



OLL SCHOOL BOARD MEETING MINUTES

SEPTEMBER 3RD, 2015

MEMBERS

Mary Ament-Johnson (Tech. & Secretary)	P	Shawn Hogan (Advancement Director)	P	Molly Price Munson (Marketing)	P
Bob Chilson (Parish Council)	A/I	Becky Kennedy (Principal)	P	Mike Reier	P
Gretchen Chilson (Education)	P	Kelly Monette (Marketing)	A/I	Kassie Ricke (Fundraising)	P
Rick Epple (Finance)	P	Adrienne O’Connor (PTO)	P	Melinda Young (Teacher Liaison)	P
Rhonda Eurich (Church Administrator)	P	Fr. Tony O’Neill	P		
Kirk Geadelmann (Chair)	P	Danny Patterson (Tech. & Vice – Chair)	P	A=Absent, I=Information, P=Present	

MEETING OBJECTIVES: COMMITTEE REPORTS

Next Board Meeting – October 1st, 2015 @ 6:00P Location – Fireside Room

Agenda

1. Opening prayer Fr. Tony
2. Welcome to our new advancement director! Becky/Shawn
 - a. **Notes:** Discussed short term plan for building relationships within the community.
 - b. **Notes:** Strategy - (1) Developing contacts with those in the parish/faith formation that don’t have kids in the school. (2) New people coming in to new developments (3) Families that have been at OLL and left
 - c. **Actions:** Determine the needs for marketing and budget? Work with Rick on this. – Shawn/Becky
 - d. **Action:** Need a CRM. Cornerstone admin. rights; Or is it Salesforce or HubSpot? Shawn
3. Finance budget update Rick
 - a. **Notes:** School finances are in great shape. Maintaining the projected savings account balance.
 - i. **2015 – 2016 Budget Presented - Motion made Kassie Ricke, 2nd by Rick Epple approved unanimously**
 - b. **Actions:** None



4. Marketing/Fundraising updates Kassie
 - a. **Confirmed Fundraisers:** Rake-a-thon (October), The Starlight Bash (April), Golf Tournament, Help-a-Student, Ambassador Dinner
 - b. **Possible Fundraisers:** Beer tasting/ Gale Woods – February, Wine tasting/ Parley Lake, February, Winter Olympics, Endurance Golf (mini golf, Frisbee golf)
 - c. **Notes:– Winter Olympics with Catholic Schools Weeks**
 - d. **Actions:** Beer/Wine Tasting Date 2/6/2015 TBD
 - i. **Motion to approve 2/6 event Rick Epple Motion – 2nd Danny Patterson – Passed unanimously**

5. Technology update Mary
 - a. **Notes:** OLL Catholic School continues to partner with Optimum Technical Services (Mike Simon), and is making great strides in updating and stabilizing technology for our students and faculty.
 - i. **Items Completed 8/6 - 9/3/2015:** Purchased and configured wireless network, Evaluated desktop computers and determined which ones stay and which ones go, Cleaned out tech. storage room/office inside teacher lounge, Implemented network segmentation and web filtering policy levels for teachers and students network wide
 - ii. **Items that are in progress as of 9/3:** Update Google apps configurations, Update Chromebook management console, Work with Mrs. A. to re-catalog the library into online Follett (ongoing until complete)
 - iii. **Upcoming Projects:** Require all users to change passwords, Evaluate hardware in the tech lab and sort by usefulness, Update group policies, Full hardware inventory of all equipment connected to the network and locations, Full software inventory including location of installation media and license keys
 - b. **Actions:**
 - i. **Create 3-5 year technology roadmap - 12/1/2015**
 - ii. **Research and choose a School Information System (SIS) - 2/28/2016**

6. Blended learning update – Becky distributed hard copy of GHR report in meeting, reviewed and discussed strategies to address including where she may need our help with resources, technology, etc.
 - a. **Notes:** Reviewed Blended Learning Readiness Assessment Report distributed by Becky
 - b. **Action:** Research summer program – Becky & Team



7. Approval of August meeting minutes
 - a. Motion to approve August minutes as submitted by Danny Patterson & 2nd by Rick Epple – Unanimous Approval
 - b. Danny Patterson motioned to approve – Molly Price-Munson 2nd – Approved unanimously**
 - c. Actions: None**

8. Closing prayer - Fr. Tony

ACTION ITEMS FROM 09/03/2015 OLL SCHOOL BOARD MEETING

<u>ID</u>	<u>Action Item</u>	<u>Resource Assigned</u>	<u>Status</u>	<u>Date Due</u>
1	- Determine the needs for marketing and budget? Work with Rick on this.	Shawn/Becky	In-Progress	10/1/2015
2	- Research the need for a CRM. Cornerstone admin. rights; Or is it Salesforce or HubSpot?	Shawn/Tech. Committee	In-Progress	12/01/2015
3	- Need to vote on Beer/Wine Tasting Date 2/6/2015 TBD	Kassie	In-Progress	10/1/2015
4	- Research summer program – Becky & Team	Becky/Team	In-Progress	01/01/2016
5	- Amendment to by-laws	Danny	In-Progress	10/1/2015
6	- Determine the best communication cadence for school updates within the monthly church mail out bulletin	Becky	In-Progress	10/01/2015
7	- Create 3-5 year technology roadmap	Tech. Committee	In-Progress	12/01/2015
8	- Research and choose a School Information System (SIS)	Tech. Committee	In-Progress	02/28/2016