Family Resource Centers serve as safe, accessible community hubs to meet the diverse needs of families

Lutheran Social Services of the Southwest operates four Family Resources Centers in Maricopa County. Centers are located on church campus or community location to provide flexible, family focused, and culturally responsive information, resources and services covering a wide range of topics. Centers are open Tuesday, Wednesday, Friday and Saturday to provide support to families with varying work schedules.

RESOURCE AND REFERRALS
We believe all families have strengths and all families need help sometimes. Identifying resources in a tangled system is difficult for everyone. Families often become frustrated with the system when they don’t know the right question to ask the right person. Family Resource Center staff become trusted community service experts. When families are in need, they only have to turn to one trusted source to find help. We offer comprehensive resource and referral services in a single location.

KNOWLEDGE OF PARENTING
We believe parents are their child’s first and best teachers. Understanding child development is crucial to be a great teacher. Family Resource Centers are designed to support parents to learn with their child everyday through developmentally appropriate play. Each day centers host Learning Together Activities to help children develop and help parents understand how their child is developing through play.

COMMUNITY COLLABORATION
We believe one agency alone cannot serve all the diverse needs of a family. Family Resource Center staff strive to be friends with all community agencies. When agencies work together it allows for quality referrals and better outcomes for families.

SUNNYSLOPE
Trinity Lutheran Church Campus
9424 N. 7th Avenue
Phoenix, AZ 85021
602-501-8652.

PHOENIX
Christown YMCA
5517 N 17th Ave,
Phoenix, AZ 85015
602-501-8840

WEST MESA
First Evangelical Lutheran Church Campus
142 N. Date St.
Mesa, AZ 85201
480-489-5772

EAST MESA
Our Savior’s Lutheran Church Campus
612 S. Ellsworth
Mesa, AZ 85208
480-489-5773.

OUR VISION
A future where all people thrive.

OUR STATEMENT OF SHARED VALUES
Dignity: We demonstrate through our actions that all people have value and are worthy of respect.
DIVERSITY: We recognize and accept the differences among people, fostering an environment inclusive of all.
SOCIAL JUSTICE: We model and promote a culture of open-mindedness, compassion, and inclusiveness, promoting fairness, justice, and equal opportunities for all.
QUALITY: We commit to excellence, innovation, and continuous improvement through anticipation and dynamic response to opportunities for change.
COMMUNITY PARTNERHIPS: We build collaborative partnerships to strengthen individuals, families, and communities.
FAITH-BASED: We serve all people with an attitude of compassion and caring, recognizing, and honoring our Christian heritage of God’s love in Christ for all.
JOIN OUR TEAM
To apply send resumes to jradocella@lss-sw.org

RESOURCES COORDINATOR
The Resource Coordinator is an integral part of the team working to increase family Protective Factors through parenting activities, assistance in day-to-day operations of the Family Resource Centers and ensuring the implementation of the Standards of Quality for Family Strengthening & Support. Under the direct supervision of the Program Manager, the Resource Coordinator will support families by providing general case management to discover their strengths and areas of needs, set up and clean up parenting activities, facilitate activities and attend community meetings to share the services offered at the Family Resource Centers.

SCHEDULE
• 40 hours per week
• Tuesday - Saturday
• Must be available to work until 7:15 at least one night per week.

IDEAL CANDIDATE STRENGTHS
• Willingness to Embrace Change
• Personal Responsibility
• Collaborative Mindset

IDEAL CANDIDATE QUALIFICATIONS
• A.A. or BA in Early Childhood, Social Work, Human Development, Family Studies or closely related field Preferred
• Bi-lingual English/ Spanish Preferred
• CPR and First Aid
• Arizona Level 1 Fingerprint Clearance Card (or ability to obtain)
• 2 years’ experience working with families
• Ability to write and conduct development appropriate lesson plans and/or activities
• Comfortable speaking about developmentally appropriate practices with caregivers

CURRENT LOCATIONS WITH OPENINGS
• Phoenix North – this position travels between the Phoenix and Sunnyslope locations.

TYPICAL WEEKLY ACTIVITIES OF A RESOURCE COORDINATOR
TUESDAY 7:45 – 4:45 FRC
• Meet with other center staff to identify Center’s support needs and changes in the schedule.
• Request materials and resources needed for following weeks Parenting Activities.
• Prep, Facilitate, clean up Play and Learn following COVID protocols
• Follow up with families on referrals given the previous week.
• Send reminder confirmation for appointments.

WEDNESDAY 8:45 – 7:15
• Prep, Facilitate, clean up Baby Adventures following COVID protocols
• Follow up with families on referrals given the previous week.
• Send reminder confirmation for appointments
• Enter attendance data
• Outreach to families to enroll new families

THURSDAY 7:45 – 4:45 FRC
• Attend a Staff Meeting
• Attend Professional Development
• Prepare for upcoming activities
• Conduct Community Outreach with other staff

FRIDAY 7:45 – 4:15
• Prep, Facilitate, clean up Toddler Time following COVID protocols
• Follow up with families on referrals given the previous week.
• Send reminder confirmation for appointments
• Enter attendance data
• Outreach to families to enroll new families

SATURDAY 8:30 – 2:30
• Provide Childcare during Parent workshop
• Send reminder confirmation for appointments
• Enter attendance data
• Prep materials for following weeks activities

*Daily 30-minute lunch break included in hours

BENEFITS OF WORKING FOR LUTHERAN SOCIAL SERVICES
- Sick and Vacation Time
- Family Focused Agency
- Culture of Excellence
- Paid Professional Development
- Making a Difference in Your Community Daily

OUR MISSION: We stabilize people during crisis and transition, build a foundation where people can thrive, and preserve dignity and respect for the most vulnerable.