



**OUR LADY
OF THE LAKE
CATHOLIC SCHOOL**

OLL SCHOOL BOARD MEETING MINUTES

DATE: MAY 3, 2018

MEMBERS

| | | | | | |
|---|---|---|---|------------------------------------|---|
| Danny Patterson, chair (tech) | P | Amanda Markle (education) | P | Nancy Erdman (teacher rep) | P |
| Mary Ament-Johnson, vice chair (tech) | A | Moe Smith (at large. Fundraising chair) | P | Liz Engelhart (parish council rep) | A |
| Gretchen Chilson, secretary (education) | P | Fr. Tony O’Neill (pastor) | P | (PTO rep) | |
| Kelly Monette (marketing) | A | Becky Kennedy (principal) | P | Brent Collins (at large) | P |
| Brett Broghammer (finance) | P | Rhonda Eurich (church administrator) | P | Maddie Swanson (finance) | I |
| | | Kassie Ricke (advancement director) | I | A=Absent, I=Information, P=Present | |

Next Board Meeting – June 7

Opening Prayer - Fr Tony

Approve April Minutes: Motion Brett, Second Amanda. Passed.

Board Election Results – Becky

Paul Hinton, Kelly Geadelmann, Sally Serie, Amanda Markle (and Paul Krotz tech)

School Update – Becky

- Kindergarten Early Entrance Policy Proposal. Presented by Case Unverzagt
 - o Vote: Motioned Fr. Tony, Second Gretchen. Passed.
- NWEA Map Spring Scores showed great growth this year. I anticipate receiving the High Achieving- High Growth award from NWEA. Our negative differences from Fall have improved
- Generation Day
 - o We had a wonderful turnout at Generation Day. This was a great event for both guests and students. We will follow up with our guests by sending them a card with a copy of the photo they took during the day.
- May Service Project
 - o We are collecting items for “birthday bags.” These bags will contain items necessary for a parent to help celebrate a child’s birthday. The bags will be donated to the Westonka Food Shelf.
- Fund a Need: The Gala raised \$21,250 for 18-19 fund a need. Whiteboards are being ordered to be installed during the summer.
- Staff Professional Development



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- Staff complete Strategies that Work. This is the comprehension/reading strategies PD book.
- K-8 ELA and Math teachers completed 1-1 NWEA MAP training today, Thursday May 3.
- Homeroom teachers will have training on their new boards.
- Holy Family
 - 8th grade morning class is still available for next year. This will be an opt in for 8th graders. HF should have a yes or no on transportation soon. I will then reach out to current 7th grade parents.
- Summer OLL+
 - We are planning on continuing our OLL + summer program this coming summer. We currently have 25 students signed up.
- School Strategic Plan: Currently working on/starting:
 - Science Lab- Father and I have a meeting planned with another company to look at estimates
- New Families: Kassie has created and is sending out a survey asking for feedback from new families.

Advancement Update – Kassie

- 118 enrolled for 2018-2019 (last year at this time, 102 were enrolled)
- Marketing:
 - Lake Minnetonka Magazine Ads (April and July)
 - Laker Pioneer “Best Private School, Best preschool, Best Principal” ad
 - Events:
 - Trista Days May 19
 - Music in the Park July 19
 - Spirit of the Lakes July 21
 - Creating enrollment plan, June and July
- Retention:
 - Middle School Events (including current 4th graders)
 - Mystery Game Day – May 4
 - Family Kickball – May 18
 - Twins Game – May 21
 - Summer Events:



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- June 10: prek and elementary “Water World”
- June 22: 4th grade and MS “Special Forces Paint Ball”
- July 10: MS pool party
- July 19: prek and Elementary Music in the Park
- July 31: All school event at “Big Stone Mini Golf”
- August 16: New Family BBQ
- August 26: Parish and School Picnic at Mound Depot
- Revisit: PTO, Back to School Night, Events, and Chairs
- Fundraising: National Advancement Conference: “Partners in Mission: June 24-29

Subcommittee Updates

- **Finance – Brett**
 - On track to not have to dip into any reserve funds
 - 27,000 still to be brought in (Ambassador)
- **Fundraising – Moe**
 - Fundraising update. goal 330k. actual 305. Short 25k
 - Rake-athon: goal \$25,000 actual: \$31,000
 - Ambassador: goal. \$230k. actual \$202,542
 - Super Bowl actual \$25872 *(next year replace with “non-invasive” fundraising? Golf event?)*
 - Keg and Cork: goal \$15K. - actual \$5039
 - Starlight Gala: goal: \$30k. actual \$37,515.09
- **Marketing – Kelly**
- **Tech – Mary**
- **Education- Gretchen**

Closing Prayer - Fr Tony