSD schools will utilize SeeSaw in K-2nd and Google Classroom in 3rd-6th as the primary mode of instruction, as well as iReady Math online access for students who miss school due to illness. Schools will ensure access to these resources by providing a chromebook and a WiFi hotspot, if necessary. Plans will be individualized and modified as needed based on individual circumstances. Middle/High School: LCSD schools will utilize Google Classroom as the primary mode of instruction for students who miss school due to illness. Schools will ensure access to Google Classroom by providing a chromebook and a WiFi hotspot, if necessary. Plans will be individualized and modified as needed based on individual circumstances
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	LCSD has a health database where all information regarding students experiencing illness is kept. This database is able to disaggregate information by school and symptom in order for the district to identify areas that may have a health concern.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	All LCSD schools are assigned a Nurse, Health Assistant and School Counselor. The Nurse, Health Assistant and School Counselor will work with teachers, administrators, students and their families to build individualized academic plans to ensure access to school work. Students who have 504's or IEP's will be supported by the people responsible for their individualized plans.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	Building administrators will provide training to staff at the beginning of the school year and any time there is increased transmission. Building administrator will provide reminders to staff and students as needed



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<p><i>Siletz Valley School will provide information about where to access vaccines.</i> Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home requires shots or a medical or nonmedical exemption to stay enrolled.</p>
Face Coverings	<p>May be implemented if the Oregon Health Authority (OHA) requires it.</p>
Isolation	<p>SVS will maintain health care and space that is appropriately supervised and adequately equipped for providing first aid, isolates the sick or injured child.</p>
Symptom Screening	<p>SVS will use the district guidance for symptom screening. When to Keep Your Child Home</p>
COVID-19 Diagnostic Testing	<p><i>OHA offers schools a diagnostic testing program to all public and private K-12 schools in Oregon. Please indicate whether your school will offer diagnostic testing.</i> Do we want to do this again? We are not doing this at Eddyville. I would say that we offer information on sites that testing is occurring. In my opinion, this is confusing when all COVID restrictions have been lifted, why would we offer testing?</p>
Airflow and Circulation	<p><i>SVS has air purification systems in each room and office. There is also a filter change schedule in place and managed by the onsite facilities manager.</i> <i>Staff are also allowed to open exterior windows unless it presents a health or safety risk</i></p>
Cohorting	<p>SVS will implement cohorting if it is determined to be the best way to respond to a communicable disease.</p>
Physical Distancing	<p>SVS will implement physical distancing if it is determined to be the best way to respond to a communicable disease.</p>
Hand Washing	<p>SVS will ensure that students and staff have access to soap, water and alcohol-based hand sanitizer with 60-90% alcohol and will be encouraged and reminded to use these items during key times: before, during and after preparing food – Before and after eating. – Before and after caring for someone at home who is sick with COVID-19 symptoms, vomiting or diarrhea. – Before and after treating a cut/wound. – After using the toilet. – After changing diapers or cleaning up a child who has used the toilet. – After blowing your nose, coughing or sneezing. – After touching an animal, animal feed or animal waste.- After touching garbage. Nurse and/or health assistant will provide training to staff and students regarding proper handwashing and respiratory etiquette. Staff will reinforce procedures frequently within the classroom setting.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Cleaning and Disinfection	SVS will be following all guidance from ODE and OHA.
Training and Public Health Education	Administrators, school nurses and public health will work together to ensure SVS has appropriate training for each staff member in their role.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK where this plan is available for public viewing.

Date Last Updated: **8/20/2023**

Date Last Practiced: 6/1/2023