



**OUR LADY
OF THE LAKE
CATHOLIC SCHOOL**

OLL SCHOOL BOARD MEETING MINUTES

MARCH 3RD, 2016

MEMBERS

Mary Ament-Johnson (Tech. & Secretary)	A	Shawn Hogan (Advancement Director)	A	Molly Price Munson (Marketing)	P
Bob Chilson (Parish Council)	A	Becky Kennedy (Principal)	P	Mike Reier	P
Gretchen Chilson (Education)	P	Kelly Monette (Marketing)	P	Kassie Ricke (Fundraising)	P
Rick Epple (Finance)	P	Adrienne O'Connor (PTO)	A	Melinda Young (Teacher Liaison)	P
Rhonda Eurich (Church Administrator)	P	Fr. Tony O'Neill	P		
Kirk Geadelmann (Chair)	p	Danny Patterson (Tech. & Vice – Chair)	P	A=Absent, I=Information, P=Present	

MEETING OBJECTIVES: COMMITTEE REPORTS

Next Board Meeting – April 7th , 2016 @ 6:30P Location – Fireside Room

Agenda

1. Opening Prayer - Fr. Tony 5 min
2. Approve minutes from February – Unanimously approved
3. Briefly discussed Becky's communication (re: Fr. Tim investigation) the previous Monday. Not a lot of questions/concerns from school parents or staff. Everyone agreed communication was very well done
4. Financial update from Rick. Revenue lower than planned primarily due to mix of preschool parents (lower revenue) versus k-8 students. Expenses on budget except for marketing which will be \$15k higher than budget. Assuming we will still meet our \$250k fundraising target for this year plus our special fundraising target. We have a lot of work to do to hit this year's fundraising targets. Given these facts, current deficit is projected to be \$160k versus budgeted deficit of \$118k.

Our savings account balance is projected to be \$150k at end of year.

5. School Update Becky. Kendra DeYoung from ACE visited school and provided guidelines for moving forward with blended learning. This included recommendations for combining classes. All Kindergarten students are currently reading at 1st grade level or higher. Discussed MNSAA self-study. 42 parents completed school survey. Received \$10k grant to update tech computers. Janet Miller grant \$39k from CSCOE. Mission trip and Wolf Ridge trip both were this week.
6. Discussed/reviewed variable tuition video and discussed concept. Mostly it is a marketing message. Helps inform current and prospective parents that all tuition is partially funded by parish/school and that we will work with people to ensure their kids can attend. We don't anticipate it having a material impact on financial aid for next year but we do believe it could have a material positive impact on enrollment. Unanimously approved using variable tuition for next year.
7. Closing Prayer- Fr. Tony



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ACTION ITEMS FROM 11/05/2015 OLL SCHOOL BOARD MEETING

<u>ID</u>	<u>Action Item</u>	<u>Resource Assigned</u>	<u>Status</u>	<u>Date Due</u>
1	- Start brainstorming process for mission statement	Shawn	In-Progress	2/4/2016
2	- Create a master calendar, strategic plan on what organizations we are approaching for donations, etc.	Kelly M.?	In-Progress	2/4/2016
3	- Find a corporate match for next year for Rake-a-thon	Kassie ?	In-Progress	05/05/2016

ACTION ITEMS FROM 12/03/2015 OLL SCHOOL BOARD MEETING

<u>ID</u>	<u>Action Item</u>	<u>Resource Assigned</u>	<u>Status</u>	<u>Date Due</u>
1	- We need to identify funding plan and timing for implementation of Lab Learner (2016-17 school year?).	Kirk/Rick	In-Progress	6/1/2016

ACTION ITEMS FROM 1/07/2015 OLL SCHOOL BOARD MEETING

<u>ID</u>	<u>Action Item</u>	<u>Resource Assigned</u>	<u>Status</u>	<u>Date Due</u>
1	- Revisit teacher tuition discount increase in 2017	OLL Board		November 2016