



**OUR LADY
OF THE LAKE
CATHOLIC SCHOOL**

OLL SCHOOL BOARD MEETING MINUTES

DATE: MARCH 1, 2018

MEMBERS

Danny Patterson, chair (tech)	P	Amanda Markle (education)	P	Nancy Erdman (teacher rep)	P
Mary Ament-Johnson, vice chair (tech)	A	Moe Smith (at large. Fundraising chair)	A/I	Liz Engelhart (parish council rep)	P
Gretchen Chilson, secretary (education)	P	Fr. Tony O’Neill (pastor)	P	(PTO rep)	
Kelly Monette (marketing)	A	Becky Kennedy (principal)	P	Brent Collins (at large)	A
Brett Broghammer (finance)	P	Rhonda Eurich (church administrator)	P	Maddie Swanson (finance)	P
		Kassie Ricke (advancement director)	P	A=Absent, I=Information, P=Present	

Next Board Meeting – April 5

Opening Prayer - Fr Tony

School Update (Becky)

State of the School

Thursday Feb 22 we had our annual State of the School address. This had 5 parents attend. Information was also shared via email and the power point can be found online as well. A recap will also be published in the church bulletin.

Conferences

Parent Teacher conferences were held in February. This is always a good time for parents and teachers to meet and check in and game plan moving forward.

Shadow students

Students have been shadowing in Kindergarten and Middle school for the past two weeks. These will continue through March.

Art Adventure

The classrooms have had parent volunteers coming in and teaching them about the artwork they will see on their field trip next Thursday, March 8.

Traveling Crucifix

Our School has been gifted a Traveling Crucifix from Serra International to use during religion classes. The School Traveling Crucifix Program provides students with a significant focal point for daily prayer in the classroom—and for conversation about the importance of vocations.

Staff Professional Development

Staff continue to read through and discuss *Strategies that Work*. This is the comprehension/reading strategies PD book recommended to us by Kendra DeYoung. Melinda attended a Google Ed training. She learned many great tips on managing students and chromebooks.

Holy Family

8th grade morning class is still available for next year. This will be an opt-in for 8th graders. Holy Family should have a yes or no on transportation by May. I will then reach out to current 7th grade parents.

Preschool- NAEYC Accreditation



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Preschool staff is working through the self-study process of NAECY accreditation. Site visit should happen next school year. Goal for portfolio completion is April 2018.

Summer OLL+

We are planning on continuing our OLL + summer program this coming summer. We currently have 12 students signed up

March Service Project

We are participating in “Stuff the Bus” with the Westonka Food Shelf. We will be collecting food items during the first full week of March. The middle school students will help “unstuff” the bus at the food shelf on Friday March 9.

School Strategic Plan

Currently working on/starting: 1)Catholic Identity- staff participated in a retreat with church staff with Bishop Cuzzons. The focus was prayer. 2) Middle School and New Families- Kassie has been planning and implementing events for both families and middle school students. We hosted a dance for area Catholic school students.

Advancement Update (Kassie)

Enrollment: numbers are very similar to this time last year.

Marketing:

1. Middle School Postcards 4th-7th
2. Lake Minnetonka magazine
3. The Laker- Best Preschool, Best Private School, Best Principal
4. Kindergarten- “What do you want to be when you grow up?” Class of 2030
5. Enrollment signs in Parade of Homes Neighborhoods

Enrollment events:

1. Middle school events(4th-8th)- March 19 sledding(weather permitting)
April 19 escape room at school
May 4 mystery game day
2. Easter Egg Hunt- March 24th
3. June enrollment event
4. Music in the Park- July 19

Retention:

1. Kindergarten shadow days
2. Middle School shadow days
3. Upcoming events-Family Fun Night- March 5
Family Service Night- March 6
Middle school event with 4th grade students- March 19, April 22, May 4
Mother/Son Superhero dance-March 10



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Fundraising Update (reports from Moe and Shannon)

Starlight Gala: Next meeting – Wed., March 7, 6 pm – 8 pm – Grace Family Center

Our biggest need now are solidifying our LIVE auction items and reviewing what we have/need for silent auction.

Registration goes LIVE – Mon., March 5

Marketing: March Newsletter, Text message, Facebook event, Preschool communication – special registration rate, invites to OLL Alumni/Alumni parents, Evite, Fr. Tony invites, Kassie and Fr. Tony to call, Church Bulletin, Pulpit announcements.

Classroom baskets for silent auction coordinated by PTO. Classroom art projects coordinated by teachers.

Dessert Auction planning is going well.

Keg n Cork: Thanks to Shannon for all her work! We have 53 tickets sold as of tonight. We have 8 possibly 9 chili cook off contestants. Looking for 2 more. We have 2 sponsors that are donating \$250 each.

Keg & Cork 2018 Goals:

\$7,000.00-\$8,750.00 ticket sales. \$1,500.00 raffle sales. \$750.00-\$1000.00 wine pull. \$250.00 water sales. \$500.00-\$750.00 chili contestants. 200-250 people. Ticket price \$35.00

The raffle last year raised \$1,110.00. I hope to raise \$1,500.00 or more this year from the raffle. There will be several people on the floor actively selling the tickets and this should boost the sales.

This year we are adding a Wine Pull at \$10 per bottle of wine. The chili cook-off is \$50 per entry with 10-15 entries. Last year we sold \$226.00 in water (expect similar this year). We hope to get at least \$1500.00 in sponsors (\$500 of that is going to chili cook-off) \$? T-shirt sales. Expenses are significantly lower his year.

Finance Update (Brett/Maddie)

Presented 2018/2019 Budget.

Motion to approve by Fr. Tony, seconded by Amanda Markle

Enrollment projection K-8 76 Pre-Kindergarten 55

Summary of Budget:

Gross Tuition	\$590,630
Variable Tuition	(\$65,000)
Discounts	(\$106,425)
Fundraising	\$327,500
Other Revenue	\$198,600.00
Parish Subsidy	\$200,000
Total Revenue	\$1,145,305
Total Expenses	\$1,144,687
Profit/(Loss)	\$618



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Technology Update (Becky)

In the process of replacing our tech consultant (his price went up). This is the person who does our “big picture” network things.

New interactive boards coming soon (hopefully over Spring Break)

Closing Prayer (Fr. Tony)