Water Conservation Specialists II

**SALARY:** $54,630.133 to $76,482.18 annually

**JOB SUMMARY:**

The City of Greeley is looking for a passionate water conservation person to: achieve water efficiency measures, analyses and interpretation of water use data, conduct indoor and outdoor water audits and community/customer engagement. The position will be responsible to plan, develop and implement projects and programs that support the Water Conservation Teams’ objectives and goals.

**EXPERIENCE, KNOWLEDGE, SKILLS:**

- Bachelor’s degree or higher from an accredited college or university in economics, engineering, environmental science, watershed science, natural resources or related fields; 1-3 years of related experience; or equivalent combination of education and experience;
- Ability to define problems, collect data, establish facts, and draw valid conclusions;
- Ability to understand, interpret and enforce the objectives, goals and policies of the Water Conservation Program;
- Advance technical and computer skills using Microsoft Office Suite (e.g. Outlook, Word, Excel, PowerPoint). An aptitude for learning new computer programs/software. ArcView/Map experience is desirable.
- Strong interpersonal skills to establish and maintain effective working relations with employees, industry representatives, and citizens.
- Irrigation and/or property maintenance experience is desirable;
- Valid Driver’s license and good driving record;
- Bilingual in Spanish is desirable.

**ESSENTIAL FUNCTIONS:**

- Influencing water efficiency programs through research, design and implementation;
- Conducts commercial, industrial, institutional, and residential audits while developing incentivizes for customers to install high-efficiency mechanical equipment and plumbing fixtures to maximize the benefits use of water;
- Implement and monitor specific water conservation measures to achieve the City’s water conservation goals;
- Recommends water conservation programs, policies and procedures; prepares technical reports that summarize water conservation activities and issues;
• Conducts technical and environmental studies on water use demands, analyze and interpret site and utility data, and assist the water management-oriented tasks and long-term planning;
• Assist in the development, implementation and monitoring of rebate programs, incentive and other customer assistance programs including customer service questions related to water conservation;
• Uses advance metering infrastructure (AMI) to assist with customer water uses, promote customer water use management portal-largest uses and assist with leak detection and correction;
• Provides technical support to internal and external City’s departments (Finance-Utility Billing Communication and Engagement, Culture, Parks and Recreation, Community Development) in order to support water conservation objectives and goals;
• Provide public information on City’s water conservation and efficiency programs; make public presentation to promote water conservation programs; interprets and explains Federal, State and Local rules and regulations;
• May provide technical support and project management for landscape retrofits;
• May assist and participate in public outreach and education;
• May assist with interviews and coordination of any temporary water conservation staff;
• Collaborate, coordinate and leverage regional partnerships

WORK ENVIRONMENT:

• Work location is a combination of office and field, sometimes in formal settings; office work involves sitting while talking on the telephone; working on the computer, or reviewing or checking reports or data at a table. Field work requires to stand, climb, balance, stoop, kneel, crouch, climb ladders, use equipment, and measuring water and water attributes;
• Employee is regularly exposed to both indoor and outdoor work in various weather conditions;
• Frequently exposed to wet and the/or humid conditions and moving mechanical parts;
• Exposure to dirt, dust, fumes, chemicals, electrical and plumbing materials, extreme weather conditions, and noise levels;
• Safety equipment such as hardhat, reflective safety vest, steel toe boots, and safety glasses used as needed;
• Ability to work independently with minimal supervision and in a group.

PHYSICAL REQUIREMENTS:

• Communication skills to adequately convey information to contractors, property owners and managers, other personnel, and the general public in writing and on phone;
• Vision enough to read computer screens and written documents to assist the public and complete work assignments;
• Manual dexterity enough to accurately input, retrieve and verify work assignments;
• Duties may occasionally require light to moderate physical effort that includes: stooping, kneeling, crouching, crawling; frequent standing or walking; frequently lifting and/or moving up to 30 pounds and occasionally lifting and/or moving up to 50 pounds; maintaining arms and hands in the same position for repetitive tasks and frequently working with light objects and light hand tools;
• Ability to move over rough, uneven and rocky surfaces.