

Our Lady of the Lake Catholic School

School Board Minutes

September 5, 2013

Attendance: Kirk Geadelmann, Fr. Tony O'Neil, Rick Epple, Danny Patterson, Rhonda Eurich, Mike Reier, Mike Mahota, Jen Reier, Dr. Constance Krocak, Linda Johnson, Molly Price-Munson, Jesse Neve

Absent: Tara Collins, Cheryl Hibbard

Opening Prayer by Fr. Tony – this is not our work, it is the Lord's work, if we do it, we fail, if we do it for the Lord we will succeed.

Jen Reier will be attending Board Meetings on behalf of the PTO, Mike Mahota on behalf of Parish Council

Motion to approve minutes: Rick , 2nd Mary – minutes approved

Bylaws:

Addendum was made to the bylaws – Rationale: To remove specific meeting date requirements from bylaws.

Existing Bylaws read:

- **Article VII, Section 1. Meetings:** Regular meetings shall be held on the third Tuesday evening of each month except in July when no meeting is held. Any deviation from this schedule will be decided at the prior month's meeting. Special meetings may be held when requested by the Pastor, the Principal, the Chair, or a majority of the members. The Board Chair must be present for a meeting to take place.

If adopted, Bylaws will read:

- **Article VII, Section 1. Meetings:** Regular meetings shall be held on a monthly basis with a minimum of 11 meetings per year. Any deviation from this schedule will be decided at the prior month's meeting. Special meetings may be held when requested by the Pastor, the Principal, the Chair, or a majority of the members. The Board Chair must be present for a meeting to take place.

Dr Krocak/Curriculum:

- Staffing, full time teachers, 20 instructional blocks, everyone has taken on before or after school activities for OLL+
- Enrollment, 93 on the first day, 4 in first grade
- OLL Plus, courses not started, 3 in the morning, 6 in the afternoon

- Curriculum: new and updated interpretations of knowledge, social studies is a bit antiquated, 1992, need to be looked at, first formal curriculum, reviewing math in January, not arrived as of yet, budget
- Idea: need to set up a new fundraiser for math curriculum, who we are competing with, then do a technology fundraiser,
- Earlier start time for 7th and 8th grade, 9 responses positive, transport is the problem – earlier start time allows kids to get to extra-curricular activities without missing course work
- Teachers are doing a fabulous job, moral is high

Extra-Curricular Discussion:

- Linda made a suggestion to establish a sub-committee to explore extra-curricular activities for middle school, this was agreed, subcommittee was formed, (debate, problem solving, spelling bee, math competitions, enhanced trivia, quiz bowls, team based trivia competition
- Idea: service scholarships, (tech, engineering, software, math, LA)

Budget/Finance/Fundraising:

- Finance met with Parish Finance, with enrollment at 93 we are on target to meet goals, with 200,000 of fundraising, must keep 175,000 in the bank
- Mike needs to report monthly on fundraising, money and enrollment goal for PK and KG
- Grants from State and Federal health programs, 8th grade participation
- Put the help a student in the bulletin
- Email to all parents for team captains and bring in their company as sponsors
- Fundraising letter
- Father Tony wants a cohesive strategy to coordinate fundraising

Communications/Marketing:

- Kirk, policy utilization to limit blasts via email, school fundraising, how do we use email blasts, communications strategy, must run by Fr. Tony and Connie before it goes out, databases we are using, go through them before we send any fundraising, 7 school parents have access to update to website, limit access to one, Connie needs to approve the website
- Linda: we need to clean up the school website
- Mike, Ray, Mary, Connie, Kelly, Linda, 2 weeks: grades need to be fixed, old pictures
- Promote Preschool, uniforms, bus, etc, (Idea, marketing needs to dig into this)

Fundraising Brainstorm:

- Jill Rose, organized mud run, she may be willing to help
- Need to set up a bi-annual scheduled?
- Prior to each event need to know where we are currently in our overall fundraising goal, and recommunicate the goal for that particular event
- Rake a thon milk jugs

- Corporate donor letters, pick your package, pick your donation level
- Raffle Tickets: need a license, pre number of tickets, etc
- Alumni Outreach for Golf tournament
- Night golf tourney
- Need to tune up sponsorship page
- Starlight ball, ice hockey, blast in a different form
- Blast with skate boarding competition, summer ice hockey
- Mike needs to develop an audience calendar
- What do we do around Catholic Schools week
- Pat Sir, starlight ball
- Research lake Minnetonka pond hockey
- 50s night
- Prom Night, theme, 50s, single parents, bring a 7th or 8th grader