

## **Our Lady of the Lake Catholic School**

### **School Board Minutes**

**October 3, 2013**

**Attendance:** Kirk Gadelmann, Fr. Tony O'Neil, Rick Epple, Danny Patterson, Rhonda Eurich, Mike Reier, Mike Mahota, Jen Reier, Dr. Constance Krocak, Linda Johnson, Molly Price-Munson, Jesse Neve, Tara Collins and Melinda Young

**Absent:** Cheryl Hibbard

#### **Opening Prayer**

- All were invited to thank God for the many things we have to be thankful for

#### **Minutes**

- 9-4-13 meeting were reviewed and approved with one edit:
- Linda made a suggestion to establish a sub-committee to explore extra-curricular activities for middle school, this was agreed to, and Linda has agreed to head up this committee (debate, problem solving, spelling bee, math competitions, enhanced trivia, quiz bowls, team based trivia competition)

#### **School Update**

- Preschool is currently at 16
- OLL+ currently has 14, full-time
  - Need to hire additional licensed teacher – posted to Crown College, EdPost, and Archdiocese websites.
  - Suggestion to post in the Laker
- Total enrollment for school is at 96
- Mission/Statement of Philosophy
  - Connie has edited our current mission statement and statement of philosophy – agreed to share with board for review, but ultimately, Connie and Fr. Tony will approve.
  - Mike Mahota requested that it also be shared with the Parish Council
- Curriculum Night
  - Overall there was very positive feedback
  - Will need to change up the format a bit, especially to accommodate parents with more than one child
  - Need to parents have an opportunity to visit with specialists
  - There was a fair amount of unrest with the mathematics curriculum, upon further review:
    - Lower grades are spending the same amount of time, and on some days, more time than previous years
    - 5<sup>th</sup> and 6<sup>th</sup> grade are spending 50% more time

- 7<sup>th</sup> and 8<sup>th</sup> grade is spending anywhere from 3-7 hours more time/week
- Connie feels that the revised curriculum is working and believes more time in the classroom and test scores will demonstrate that it is working
- Time spent in technology, art, music and Spanish is decreasing due to the increased time being spent on language arts and math – so we need to figure that out to ensure a well-rounded academic day

## **Fundraising**

- 4 key events will be:
  - Rake-A-Thon
  - Starlight Ball
  - BLAST
  - Annual Campaign
- OLL Open – Preliminary numbers show a profit of \$10,000 – great addition to our fundraising efforts, especially given it was the 1<sup>st</sup> year
- Again reiterated the need to raise at least \$200K/year through fundraising efforts to ensure tuition remains low – when we think about it – if there are 100 kids in school, each child technically is responsible for raising \$2,000/child across all of the fundraisers.
- BLAST – the event was approved to move forward – need to form sub-committee immediately and begin planning – discussions to sit down with the Incredible Festival to model their event planning model
- Rake-A-Thon – need to reiterate the \$250/child fundraising requirement – need to ensure each child meets that goal – the dollar amount that any child raises over \$250 is meant to build on the goal, not cover for those who do not meet the goal
- Fundraising Discussion
  - Need to encourage 100% participation from all parents
  - Need to clearly lay out the budget and fundraising requirements
  - Need to form subcommittees for each of our 4 key events - each event needs a clearly defined:
    - Fundraising strategy
    - Lead or Leads for the event
    - Defined audience
    - Fundraising goal
- Jon Blood and the 8<sup>th</sup> grade Dads are leading up the effort for the 1<sup>st</sup> Annual Pig Roast – slated for November 24<sup>th</sup> – monies raised at this event will be used for the 8<sup>th</sup> grade mission trip.

## **Procedures and Guidelines for Organizations, Fundraising Groups and Volunteers**

- Rhonda provided a hard copy of the guidelines to the board – board members are to thoroughly review and schedule a follow up meeting with ALL subcommittee leads to ensure we follow the procedures and guidelines

- We need to work to ensure we have enough volunteers and not place additional and excess burden on the OLL staff.

### **Closing Prayer - Fr. Tony**

#### **Actions:**

- Kirk and Fundraising committee to draft a communication regarding the importance of fundraising at OLL – key points to highlight:
  - Need is \$200,000 – equates to approximately \$2,000/child
  - Clearly outline the expectation for all parents to participate and volunteer for these events
  - Fundraising efforts keep the cost of tuition affordable – so if we can't raise the monies through fundraising efforts, tuition will need to increase
- Rake-A-Thon – if there are students who do not meet the \$250 requirement – those families will receive a communication and reminder of the requirement – need to ensure 100% of the families are accountable for their \$250
- Budget – need to clearly communicate where the money is being spent, and outline the needs for the entire year, rather than hitting people up numerous times (my note: if each child is technically responsible for \$2,000/year – across 4 major fundraisers – I can theoretically budget \$500/event/child – be it actual money, or volunteering to ensure EVENT success