



Sunday, May 21, 2017 | 3–6 PM | Town Center, Bedford, MA (if rain: BHS)

Food Vendor Opportunities

Bedford Embraces Diversity's third annual Bedford Multicultural Festival will take place on Sunday, May 21, 2017, outdoors near the Bedford Town Center, 12 Mudge Way, (or rain location: Bedford High School, 9 Mudge Way), Bedford, MA.

We are looking for vendors of fine quality foods that reflect multicultural themes.

Though it is difficult to predict the number of attendees, about 650 people attended last year, and we think even more will attend this year. We are very confident because:

- The Bedford Public Schools, Town of Bedford, and local clergy are giving their full support, and are also making huge efforts to incorporate diversity training into their everyday operations
- The need to address diversity issues in Bedford has been a news item for three years (see <http://www.bedfordembracesdiversity.org/press/>)
- Publicity is well organized and appears in The Bedford Minuteman, The Bedford Citizen, Bedford Cable Access Television (bedford.tv), our facebook page, website, and through posters, as well as through the schools and clergy
- Other annual events in Bedford are very well attended (Bedford Day, Holiday Craft Fair at Middlesex Community College, Plant and Craft Fair, and the annual "Walk About")

Feel free to forward this information to other appropriate food vendors who may be interested. Thank you in advance for your consideration.

www.bedfordembracesdiversity.org

Neetu Devdas | (650) 224-0697 | neetudev@hotmail.com

 facebook.com/bedfordembracesdiversity

Bedford embraces diversity





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Application for Food Vendors

Company Name: _____ Website: _____

Contact Name: _____ Email: _____

Cell phone: _____ Other phone: _____ (work/home)

Address—Street: _____

City: _____ State: _____ Zip: _____

Please provide contact information for all other employees working in your booth:

| Name | Email | Cell phone |
|------|-------|------------|
| | | |
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Description of all items to be sold at the festival (must have a multicultural theme):

Special requests (e.g., electrical outlet; refrigerator, sink, if indoors) Please describe:





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Terms and Conditions

Vendor Fee and Due Date

Please send the registration form by scan/email or U.S. Mail, with the \$40.00 vendor fee, and a copy of each piece of literature you plan to have at the festival. The application is due April 15, 2017.

Fee is due and payable with the submission of this form. Fees are non-refundable. Returned checks or refused credit card payments will negate registration.

Payment Method:

- Check: Pay to the order of Bedford Embraces Diversity, c/o Neetu Devdas, 2 Sunset Rd., Bedford, MA 01730
- Credit Card: Card Number _____ SC: _____ Exp. Date ____ / ____

Signature

Name, as printed on card

Board of Health Form

All food vendors are responsible for completing and submitting the "Temporary Food Establishment Permit Application" form and all the necessary paperwork to the Bedford Board of Health. For the Bedford Multicultural Festival, the Town of Bedford will waive the normal food vendor fee.

Other Rules and Responsibilities

Vendors may enter the festival area to set up starting at 2:00 P.M. Vendors must open by 3:00 P.M. Vendor stations must remain fully staffed and prepared to serve attendees during the festival. If outdoors, you must provide a work table and chairs (if needed) and method of refrigeration (if needed). If indoors, there are a limited number of food stations; all others must provide a work table and chairs. Placement is at the discretion of the festival staff, with the aim of providing a successful experience for all participants. The festival does not guarantee sales or audience size.

Please bring your own cash box, display materials (signs, menu, pricing, etc.), serving utensils, plates, customer utensils, and napkins. All food vendors' prices must be posted in a professional and legible manner.

The vendor agrees to take all necessary precautions related to food safety, sanitation, preparation, and storage. The vendor understands that it is their sole responsibility to maintain the cleanliness of their food station at the festival, including the removal of food, utensils, and trash. The food area must be returned to its original state.

All business or other activity for which space is requested must be conducted within the vendor's designated area. Food vendors may not sell alcoholic beverages of any kind. The sale of non-alcoholic beverages requires permission.

As a legally authorized representative of the vendor specified above, I agree to all the terms and conditions above.

Signature

Printed Name

Date

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Release of Liability (food vendors)

I, THE UNDERSIGNED PERSON (“Participant”) _____,
Print participant’s name

doing business as _____,
Print business name

am participating as a food vendor in the 2017 Bedford Multicultural Festival (“the Event”) in Bedford, Massachusetts, on May 21, 2017. The Event is sponsored by Bedford Embraces Diversity and will be held on property owned by The Town of Bedford.

I will provide my own supplies and equipment and will set up in my designated location. I understand that I am responsible for protecting myself, my product, festival attendees, and my equipment from harm. I agree that I am licensed by the Commonwealth of Massachusetts as a Food Service Establishment, and have provided proof of my current license.

I understand I am solely and completely responsible for all of my personal property, my personal safety and the payment of all taxes and expenses during or in connection with the Event.

I have adequate insurance to cover any incident or claims that may arise as a direct result of my business's presence at the Event, including but not exclusive to any accident or injury to any visitor, employee or event volunteer that may occur within the confines of my business's space or as a result of consuming my business's product. I understand that neither Bedford Embraces Diversity nor The Town of Bedford is responsible for any aforementioned incident or for the security, safety and safekeeping of my property during the Event.

I agree to release, indemnify and hold harmless Bedford Embraces Diversity and The Town of Bedford, their employees, agents, officers and members from all claims of any kind that I might have now or in the future against them for any loss, damage, or theft of my personal property, or for personal injuries of any kind or claim against my business that may arise from my participation in the Event.

I make this undertaking for myself and the business that I represent and all those who might claim in my place. I have read this document and I am freely and voluntarily signing it to indicate my agreement with it.

Participant’s signature

Date

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