



PART 7

REGULATIONS

TECHNICAL & COMMISSAIRES

COMMISSION

&

CODE OF CONDUCT

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These Rules and Regulations of Cycling SA are to be read in conjunction with the Rules and Regulations of the UCI and the Rules relating to each specific discipline, which will take precedence in the event of any conflict in content, context or interpretation.

PREAMBLE

- In many respects, Cycling Officials are the face of cycling in South Africa to the riders, spectators, sponsors and the general public.
- Cycling Officials should allow the focus to be on the riders but, at the same time, they need to be in control of the event for which they are responsible.
- It is therefore essential that the Technical and Commissaires Commission (“TCC”) sets and maintains high standards for Cycling Officials who should always behave in an appropriate manner to reflect cycling in a positive light amongst riders, spectators, sponsors and the general public.
- The UCI regulations (www.uci.ch/inside-uci/rules-and-regulations/regulations/) and the Cycling SA regulations (<http://www.cyclingsa.com/rules-and-regulations/>) are to be read in conjunction with and form part of these regulations.

7.1. **DEFINITIONS**

In this Part 7 of the Cycling SA Rules and Regulations, the following words, acronyms and expressions shall have the meanings set out alongside them:

- | | | |
|--------|-------------------|--|
| 7.1.1. | “CODE OF CONDUCT” | means the code of conduct adopted by Cycling SA and the relevant provisions of the UCI code of conduct. |
| 7.1.2. | “COMMISSAIRE” | means a National or Regional licensed Commissaire including timekeepers and judges. |
| 7.1.3. | “CYCLING EVENT” | means any cycling event within the Republic of South Africa held under the jurisdiction of, and sanctioned by, Cycling SA or the UCI. |
| 7.1.4. | “CYCLING SA” | means Cycling South Africa, the National Federation affiliated to the UCI and recognised by SASCOC as the body which governs the sport of cycling in South Africa. |



- 7.1.5. “CYCLING OFFICIAL” means a licensed Commissaire or other National or Regional official appointed by Cycling SA or the TCC, including Trainee Officials.
- 7.1.6. “DIRECTOR OF THE TCC” means the person elected or appointed, from time to time by Cycling SA, to head up the Technical & Commissaires Commission.
- 7.1.7. “LINE COMMISSAIRE” means a Regional or National Commissaire whose primary function at a cycling event is to officiate as a time-keeper or judge.
- 7.1.8. “NATIONAL COMMISSAIRE” means a Cycling Official who is qualified to officiate at any National or Regional cycling event sanctioned by Cycling SA or the UCI.
- 7.1.9. “NATIONAL EVENT” means a cycling event designated as a National cycling event by Cycling SA.
- 7.1.10. “REGIONAL COMMISSAIRE” means a Cycling Official who is qualified to officiate at any Regional cycling event sanctioned by Cycling SA or the UCI.
- 7.1.11. “REGIONAL EVENT” means a cycling event which is not designated as a National or UCI cycling event by Cycling SA.
- 7.1.12. “SANCTIONED EVENT” means a cycling event which is reflected on the National Calendar, sanctioned by Cycling SA and which is not a forbidden event as defined in the UCI regulations.
- 7.1.13. “TECHNICAL COMMISSIONER” means a person appointed by the Director of the TCC in respect of each discipline.
- 7.1.14. “TRAINEE COMMISSAIRE” means a Cycling Official who is undergoing practical training under the supervision of a National or Regional Commissaire.
- 7.1.15. “TCC” means the Technical & Commissaires Commission.
- 7.1.16. “UCI” means Union Cycliste Internationale (International Cycling Union) the world governing body of the sport of cycling.

7.2. **SCOPE OF THE POLICY**

- 7.2.1 This policy applies to all Cycling Officials, who officiate at cycling events sanctioned by Cycling SA and to Commissaires assigned by the TCC to International, National or Regional events hosted by Cycling SA.
- 7.2.2 Cycling Officials shall adhere to and uphold the Rules and Regulations of the UCI and Cycling SA in all disciplines of cycling as a sport.
- 7.2.3 It is therefore imperative that Cycling Officials familiarise themselves with the contents of the respective rules and regulations and apply such in a consistent manner when performing their duties.

7.3. **LICENSING**

- 7.3.1 Cycling Officials are required to hold a valid licence, issued annually by Cycling SA or the UCI, in order to be assigned to officiate at any sanctioned event.
- 7.3.2 The licence shall display the discipline and level at which the Cycling Official is qualified and the year for which it is issued.
- 7.3.3 A licence with the designation of Commissaire may be issued only to those who have an active or trained status.
- 7.3.4 Each year Cycling Officials shall apply to Cycling SA for a licence to be issued.
- 7.3.5 Cycling SA shall only issue a licence to a Cycling Official on written application and provided such application is endorsed by the Director of the TCC, an authorised nominee of the Director or in the absence of either, a Technical Commissioner.

7.4. **CODE OF CONDUCT**

- 7.4.1 Although the results of any sport event are totally dependent upon the athlete's performance, it is the sport officials who have to apply the rules. All across the world, irrespective of the type of sport, it is expected of sport officials to officiate in such way that sport events progress smoothly, with as little interference as possible. The application of rules by Cycling Officials should always be consistent, of good judgment, good sportsmanship and they should have the ability to deal with all situations in an efficient and equitable manner.

- 7.4.2 Therefore, the essential requirements for effective officiating are:
- (a) Knowledge of the rules of cycling and the enforcement thereof.
 - (b) Absolute integrity and impartiality.
 - (c) Ability to build effective relationships.
 - (d) Sound awareness of all aspects of safety.
- 7.4.3 Officiating at cycling events may sometimes be a difficult task, but when the officials are well trained, highly dedicated and fully aware of the total requirements of their responsibilities, the sport of cycling will be the winner.
- 7.4.4 Irrespective of their level of qualification, Cycling Officials shall, when applying for a licence, declare that they are familiar with and shall abide by the Cycling SA Code of Conduct for its officials and the UCI Code of Conduct for Commissaires insofar as it is applicable. (www.uci.ch/mm/Document/News/NewsGeneral/16/68/01/CodededéontologieCommissaires-ENG_English.pdf)
- 7.4.5 If a Cycling Official is found to be in material violation of the Code of Conduct, the TCC may issue a reprimand, or require additional training or specific actions to address the situation, or may decline to use the services of the Cycling Official, in any manner it shall determine.
- 7.4.6 Where the gravity of the misconduct warrants a suspension to be considered, the provisions of the Disciplinary Policy shall apply.

7.5. **COMMUNICATION**

- 7.5.1. Communication with Cycling Officials will be primarily through e-mail and by telephone.
- 7.5.2. Cycling Officials shall ensure that their current e-mail address and phone number/s are on file with the TCC and Cycling SA.
- 7.5.3. In the event of significant incidents at races, the President Commissaire should communicate with the Technical Commissioner of the relevant discipline and the Director of the TCC as soon as is practically possible via telephone, whereafter the matter should be reported without delay in writing to the Director of the TCC via e-mail.

7.6. **UNIFORM**

- 7.6.1. Unless otherwise specified by the TCC or the UCI Regulations, Cycling Officials shall wear the uniform as approved by the TCC at all events where they are officiating. (See Annexure “C”)

- 7.6.2. The uniform should only be worn by Cycling Officials when officiating at a race.
- 7.6.3. The provincial affiliates of Cycling SA should preferably be responsible for purchasing the first issue of uniforms for Cycling Officials based in that province.
- 7.6.4. Orders for uniforms shall be placed through the TCC so as to maintain a consistent standard.

7.7. **MINIMUM ACTIVITY LEVELS**

- 7.7.1. Cycling Officials are expected to remain active and trained while in possession of a valid licence and be knowledgeable about current regulations and standards.
- 7.7.2. The onus is on each Cycling Official to have up to date knowledge of current rules and standards and they are responsible for having current copies of the relevant UCI and Cycling SA rules, regulations and manuals, even if these are not provided by the TCC.
- 7.7.3. While it is the responsibility of Cycling Officials to ensure that they are familiar with any changes made to the Rules and Regulations of Cycling SA or the UCI, the TCC or Cycling SA may communicate to Cycling Officials any changes made to the Rules of Cycling by Cycling SA or the UCI.
- 7.7.4. There are three activity levels of Cycling Officials:
 - (a) Active.
 - (b) Trained.
 - (c) Inactive
- 7.7.5. Each activity level has different standards and it is the responsibility of the TCC, in consultation with Cycling SA, to maintain an up-to-date register of the activity status of all Cycling Officials.
 - (a) Active
 - (i) Subject to the specific requirements of a particular discipline as provided for in the Rules and Regulations of that discipline, Cycling Officials in their respective disciplines shall official at a minimum of five (5) available events over the period of twelve (12) months and shall participate in workshops and developmental activities including at least one (1) refresher course every two (2) years as scheduled from time to time by the TCC.

- (ii) It is compulsory for “active” Cycling Officials to attend, in person, any meetings scheduled by the TCC.

(b) Trained

- (i) Subject to the specific requirements of a particular discipline as provided for in the Rules and Regulations of that discipline, Cycling Officials shall have the status of “trained” if they officiate at a minimum of one (1) available event over the period of one (1) year in their respective discipline. Such Cycling Officials must continue to officiate at a minimum of one (1) event over the period of one (1) year in order to retain this status.
- (ii) A Cycling Official with the status of trained who wishes to return to active status shall officiate with a mentor appointed by the TCC for three (3) assignments and shall receive a favourable review. This could include receiving a “meets expectations” review from the President Commissaire at an event to which such Cycling Official has been assigned in the course of returning to active status.
- (iii) In addition, the Cycling Official may be required to participate in relevant developmental activity as determined by the Director of TCC and its training unit.

(c) Inactive

- (i) A Cycling Official who has not maintained a trained status and who has not officiated at any event in the respective discipline for twelve (12) months is considered inactive and will be removed from the list of active or trained Cycling Officials. A Cycling Official, whose status is inactive, will not be issued a licence.
- (ii) In order to return to active or trained status, such Cycling Official must be re-trained, pass the requisite level examination and undergo a practical assessment in the applicable discipline. A Cycling Official with an inactive status shall officiate with a mentor for at least three (3) events as part of the assessment.
- (iii) Any Cycling Official who returns to active or trained status shall not be required to pay the course fees to be re-examined. Upon passing the examination, the Cycling Official will be re-licensed at the same level of certification which he or she was at prior to becoming inactive.

7.8. **REQUEST FOR UPGRADE**

- 7.8.1. Requests to upgrade a licence to the next level (i.e. Regional to National; National to Elite National; Elite National to International) licence must be submitted in writing to the Director of the TCC.
- 7.8.2. In order to be considered for the upgrade, the applicant must motivate the reason for such upgrade by explaining how the expected expertise was obtained and provide proof of having passed any relevant examination.
- 7.8.3. The Director of the TCC and the TCC training unit will consider the request and notify the candidate of the outcome thereof.

7.9. **LEVELS OF CYCLING OFFICIALS**

- 7.9.1. The Director of the TCC and the relevant Technical Commissioner in the respective discipline is the authority concerning the qualification and discipline of all Cycling Officials.
- 7.9.2. The standard of training and the minimum activity levels shall be determined by the TCC.
- 7.9.3. Any request for exemptions from the standards listed below must be submitted in writing and e-mailed to the Director of the TCC who, in consultation with the Technical Commissioner of that discipline, will consider the request. All Trainee and Regional Commissaires shall maintain a record signed by the President Commissaire of each event at which he or she attended as a Trainee or Regional Commissaire

Trainee Commissaire

- 7.9.4. A Trainee Commissaire shall be an individual over the age of eighteen (18) years who has:
 - (a) successfully completed an online assessment or attended a course for Trainee Commissaires; and
 - (b) passed a written exam, as determined by the TCC from time to time.
- 7.9.5. A Trainee Commissaire shall be entitled to officiate at any National or Provincial sanctioned cycling event under the supervision of an active and licensed National Commissaire as determined by the most senior Commissaire at such cycling event.

Regional Commissaire

7.9.6. **Road:** In order to qualify as a Regional Commissaire for the Road discipline, a Trainee Commissaire shall:

- (a) attend a course and pass a written exam for Regional Commissaires as determined by the TCC from time to time;
- (b) undergo practical experience and assessment by the President Commissaire, Chief Timekeeper and Chief Judge at a minimum of four (4) National Events or Provincial Championships, including two (2) individual or team time trials; and
- (c) have been an active Trainee Commissaire for not less than twelve (12) months, or such shorter time as may be determined by the Director of the TCC, in consultation with the Technical Commissioner.

7.9.7. **Track:** In order to qualify as a Regional Commissaire for the Track discipline, a Trainee Commissaire shall:

- (a) attend a course and pass a written exam for Regional Commissaires as determined by the TCC from time to time; and
- (b) undergo practical experience and assessment by the President Commissaire, Chief Timekeeper and Chief Judge at a minimum of four (4) National Events or Provincial Championships; and
- (c) have been an active Trainee Commissaire for not less than twelve (12) months, or such shorter time as may be determined by the Director of the TCC, in consultation with the Technical Commissioner..

7.9.8. **Mountain**

Bike: In order to qualify as a Regional Commissaire for the Mountain Bike discipline, a Trainee Commissaire shall:

- (a) attend a course and pass a written exam for Regional Commissaires in the Mountain Bike discipline; and
- (b) officiate as a Trainee Commissaire for twelve (12) months with an assigned mentor; and

- (c) have been an active Trainee Commissaire for not less than twelve (12) months, or such shorter time as may be determined by the Director of the TCC, in consultation with the Technical Commissioner..

7.9.9. A Regional Commissaire shall be entitled to officiate as:

- (a) A Timekeeper or Judge at National or Provincial events and, subject to the approval of the President Commissaire, at UCI events;
- (b) An assistant to a National Commissaire at any National event;
- (c) President Commissaire at Regional or Provincial events.

National Commissaire

7.9.10. In order to qualify as a National Commissaire, a Regional Commissaire shall:

- (a) attend a course and pass a written exam for National Commissaires as determined by the TCC from time to time; and
- (b) undergo practical experience and assessment as an assistant Commissaire at a minimum of four (4) National Events and at least one (1) multi day event; and
- (c) have been President Commissaire at a minimum of two (2) Regional Events and have officiated at a minimum of one (1) multi-day cycling event;
- (d) have been an active Regional Commissaire for not less than twelve (12) months, or such shorter time as may be determined by the Director of the TCC, in consultation with the Technical Commissioner.

7.9.11. The TCC shall, in its discretion, recommend a Regional Commissaire to be appointed as a National Commissaire after taking into account recommendations received from the Technical Commissioner, Presidents Commissaire and being satisfied that the candidate demonstrates strong problem-solving, communication and inter-personal skills.

7.9.12. A National Commissaire shall be entitled to:

- (a) officiate at all cycling events sanctioned by Cycling SA;
- (b) be appointed as President Commissaire at such events.



Elite National Commissaire

7.9.13. In order to qualify as an Elite National Commissaire, a National Commissaire shall:

- (a) attend a course and pass a written exam for Elite National Commissaires as determined by the UCI;
- (b) have been an active National Commissaire for not less than five (5) years, or such shorter time as may be determined by the UCI or the Director of the TCC, in consultation with the Technical Commissioner.

7.9.14. An Elite National Commissaire shall be entitled to officiate at all cycling events sanctioned by Cycling SA or as determined by the UCI.

UCI Commissaire

7.9.15. In order to qualify as a UCI Commissaire, an Elite National Commissaire shall comply with the requirements of the UCI for qualification as such.

7.10. **ASSIGNMENT OF CYCLING OFFICIALS****UCI EVENTS**

7.10.1. The President Commissaire shall be appointed by the UCI.

7.10.2. National Commissaires shall be appointed by the Technical Commissioner in consultation with the President Commissaire.

7.10.3. Regional Commissaires may be appointed by the Technical Commissioner in consultation with the President Commissaire.

CYCLING SA EVENTS

7.10.4. At all National Events:

- (a) the President Commissaire shall be assigned by the Technical Commissioner in consultation with the TCC; and
- (b) Cycling Officials shall be assigned by the President Commissaire in consultation with the Technical Commissioner.

7.10.5. At all Regional Events, the Provincial Technical Commissioner of each province shall appoint all Cycling Officials, according to the safety aspects of each event.



7.11. **PRESIDENT COMMISSAIRE**

- 7.11.1. The requirements for assigning a President Commissaire are the following:
- (a) Not younger than 25 years of age.
 - (b) Hold a valid Commissaires licence issued by Cycling SA.
 - (c) An active Commissaire.
 - (d) Have a sound knowledge of the Rules and Regulations of the UCI and Cycling SA.
 - (e) Have solid practical experience to devote to the organisational aspects of being a President Commissaire.
- 7.11.2. The appointed President Commissaire is obliged to work with the TCC, liaise with and call meetings with the Event Organiser, if and when necessary, and assign active Commissaires and Cycling Officials to a sanctioned event.
- 7.11.3. The President Commissaire addresses disputes arising from the application of the rules of cycling events, reviewing and revising all communiqués before they are posted to ensure consistent application of the penalties.

7.12. **COMPENSATION FOR CYCLING OFFICIALS**

- 7.12.1. Commissaires and Cycling Officials shall be compensated by the Event Organiser according to the compensation structure of the TCC as approved by Cycling SA. (See Annexure “B”)

7.13. **FINANCES AND BUDGET**

- 7.13.1. The Director of the TCC shall submit an Annual Operational Plan and Budget to the Board for approval and funding thereof. The budget must provide for training of Cycling Officials, travelling expenses and the procurement or provision of equipment and other resources which may be required by the TCC and its Training Unit for operational purposes.
- 7.13.2. The respective heads of each Cycling Commission or discipline shall allocate sufficient funding as required by the TCC to satisfy the demands and needs of their respective disciplines for training in each province.

7.14. **PERFORMANCE MANAGEMENT**

- 7.14.1. The Director of the TCC shall implement and maintain performance management criteria based upon the performance assessments for board members and staff as approved by Cycling SA.

7.15. **POLICY REVIEW AND AMENDMENT**

7.15.1. This policy will be reviewed as and when required by the TCC and Cycling SA.

This Part 7 of the Rules of Cycling was adopted by the Ordinary Members of Cycling SA at the Annual General Meeting of Cycling South Africa held on 17 February 2018.

TECHNICAL & COMMISSAIRES COMMISSION

COMPOSITION OF THE TCC

- 1.1. The TCC shall consist of a Director Technical, a minimum of one (1) Technical Commissioner in each discipline and a secretary.
- 1.2. Serving Technical Commissioners shall be active National Commissaires.
- 1.3. Additional members may be co-opted if and when required.

ROLES AND RESPONSIBILITIES

- 2.1 The TCC shall elect at least (1) one Technical Commissioner in each of the cycling disciplines to serve on the TCC and they shall be appointed from appropriately qualified and accredited Commissaires of each cycling discipline as follows:
 - 1 active and accredited Commissaire representing Road Cycling,
 - 1 active and accredited Commissaire representing Track Cycling,
 - 1 active and accredited Commissaire representing MTB,
 - 1 active and accredited Commissaire representing BMX,
 - 1 active and accredited Commissaire or Classifier representing Para Cycling.
- 2.2 The TCC shall meet as regularly as required, but at least once every year.
- 2.3 The Director of the TCC should meet with the respective Discipline Directors of Cycling SA in order to coordinate officiating, training, budget and other resources required. It could also include discussions with regard to operational demands and other business that may arise.
- 2.4 The TCC should work cooperatively with other Cycling SA commissions, committees, affiliates and staff to achieve a coordinated approach.
- 2.5 The TCC shall develop an Annual Operational Plan and Budget and submit it to the Board for approval and funding thereof. The Annual Operational Plan will be implemented subject to the approval and provision of funding and resources.
- 2.6 The Director of the TCC shall submit quarterly to Cycling SA, a performance report based upon the performance assessments criteria as approved by Cycling SA.
- 2.7 The TCC shall recommend amendments and additions to the Technical Rules & Regulations of each discipline as required in order to sustain uniformity between the Cycling SA and UCI Technical Regulations.
- 2.8 The TCC shall compile training material for Commissaires, Cycling Officials, team managers and other stakeholders that may be identified for training.

- 2.9 The TCC shall appoint training facilitators with the necessary skills and knowledge to present the required training courses.
- 2.10 The TCC shall conduct Timekeeping and Judging, Commissaire and Team Manager or any other training courses which it may deem necessary and adjudicate the examination of such candidates.
- 2.11 The TCC shall review and evaluate the contents of cycling course material in order to ensure quality and compliance with the UCI and Cycling SA Technical and Disciplinary guidelines.
- 2.12 The TCC shall evaluate active Commissaires and Cycling Officials for the purpose of performance, grading, training and upgrading.
- 2.13 The TCC shall manage the conduct of Commissaires and Cycling Officials and may recommend remedial or disciplinary action to be taken against an official who is negligent, misbehaves or fails to comply with the Rules and Regulations of Cycling SA or the Code of Conduct.
- 2.14 The TCC shall oversee National and Provincial Championships in coordination with the respective Discipline Commissions and in accordance with the Technical Regulations.
- 2.15 The TCC shall supervise the technical aspects of all events at the National Championships and sanctioned events.
- 2.16 The TCC shall supervise the appointment of Cycling Officials for all cycling events held under the jurisdiction of, or sanctioned by, Cycling SA.
- 2.17 The TCC shall endeavour to ensure that Commissaires and Cycling Officials residing closest to the event are appointed. However, matters such as, but not limited to, qualifications, experience and other skills required for a specific event should be determined and considered at the discretion of the TCC.



COMPENSATION OF CYCLING OFFICIALS

1. COMPENSATION FOR CYCLING OFFICIALS (DAY FEE)

- 1.1. Cycling Officials appointed to a cycling event shall be compensated for their services for each day of such event, including registration.
- 1.2. Cycling Officials shall receive a daily fee for services rendered at cycling events, including the days upon which registration takes place, at the rate of R750.00 per day with effect from 1 January 2018, provided that the daily fee for Trainee Commissaires shall be 50% of the daily fee for Regional or National Commissaires.
- 1.3. The daily fee shall be increased with effect from the first day of January of each year, at the rate of the Consumer Price Index.

2. EXPENSES OF CYCLING OFFICIALS

- 2.1. The Event Organiser shall be responsible for compensating or reimbursing Cycling Officials for their costs of accommodation, transport to and from the venue where the cycling event is held, meals, transport during the cycling event and any other legitimate out of pocket expenses.
- 2.2. Cycling Officials who ordinarily reside further than 150kms from the start or finish of a 1-day or multi-day cycling event shall be provided with accommodation and meals by the Event Organiser for the night before the first day and the night of the last day of such event.
- 2.3. In the event that meals are not provided to Cycling Officials, the Event Organiser shall pay to each Cycling Official an amount per meal and in the event that Cycling Officials are required to secure their own accommodation, that accommodation shall be equivalent of the rack-rate of a three-star hotel.
- 2.4. It is the responsibility of each Event Organiser to ensure that adequate timing and photographic equipment is made available to the Cycling Officials at a cycling event so as to record positions of riders and the times allocated to such riders. The Provincial Body or the President Commissaire shall provide a budget to the Event Organiser of the estimated day fees and expenses payable by it. The Event Organiser shall deposit the funds reflected in such budget with the Provincial Body prior to the date of registration of a cycling event or the first day of competition, as the case may be.

- 2.5. After the event, the Provincial Body or the President Commissaire shall prepare an accurate account of the compensation, including expenses, to be paid to the Cycling Officials and any difference between that amount and the amount paid in terms of the budget shall be reimbursed to the provincial body or the Event Organiser as the case may be.
- 2.6. Cycling Officials will not be paid their compensation by the Provincial Body or Cycling SA until a written race report in respect of the cycling event has been submitted to Cycling SA.

3. **COMPENSATION FEES APPLICABLE**

- 3.1. The rates of compensation are, for illustrative purposes, reflected in the schedules set out below.
- 3.2. The said schedules, and any updates, shall be submitted by the Director of the TCC, alternatively the Technical Commissioners to Cycling SA which shall make such schedules available to Event Organisers or any person entitled thereto.

ROAD AND MTB:

<u>Compensation for Cycling Officials officiating at sanctioned cycling events with effect from 1 January 2018</u>				
<u>Category of Event</u>	<u>Cycling Officials</u>	<u>Daily fee for registration</u>	<u>Fee for each day of competition, including rest days</u>	<u>Meals per meal (unless provided by the Event Organiser)</u>
UCI events, Cycling SA events, National Championships, National Tours	President Commissaire	R750.00	R750.00	R150.00
	National Commissaire	R750.00	R750.00	R150.00
	Regional Commissaire	R750.00	R750.00	R150.00
	Trainee Commissaire	R375.00	R375.00	R150.00



Category A and B Events (Inc Vets)	President Commissaire	R750.00	R750.00	R150.00
	National Commissaire	R750.00	R750.00	R150.00
	Regional Commissaire	R750.00	R750.00	R150.00
	Trainee Commissaire	R375.00	R375.00	R150.00
Category C & D Events	President Commissaire	R750.00	R750.00	R150.00
Youth Events	National Commissaire	R750.00	R750.00	R150.00
Provincial & Inter-Provincial Championships	Regional Commissaire	R750.00	R750.00	R150.00
	Trainee Commissaire	R375.00	R375.00	R150.00
Private vehicle use		R3.75 per kilometre		

TRACK:

Compensation for Cycling Officials officiating at sanctioned cycling events with effect from 1 January 2018

<u>Category of Event</u>	<u>Cycling Officials</u>	<u>Daily fee for registration</u>	<u>Fee for each day of competition, including rest days</u>	<u>Meals per meal (unless provided by the Event Organiser)</u>
UCI events, Cycling SA events, National Championships	President Commissaire	R750.00	R750.00	R150.00
	National Commissaire	R750.00	R750.00	R150.00
	Regional Commissaire	R750.00	R750.00	R150.00
Inter-Provincial Events, Provincial Championships	Trainee Commissaire	R375.00	R375.00	R150.00



Club Events	President Commissaire	R200	R200	R150.00
	National Commissaire	R200	R200	R150.00
	Regional Commissaire	R200	R200	R150.00
	Trainee Commissaire	R100.00	R100.00	R150.00

4. **RACE REPORTS**

- 4.1. Within forty eight (48) hours after each cycling event, the Cycling Officials shall submit to the President Commissaire a written report setting out details of the event from the perspective of the Cycling Official, including but not limited to:
 - 4.1.1. Any injuries or fatalities sustained by cyclists, Cycling Officials, members of the public or any other person.
 - 4.1.2. Any contravention of the Rules and Regulations of Cycling SA or the UCI and any sanctions imposed.
 - 4.1.3. Any information which may be helpful for future events.
 - 4.1.4. Any other aspect which the Cycling Official may deem appropriate in order to assist the President Commissaire in preparing a report.
- 4.2. Within five (5) days after each National or Provincial Event, the President Commissaire shall submit, to the Technical Commissioner, a written report and a complete set of results.
- 4.3. Upon receipt of a race report, the Technical Commissioner shall, unless the President Commissaire has done so, submit that report to the Event Organiser, the Director of the TCC, Cycling SA and any other person or body which is entitled to a copy. .
- 4.4. The report of the Cycling Officials shall be in the form and in accordance with the requirements of Cycling SA or the UCI.



CLOTHING

1. UNIFORM and ACCESSORIES

- 1.1 It is mandatory for all Cycling Officials to wear the official Cycling SA clothing, recommended and approved by the TCC, at all cycling events.
- 1.2 The TCC shall approve any emblems or wording reflected on the official clothing to be worn by Cycling Officials.
- 1.3 No deviation, including sponsor’s branding, of the official clothing for a specific event shall be allowed unless the Director of the TCC or the Technical Commissioner has provided prior written authorisation to do so.
- 1.4 All official clothing to be worn by Cycling Officials shall be purchased through the service provider contracted to Cycling SA in order to ensure uniformity of the dress code, as circulated from time to time by Cycling SA or the Director of the TCC.
- 1.5 The uniform and accessories to be worn by Cycling Officials while officiating shall be:
 - 1.5.1 Road and Track
 - (a) Men shall wear khaki chino long trousers plus a navy blue shirt. In extreme weather conditions and at the discretion of the President Commissaire, short khaki trousers may be worn.
 - (b) Ladies shall wear khaki slacks or a khaki skirt plus a navy blue blouse.
 - (c) While officiating, the wearing of accessories such as golf shirts, jackets, caps, hats or any other clothing, approved by the Director of the TCC, are optional.
 - 1.5.2 Mountain bike
 - (a) Due to the environment of Mountain biking events, Cycling Officials at such events shall be the same as for Road and Track events, except that denim trousers, skirts or slacks may be worn