



**OUR LADY  
OF THE LAKE  
CATHOLIC SCHOOL**

**OLL SCHOOL BOARD MEETING MINUTES**

**JANUARY 7<sup>TH</sup>, 2016**

**MEMBERS**

Mary Ament-Johnson (Tech. & Secretary)	P	Shawn Hogan (Advancement Director)	P	Molly Price Munson (Marketing)	P
Bob Chilson (Parish Council)	A	Becky Kennedy (Principal)	P	Mike Reier	A
Gretchen Chilson (Education)	P	Kelly Monette (Marketing)	A	Kassie Ricke (Fundraising)	P
Rick Epple (Finance)	P	Adrienne O'Connor (PTO)	P	Melinda Young (Teacher Liaison)	P
Rhonda Eurich (Church Administrator)	A	Fr. Tony O'Neill	P		
Kirk Geadelmann (Chair)	P	Danny Patterson (Tech. & Vice – Chair)	A	A=Absent, I=Information, P=Present	

**MEETING OBJECTIVES: COMMITTEE REPORTS**

**Next Board Meeting – February 4<sup>th</sup>, 2016 @ 6:30P Location – Fireside Room**

**Agenda**

1. Opening Prayer - Fr. Tony 5 min
2. Approve minutes - Mary - 5 min
  - a. **Notes: Motion made by Rick and seconded by Kassie unanimously approved**
3. School Update – Becky - 15 min
  - a. **Notes: Becky provided a school update.**
    - i. Engineering for kids
    - ii. MNSAA survey going out next
    - iii. Tierney visit/Assessment complete – Application going to CSCOE
4. Review and Approve 2016-2017 School Calendar
  - a. **Motion made by Rick and seconded by Kassie unanimously approved**
5. 2016-17 tuition and discount rate. Discuss and approve the following:
  - a. OLL+ for all-inclusive \$2000
  - b. \$4700 tuition K - 8
  - c. \$4700 pre - K full time. Part-time stays the same as this year.
  - d. Registration fee of \$250 waved if in by Feb 1.
  - e. Continue 50% discount first year in K-8 and 25% second year.
  - f. Consider 100% discount (no tuition) for teaching staff. Helps offset some of the competitive wage gap that exists with pay versus public schools
  - g. **Approvals:**
    - i. **Motion 1:** Staff discount up to 50% discount, re-evaluate next year to increase up to to 100%; \$4700 tuition for K-8; \$4700 tuition for Pre-K; Same 50% and 25% discount for K and 1st Grade – Motioned passed



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- ii. **Motion 2:** Offer Limited Pre-K Financial aid with a deadline of 2/29
  - 1. Kassie motioned; Molly seconded – Yes = 8; No = 2

**h. Actions: Re-Visit Teacher discount increase to 100% January 2017**

- 6. School Advancement Update 15 min - Shawn
  - a. **Notes: Shawn provided a school advancement update. (Emailed)**
    - i. Parent Ambassador meeting – 01/13/2016
    - ii. Kindergarten Round-up – 01/25/2016
      - 1. Finalizing preparation and volunteers for the evening.
- 7. Finance Update – Rick -10 min
  - a. **Notes: Rick provided a finance update**
- 8. Technology Update- Mary – 10 min
  - a. **Notes:**
    - i. Items that are in progress as of 01/07/2016:
    - ii. Upcoming Projects - SIS implementation – Spring 2016
      - 1. Demo with Sycamore End of January
- 9. Fundraising and Events Update. Kassie - 10 min
  - a. **Notes: Kassie provided an update (Emailed)**
  - b. **Beer N’ the Barn – 4:00p – 7:00p**
    - i. Need 10 volunteers to assist with the pours
    - ii. Need volunteer to assist with Facebook/social media marketing; print marketing
  - c. **Starlight Blast**
    - i. April 23<sup>rd</sup>
    - ii. Need silent auction items
- 10. Closing Prayer- Fr. Tony

**ACTION ITEMS FROM 11/05/2015 OLL SCHOOL BOARD MEETING**

<u>ID</u>	<u>Action Item</u>	<u>Resource Assigned</u>	<u>Status</u>	<u>Date Due</u>
1	- Start brainstorming process for mission statement	Shawn	In-Progress	2/4/2016
2	- Create a master calendar, strategic plan on what organizations we are approaching for donations, etc.	Kelly M.?	In-Progress	2/4/2016
3	- Find a corporate match for next year for Rake-a-thon	Kassie ?	In-Progress	05/05/2016



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**ACTION ITEMS FROM 12/03/2015 OLL SCHOOL BOARD MEETING**

<b><u>ID</u></b>	<b><u>Action Item</u></b>	<b><u>Resource Assigned</u></b>	<b><u>Status</u></b>	<b><u>Date Due</u></b>
1	- We need to identify funding plan and timing for implementation of Lab Learner (2016-17 school year?).	Kirk/Rick	In-Progress	6/1/2016

**ACTION ITEMS FROM 1/07/2015 OLL SCHOOL BOARD MEETING**

<b><u>ID</u></b>	<b><u>Action Item</u></b>	<b><u>Resource Assigned</u></b>	<b><u>Status</u></b>	<b><u>Date Due</u></b>
1	- Revisit teacher tuition discount increase in 2017	OLL Board		November 2016