

Human B Designer Corp. Service Terms

Thank you for considering Human B for your project. Below are some general service terms of how we work and what is expected from both parties. Please review and acknowledge it by signing it at the bottom.

Development/Production Payment Terms –

Human B will provide development/production costs/invoices and payment is required as follow:

Patterns/Samples/Production:

- Development services under \$1000 – due upon completion
- Development services with a total of \$1001 and above - 50% is due at the start and the remaining 50% is due upon completion.
- Production – For domestic 50% is due at the start and the remaining 50% is due when production is ready to ship. For overseas its either letter of credit or the same terms as domestic (this will be determined by the project).

Additional costs:

- Materials (fabrics, trim etc.) cost – When these are to be purchased by Human B, an invoice will be provided to customer, payment is due in full upon receipt.
- Shipping cost, re: from/to vendors and from/to customer etc. - customer can provide their own courier name and account number for Human B to use, otherwise Human B will use their own courier and cost will be billed to customer. Payment is due in full upon receipt.
- Fit model – Human B will invoice customer for use of a fit model and payment is due in full upon receipt. Fit models are billed by the hour.
- Other services – All other services provided by Human B re; fabric sourcing, fittings, cads, prints etc. are all billed upon completion and due upon receipt.

** Human B **will not** begin working on an order until paid according to the above terms

**Please be aware that delaying payment may result in delayed sample/production delivery.

Monthly Consulting Package:

Since our goal is to help our customers with every aspect of the business that they might need help with, we make ourselves available to answer any questions throughout the process; in return, we require a monthly consulting package. The package grants our customers with our ongoing support throughout the month (email, phone). The fee is determined by the size of the project and will be reviewed every 3 months. The fee starts at \$500 for lines that have up to 5 styles and can go up to \$1500 for lines that have 15-20 styles.

An invoice for the monthly package will be sent on the 1st of each month and payment is due within 10 days.

Individual Consulting Time:

Separately from the above monthly package we also offer one on one consulting sessions to help with any additional industry related questions a customer might have that are outside the scope of their monthly package with Human B re: fashion business, design, development, sourcing, production, business, branding, sales etc. Sessions are 55 minutes long and one session is billed at \$275. We do offer packages of 3 and 5 sessions as well.

Payment Methods:

Human B accepts the following:

- Company or personal checks (All payments are payable to Human B Designer Corp)
- All major credit cards (4% additional processing fee will apply for credit card charges).
- Cashier checks (All payments are payable to Human B Designer Corp)
- Money transfers (all fees associated with the transfer are the responsibility of the customer).

CC on File:

Human B requires the customer to provide valid credit card information for Human B to keep on file. Human B reserves the right to use that credit card for any outstanding balance on the customer account.

****If any balance due is not paid in full (based on the above terms) without any prior notice, the amount due will be subject to a finance charge of 1.5% per day plus all fees (including attorneys) to enforce collection**

General Delivery Schedules:

Development of a Pattern/Sample - Domestic: 2 to 4 weeks. Offshore: 3 to 5 weeks

Production - Domestic: 4 to 6 weeks. Offshore: 75-90 days

The above are based on all Human B work completed with Customer; Tech pack and any sample references sent to factory; Customer approved and paid invoices according to above terms; Fabrics and other trims/components arrived at the factory. Only at this point, the delivery schedule time line starts. Customer must factor this into their delivery schedule when working with Human B.

The above delivery schedule is an estimate, once payment is received by Human B, Human B will provide a due date for samples/production. Due date is the date that the product is shipped to the customer. If a delay occurs in production it will be notified to the customer in a timely matter and will require the customer's approval.

****Human B is *not* responsible for late delivery due to Customer delay of: payments to Human B and other related vendors or any other deadline missed by Customer.**

Signoffs:

Customer is required to sign-off for all receivables, re: samples, fit, fabrics, color match, trim etc. before transfer of product.

Acknowledged and Agreed:

Date: _____

For: _____

Name: _____

Signature