REQUIREMENTS TO BE ADHERED TO WHEN A REQUEST IN TERMS OF THE
PROMOTION OF ACCESS TO INFORMATION ACT NO. 2 OF 2000 (PAIA) IS MADE

In terms of Section 53 (1) of the PAIA you are required to complete the form per Annexure A as
prescribed.

The completed form per Annexure A can be faxed, emailed or posted to the address below, for the
attention of Dr Madelein Kleyn (Patent Attorney and Manager: Legal and Intellectual Property):

FAX: 021 850 0663
EMAIL: legal@oroagri.com
POSTAL ADDRESS: MANAGER: Legal
Oro Agri SA (Pty.) Ltd.
PO Box 475
Somerset Mall
7137

THE FOLLOWING DOCUMENTS MUST BE ATTACHED TO THE COMPLETED FORM C:
- Copy of ID
- Consent Letter (in the event that the request is made on behalf of another person)

Your Form C will then be checked for compliance with the PAIA and submitted for processing.
Once the request has been processed, you will be contacted to arrange for payment of the prescribed
processing fee.

In terms of the Act, there is a period of 30 days within which your request will be processed and the
information submitted to you if your application has been approved.
The record will only be sent through to you once this payment has been made.

Payment can be made into the revenue account of Oro Agri SA (Pty.) Ltd.:

STANDARD BANK OF SOUTH AFRICA
BRANCH: Helderberg
BRANCH CODE: 033 012
ACCOUNT NUMBER: 033 176 310 (Cheque)
REFERENCE NUMBER: Requester’s name and surname and the date of the request

Kindly remember to fax your proof of payment to Oro Agri SA (Pty.) Ltd. on 021 850 0663, upon which
the record will be sent to you.