



**OUR LADY
OF THE LAKE
CATHOLIC SCHOOL**

OLL SCHOOL BOARD MEETING MINUTES

DATE: OCTOBER 5, 2017

MEMBERS

Danny Patterson, chair (tech)	P	Amanda Markle (education)	P	Melinda Young (teacher rep)	P
Mary Ament-Johnson, vice chair (tech)	A	Moe Smith (at large. Fundraising chair)	P	Liz Engelhart (parish council rep)	P
Gretchen Chilson, secretary (education)	P	Fr. Tony O’Neill (pastor)	P	(PTO rep)	
Kelly Monette (marketing)	P	Becky Kennedy (principal)	P	Brent Collins (at large)	P
Aline Ostrowski (marketing)	A	Rhonda Eurich (church administrator)	P	Maddie Swanson (finance)	A
Brett Broghammer (finance)	P	Kassie Ricke (advancement director)	P	A=Absent, I=Information, P=Present	

Next Board Meeting – November 2, 2017

Opening Prayer - Fr Tony

School Update - Becky

Blended Learning Consultant: Overall she is very impressed with our school and shared that we have a very strong staff.

Curriculum Night: We had curriculum night in September with low attendance. Sent out a survey to parents to see how we could improve and if something different would be more appreciated. There was a pretty even split with great feedback.

CSCOE Dashboard report: CSCOE has created a template for all schools to use to create a snapshot of Academics, faith formation, financials, enrolment, and satisfaction. CSCOE uses this to get a glance before visiting we can use it as a board update as well.

NWEA results were shared.

Rake A Thon: With our first collection for the rake a thon we are at \$ 11,671. \$8,800 is from the families who have added the fundraising fee to their TADS account. This includes 23 Prek and 14 k-8 students.

School Strategic Plan: Currently working on/starting --

Teacher compensation- Need to start looking at overall Salaries and how these are decided each year. I have been reaching out to other schools to see what they use.

Middle School Development team- this has started and we are getting information from schools.

Evaluate BL curriculum- this is continual and received some great resources from our BL consultant this week.

Advancement Update - Kassie



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Pre-K 55, K 12, 1st 9, 2nd 5, 3rd 10, 4th 6, 5th 1, 6th 10, 7th 9, 8th 7. **Total: 124**

Preschool and Middle School postcard mailed out to all prospective families.

Middle School Parent night- October 24th @7pm

Festival recap: Strong community awareness /building brand, Captured alumni data

Parent Volleyball Night begins November 3

First FFN successful, next one scheduled at Mtka Orchards

PTO kickoff meeting October 12 @Surfside Grill

Purchased Mobile Cause: Text-a-thon October 17th, Keg & Cork, Starlight Gala, Crowd Funding, Annual fund?

Purchased Blackbaud/eTapestry database: \$2030 for 2017/2018 year + \$500 training/support

With new Databases we will: Create an Annual Fund (replacing Help-a-Student), Create Alumni directory, Establish EFT giving campaign

Superbowl LII ticket raffle: \$100/ticket, 300 tickets available. Drawing January 20th at 6pm. Tickets available weekend of October 15th(Ministry Fair)

Upcoming fundraising event goals: Rake-a-thon \$27,000. Ambassador Evening \$250,000

Subcommittee Updates

Finance – Brett

Confident that new system will flow better into recap sheet. Finances are looking good overall.

Now the budget matches account names.

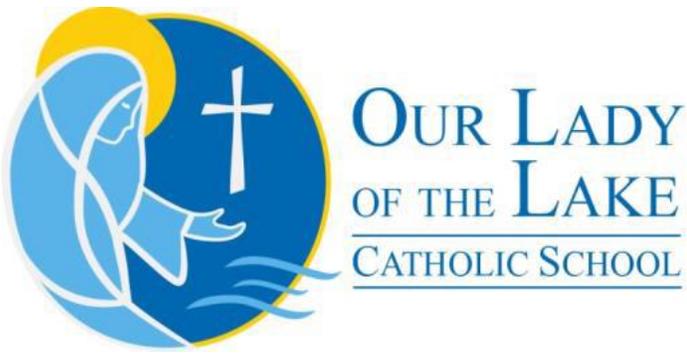
Fundraising – Moe

Goal: More communication between fundraising events and board. Create a game plan for each fundraiser, and a systematic way to hand down a detailed history to be used to aid future planning.

Marketing – Kelly

Build school identity (faith, values, superior education). Start with writing prompts, etc. (“what the school means to you”) through new families and alumni. Could have videos, paragraphs as a pull-down on our website.

Tech - Mary/Becky



Purchased a new firewall.

Tested "mimeo" board (SmartBoard type product). (Touch screen TV concept rather than projector). These are less expensive than the new SmartBoards.

Education – Gretchen

Becky and Gretchen attended a "School Advisory Council In-Service" put on by the Archdiocese on Sept. 28. Some highlights:

- The Archdiocese is the 4th largest school district in the state
- The In-Service put much emphasis on roles of a school advisory council (school board) member to include...
- DO: Champion school programs and efforts, publicly support the pastor and principal, advocate for needs of faculty and admin, become knowledgeable about school, parish, and board (history and current issues), and support decisions of the board. School Board Members serve as an advisor to pastor/principal: provide advice, work on committees, provide expertise, gather feedback, etc.
- DON'T: get involved in hiring/evaluation of personnel, discuss teacher performance or classroom concerns, hold "unofficial" meetings, act as an administrator or micromanage, publicly express personal opinions that differ from board decisions.
- Roles of pastor/principal were also discussed

September Minutes – Motion to approve: Moe. Second by Kelly M. Passed.

Closing Prayer - Fr Tony