



**OUR LADY
OF THE LAKE
CATHOLIC SCHOOL**

OLL SCHOOL BOARD MEETING MINUTES

DATE: DECEMBER 7, 2017

MEMBERS

Danny Patterson, chair (tech)	P	Amanda Markle (education)	P	Nancy Erdman (teacher rep)	P
Mary Ament-Johnson, vice chair (tech)	P	Moe Smith (at large. Fundraising chair)	P	Liz Engelhart (parish council rep)	A
Gretchen Chilson, secretary (education)	P	Fr. Tony O'Neill (pastor)	P	(PTO rep)	
Kelly Monette (marketing)	A	Becky Kennedy (principal)	P	Brent Collins (at large)	A
Brett Broghammer (finance)	P	Rhonda Eurich (church administrator)	A	Maddie Swanson (finance)	P
		Kassie Ricke (advancement director)	P	A=Absent, I=Information, P=Present	

Next Board Meeting – January 4, 2018

Opening Prayer - Fr Tony

Approve November Minutes: Gretchen motioned, Amanda approved.

School Update – Becky

Staff Update

The staff will be starting a book study about literacy strategies.

Four staff will be attending the ISTE conference next June. CSCOE will be covering their costs.

Mrs. Brenny, 3/4 grade teacher, had her baby and is on maternity leave. Please welcome Aubrey Jane Brenny. Larissa Skoglund is her long term sub and doing a great job filling in.

Preschool- NAEYC Accreditation

Preschool staff is working through the self-study process of NAEYC accreditation. Site visit should happen next school year. Goal for portfolio completion is April 2018.

Summer OLL+

We are planning on continuing our OLL + summer program this coming summer. Information and registration will be sent out on January

November Service Project

Socks for Souls and building a prayer house for Grace Family Center- we collected over 600 from the school.

December Service Project

Toys for Tots. Look for us on the 4:00 news cast Dec. 12. Collecting toys through next Monday.

Precioustatus

CSCOE will be funding the use of Precioustatus. PreciouStatus offers secure, real-time engagement that creates even stronger partnerships in the daily progress of children and students. This will start in the Preschool classes. All teachers were trained on the app on 12/6. <http://www.precioustatus.com/>



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School Strategic Plan

Teacher compensation - We have created a benchmark for getting staff to at least 80% of Westonka district. Finalizing a plan has not been done yet as getting a level playing field is first priority.

Middle School Development team-
Possible Grant opportunity through CSCOE- need help with planning

Surveyed current Parents and students:

Student Response from middle school survey: 24(total 25)
75% Catholic High School, 12.5 for Undecided, 12.5 Public
Top 3 positive: Teachers, Friends, Faith, small class size and field trips
Growth: More field trips, nothing, more middle school events

Parent Responses from middle school survey: 13 total (total 41 possible)
77% Catholic HS, 23% Public, 0 undecided
Top 3 positive: Catholic/Faith education, academics, class size
Growth: More middle school events, grow enrollment

Evaluate BL curriculum-MobyMax will not be replacing iReady.

Evaluate discipline process for all grade levels: The Discipline committee has made a decision to implement Responsive Classroom for the coming school year. This is not another curriculum to teach, but a way of management and teaching expectations during morning time in class. It will create a common language with all teacher. This is a 4 day training that we will share costs with St. Barts. We will use some Title 2 funds and are looking at reaching out to CSCOE to cover costs.
<https://www.responsiveclassroom.org/>

Advancement Update – Kassie

Enrollment 2017-2018:

Pre-K	55
K	12
1st	9
2nd	5
3rd	10
4th	6
5th	1
6th	9
7th	9
8th	6
Total:	122



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Marketing:

Kindergarten Roundup- January 18, 2018:

3 postcards targeting 240 prospective kinders/ mailing in ISD#277.

Mailing: 12/11, 12/26, 1/4

Yard signs: 50 new signs around area and new developments

Currently meeting with OLL preschool parents with prospective 2018-2019 kinders

Open House- January 28, 2018:

2 postcards targeting 2400 prospective families, ages 2-12 in ISD#277

Yard signs: changed to accommodate Open House info

Preschool Roundup-January 29, 2018:

1 postcard targeting parish families ages 2-4

Yard signs: changed to accommodate Preschool Roundup info

Retention:

Continuous Enrollment- Students are registered at OLL until 8th grade unless parents contact us to opt out. Goal: Change to this format for 2018-2019 year.

Currently exploring other schools that utilize this registration for guidance.

Most CSCOE schools are moving to this within the next few years.

Parent Volleyball Night-well received, light attendance. Looking at alternatives for spring.

Family Fun Night- largest attendance 100+, 95% school families

Family Service Night- December 11

PTO-great involvement, assisting with Roundups and Christmas party

All school Family Christmas party- Friday, December 15th: Pace center, gym, gathering space

Middle School events- December event includes 4th graders: in-line skating at US Bank Stadium and dinner at Broadway Pizza. Working with St Joe's on mixed events.

Fundraising:

Superbowl LII ticket raffle- 200+ tickets still available.

\$100/ticket, 300 tickets available

Drawing January 20th at 6pm

Subcommittee Updates

Finance – Brett

Maddie's working on new spreadsheet. New budget (at least tuition) will be approved in January. Discussion about 50% off versus \$2000 off, and about how long these discounts should stay in place. Finance committee is digging into all new possibilities. New format for "financial plan" was introduced. Discussion around whether to budget based on enrollment goals.

Fundraising – Moe



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Marketing – Kelly

Nothing new to report.

Tech – Mary

Nothing new to report. Becky reports that Mediacom had not been giving us the speeds we had requested. Will be fixed next month.

Education- Gretchen

Nothing new to report.

Closing Prayer - Fr Tony