

While there are countless ways to raise money for Water for South Sudan, there are a few really helpful instructions to follow when it comes to sending money to us. Please read through this sheet carefully before embarking on your fundraiser.



Tax Receipts

The first thing you should know is that WFSS cannot issue tax receipts for donations made to a school or organization. If your organization takes in donations and decides to issue one large check to WFSS, we will not be able to receipt the individuals who gave—we can only receipt the organizations that issued the check.



Cash Donations

Cash donations can be deposited into an organization or individual's checking account so a check can be sent to WFSS, or can be made into a money order or cashier's check at a bank.



Check Donations

Checks can be processed using one of the following procedures:

1. Donors make checks out directly to WFSS, and you send them to us. *This is the best way to ensure that donors receive a tax receipt from WFSS.*
2. Donors make checks out to your organization, and the organization writes one check to WFSS after fundraising is complete. *Donors cannot receive a tax receipt from WFSS using this method.*



Online Donations

WFSS provides donors and fundraisers with the option to set up a customized fundraising page for their event. Set up an online fundraiser and direct all donors to that fundraiser page. This is probably the best way to conduct fundraising. You'll have a running total that students can watch, and all donors will automatically receive a tax receipt. Plus, you can share the link with anyone, so it's a really easy way to collect donations from people near and far.

Go to www.bit.ly/wfssfundraiser to get started on your page.

Note: Please do not use the website "GoFundMe" to collect online donations.

All mail donations should be sent to:
Water for South Sudan, PO Box 25551, Rochester, NY 14625

Please send the "Donation Summary Form" with your donation.

Questions? Email Lucie Parfitt at lucie.parfitt@waterforsouthsudan.org or call 585.383.0410