



OLL SCHOOL BOARD MEETING MINUTES

AUGUST 6TH, 2015

MEMBERS

Mary Ament-Johnson (Tech. & Secretary)	P	Becky Kennedy (Principal)	P	Mike Reier	A/I
Bob Chilson (Parish Council)	A/I	Kelly Monette (Marketing)	A/I	Kassie Ricke (Fundraising)	A/I
Gretchen Chilson (Education)	P	Adrienne O'Connor (PTO)	A/I	Melinda Young (Teacher Liaison)	P
Rick Epple (Finance)	P	Fr. Tony O'Neill	P/I		
Rhonda Eurich (Church Administrator)	P	Danny Patterson (Tech. & Vice – Chair)	P/I		
Kirk Geadelmann (Chair)	P	Molly Price Munson (Marketing)	P/I	A=Absent, I=Information, P=Present	

MEETING OBJECTIVES: COMMITTEE REPORTS

Next Board Meeting – September 3rd, 6:00P Location – Fireside Room

Discussions Topics:

Agenda

1. Opening prayer
2. Approve May & June Minutes
 - a. Motion to approve May minutes as submitted with changes by Danny Patterson & 2nd by Rick Epple – Unanimous Approval
 - b. Motion to approve June minutes as submitted by Danny & 2nd by Rick – Unanimous Approval
 - c. **Action: Amend by-laws – Danny**
 - d. **Action: Send email to Kirk with correct email address – All Board Members**
 - e. 1st Thursday of the month at 6:00p is the official day of board meeting
 - f. **Action: Mary to provide template to board members of Committee Report and Meeting Minutes Templates.**
 - g. **Action: Communication for monthly mail out bulletin with school updates - Becky**
3. GHR Grant Becky, Kirk, Fr. Tony
 - a. **Notes:** We received the GHR grant for \$34K. This is for blended learning, training and Multi-Age Classroom support, as well as marketing support.
 - b. **Action: Expectations to retain grant? Becky to follow-up**
4. Enrollment by grade. Becky
 - a. **Notes:** K-5, 1-12, 2-8, 3-2, 4-11, 5-5, 6-8, 7-3, 8-4 84 total, not including 3 verbal confirmations; Pre-K 26



5. Staffing Update, Blended Learning Conference and Strategy, Update on Advancement Director Becky
 - a. **Notes:** Staffing – still looking for a pre-school teacher, currently have Danette as teacher and Mrs. A. and Denise as aid. All other positions are filled. Advancement director position – candidates are being interviewed.
 - b. **Notes:** Blended Learning Conference – Community being built between OLL and HF with LA. Determining accountability for Blended Learning goals. Network in community – working with the 3 other schools that received GHR grant to determine how we can partner to teach group classes.

6. Technology Committee Update Mary/Danny
 - a. **Notes:** The tech. team has been making amazing strides in getting our technology headed in the right direction. We have hired Optimum Technical Services (Mike Simon) as our vendor for technical services. This company comes with great references and already works with several Catholic Schools in the Twin Cities, including St. Therese. Initially Mike came in and did an assessment of our current technology, and provided a list of items based on severity that needed to be accomplished. He, along with Becky and the technology committee have been working the list since mid-July. We will continue to move forward with the tasks on our list making our technology more streamlined and stable as we go. A big ‘thank you’ to Dan Entinger for his help in getting the information we needed so Mike could come in to begin his work.
 - b. **Action: 3-5 year plan will be determined once we are finished with updates to technology**

7. Fundraising Plan/Dates Kassie
 - a. **Notes:** Meeting for fundraising is scheduled for August 13th.

8. Closing Prayer

ACTION ITEMS FROM 08/06/2015 OLL SCHOOL BOARD MEETING

<u>ID</u>	<u>Action Item</u>	<u>Resource Assigned</u>	<u>Status</u>	<u>Date Due</u>
1	- Add Finance budget to September agenda	Kirk	In-Progress	09/03/2015
2	- Amendment to by-laws	Danny	In-Progress	09/03/2015
3	- Send email to Kirk with correct email address	Entire Board	In-Progress	09/03/2015
4	- Provide template to board members of Committee Report & Meeting Minutes	Mary	Complete	09/03/2015
5	- Determine the best communication for school updates within the monthly church mail out bulletin	Becky	In-Progress	09/03/2015
6	- Understand the expectations to retain GHR grant	Becky	In-Progress	09/03/2015
	- Create 3-5 year technology roadmap	Tech. Committee	In-Progress	12/01/2015